

Sierra Park Water News and Updates

Phone 209-533-7998

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September 2014

Board of Directors 2013-2014

President	Kirk Knudsen
Vice President	Michael Lechner
Secretary	Wanda Lenhardt
Treasurer	Bill Ordwein
Human Resources	Heidi Ordwein

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www.sierraparkwater.com

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President's Message

It's the law!

With door-to-door delivery of notifications summarizing the new California State law regarding wasting water, your water company fulfilled its obligation to provide our customers with essential information. We are pleased to note that it seems all property owners are doing their share to adhere to the guidelines, conserve water, and avoid a visit from the Sheriff with a citation book open. Don't forget though, the law will remain in effect well into next year. Keep up the good work!

I am not sure if this is a true story but I am relating it to you as told to me. A friend of a friend let his lawn go brown by not watering it. He didn't like the look and had a synthetic grass installed. He doesn't have to mow it, trim it, or fertilize it, but his bill for dehydrated water to keep it green is huge.

All joking aside, we are still anticipating drought conditions on into the winter. The high hopes of *El Niño* conditions from earlier this year seem to be waning with each passing month. Now we're hearing it looks like we shouldn't expect a wetter year than normal - if we're even lucky enough to get that.

Following up from last month's Newsletter, I encourage you to turn this page over and review the additional information on Sierra Water's Capital Improvement Plans. As implementation of project work gets underway, those properties impacted by the work schedule will be notified in advance to minimize disruption of traffic flow and water delivery.

On behalf of Kirk, who couldn't attend this meeting -- *Michael Lechner, VP*

Next SPWC Board Meeting will start at 8:30 AM on October 4, 2014.



Water Services Contact Information

For any questions or information about water, please call water company president Kirk Knudsen at 408-269-8653, reach us via email through the link on our website or by mail at PO Box 293 MiWuk Village, CA 95346

Capital Improvement Plans

We know that it's important for you to understand where your Capital Improvement dollars are going and why.

The capital improvement plan to add eight additional main shutoff valves and eight dry barrel fire hydrants to the West side of the park will start around the middle of September, and should be complete by the middle of October. The schedule for this work has been coordinated with the road resurfacing plan to minimize costs and disruptions.

The additional valves will reduce the number of residents impacted when repairs are made. They will also reduce risk to the water system by isolating smaller shutdown sections, thus reducing the risk of damage to the system when bleeding air and recharging the system after repairs. The new valves should also reduce costs for repairs by reducing the time required for shutdown and recharging.

The new valves will be located by the new dry barrel fire hydrants. This will help us locate them faster, especially when they are covered by snow or dirt. The new dry barrel hydrants are activated using a standard key that all fire trucks carry. This means the firemen won't have to locate our special keys to turn on the water, speeding response time. The new hydrants are also more resistant to environmental factors such as freezing.

Bill Ordwein



Sierra Park Water Company Board of Directors Meeting Minutes for September 6, 2014

The meeting was called to order at 8:31 by Vice President Michael Lechner.

BOARD MEMBERS PRESENT: Michael Lechner, Heidi Ordwein, Bill Ordwein, and Wanda Lenhardt. Kirk Knudsen was absent and excused.

SHAREHOLDERS PRESENT: None

Others Present: None

MINUTES OF BOARD MEETING: Heidi Ordwein made a motion to approve the August 9, 2014 meeting's minutes. Micheal Lechner seconded the motion which was then unanimously carried.

CORRESPONDENCE

Email:

- Email: There were 6 responses with resumes to the job posting for a new caretaker.
- One question regarding a lot merger and a refund of part o the annual bill
- One email was received notifying us of a change of ownership. No paperwork has been received from the title company.

Telephone:

- One call from a relative of an owner. The call was returned but no one called back
- One call requesting assistance with lighting a pilot light on a water heater. She was referred to her propane company as we do not light pilots.
- One call was received requesting assistance in how to pay the bill.
- Michael Lechner received a call from prospective property owner.

Mail:

- One letter regarding annual bill.

WATER EMPLOYEE REPORT: Heidi Ordwein - The Sierra Park Water Company does not have a permanent employee. We do have a temporary part time employee who is helping to keep things running smoothly.

DIRECTOR REPORTS:

President - approved absence.

Vice President - Michael Lechner - Nothing to report.

Secretary - Wanda Lenhardt - There have been no requests to purchase stock. The Ennis family distributed the flyers which outlined the new water law. They delivered them door to door. Thank you! to Carmi and the kids for passing out the flyer.

Treasurer - Bill Ordwein - The account balance at the end of July was approximately \$219,891. The monthly bills were approximately \$16,770. Wanda Lenhardt made the motion to pay the monthly expenditures. Michael Lechner seconded the motion which was then unanimously passed. There are currently 75 people have not paid or completely paid their annual bill. There will be major expenses within the next month or so as the Water Isolation Project continues.

Human Resources - Heidi Ordwein - The employee handbook is being updated. Efforts have been made to begin the hiring process for the new caretaker. The position was advertised in the Union Democrat and resumes were received.

Director of Capital Improvement - Bill Ordwein - The eight dry barrel water hydrants have been purchased. Work is scheduled to start the 2nd week of September and be complete by the end of September or early October. This project will allow us to repair water breaks faster and reduce the number of people impacted during any repairs. This is the first upgrade to our ageing water system in many years.

We are also looking into adding some automation to maintain our tank water levels. The automation will help protect the tank water levels when we are not able to physically inspect the tanks and when major breaks occur. It will also help us maintain our tank water levels during weekends and when our caretaker is not available.

OLD BUSINESS:

- Next newsletter is slated for the week of 9/29/14.

NEW BUSINESS:

- The "Reserves and Capital Improvement" account is being set up.
- Eight resumes have been received for the caretaker's position. The top candidates will be contacted and interviews will be arranged and every effort will be made to ensure minimum needs are met.
- The Capital Improvement schedule was discussed. It will begin on the West side of the Park. Notices will be sent through email and US Mail once the exact dates are identified for the work to be done, as water service will be impacted.
- There has been a great deal of vandalism in the Park. A bucket has been kept in the dog park so pets can drink while they play. The plastic buckets have been broken. A metal bucket was placed in the dog park in hopes that it would be more durable. The metal bucket has been destroyed as well. The water pipe in the dog park was also pulled over and broken. Property owners are responsible for any damage their guests or tenants cause.

Closure - The meeting moved to Executive Session at 10:13 to discuss Personnel Matters.

Executive Session ended 10:24. There was nothing to report.

The meeting was adjourned at 10:25.

SIERRA PARK WATER COMPANY INC
 BUDGET REPORT
 FOR THE PERIOD ENDED
 August 31, 2014

	THREE MONTHS ENDED 08/31/14	2014-2015 BUDGET	VARIANCE	% OF BUDGET EXPENDED*
<u>REVENUE</u>				
WATER INCOME	\$ 195,859	\$ 282,874	\$ (87,021)	69.24%
WATER RESERVES	39,757	58,575	(18,808)	67.89%
TRANSFER FEES	400	-	400	
MISCELLANEOUS INCOME	750	2,202	(1,452)	34.06%
TOTAL REVENUE	236,770	343,651	(106,881)	68.90%
<u>ADMINISTRATION AND FEES</u>				
ACCOUNTING	8,671	18,500	(10,829)	34.37%
BANK CHARGES	15	-	15	
CREDIT CARD CHARGES	753	2,149	(1,396)	35.04%
EMPLOYEE BENEFITS	2,473	11,100	(8,627)	22.28%
EMPLOYEEL PAYROLL	6,375	23,250	(16,875)	27.41%
EMPLOYER PAYROLL TAXES	689	5,152	(4,463)	13.56%
INSURANCE	594	27,516	(26,932)	7.12%
LEGAL CONSULTING	2,600	28,000	(25,400)	10.00%
MEMBER COMMUNICATION	411	4,000	(3,589)	15.25%
OFFICE SUPPLIES	137	-	137	
OUTSIDE SERVICES	658	-	658	
PROFESSIONAL SERVICES CONSULTING	-	9,634	(9,634)	0.00%
RENT	-	-	-	
TAXES AND LICENSE	-	3,500	(3,500)	0.00%
MISCELLANEOUS	-	-	-	
WATER ADMIN CONSULTING	-	20,000	(20,000)	0.00%
FRANCHISE TAX EXPENSE	3,170	-	3,170	
INCOME TAX EXPENSE	4,360	-	4,360	
ADMINISTRATION AND FEES SUBTOTAL	28,117	150,811	(122,694)	18.64%
<u>OPERATION AND MAINTENANCE</u>				
EASEMENT LEASE FOR GROUND	-	38,140	(38,140)	0.00%
EASEMENT LEASE FOR WATER	-	8,500	(8,500)	0.00%
EASEMENT LEASE FOR WATER TOWERS	1,251	5,000	(3,749)	25.01%
MAINTAIN WATER SYSTEM	7,531	51,600	(44,069)	14.56%
MAINTAIN WATER SYSTEM CAPITAL RESERVES	-	50,000	(50,000)	0.00%
WATER EQUIPMENT MAINTENANCE	-	4,500	(4,500)	0.00%
WATER SUPPLIES	-	1,100	(1,100)	0.00%
WATER TANK CHECK VALVE	-	15,000	(15,000)	0.00%
WATER TESTING	370	8,000	(7,630)	4.63%
WATER UTILITIES	1,451	12,000	(10,549)	12.18%
OPERATION AND MAINTENANCE SUBTOTAL	10,613	192,840	(182,227)	5.50%
<u>REPAIR AND REPLACE</u>				
TANK REPAIRS	-	-	-	
WATER LINE REPLACEMENT	-	-	-	
WELL REHABILITATION	-	-	-	
REPAIR AND REPLACE SUBTOTAL	-	-	-	
TOTAL EXPENSES BEFORE DEPRECIATION	38,729	343,651	(304,922)	11.27%
DEPRECIATION	39	-	39	
TOTAL EXPENSES	38,768	343,651	(304,882)	11.29%
NET INCOME FROM OPERATIONS	\$ 198,002	\$ -	\$ 198,002	

CHECKING ACCOUNT \$ 219,891