

Sierra Park Water News and Updates

Phone 209-533-7998

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April 2014

Board of Directors 2013-2014

President	Kirk Knudsen
Vice President	Michael Lechner
Secretary	Wanda Lenhardt
Treasurer	Bill Ordwein
Human Resources	Heidi Ordwein
Directors at Large	Yvonne Peter Ray Coyle

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www.sierraparkwater.com

PO Box 424, MiWuk Village, CA 95346

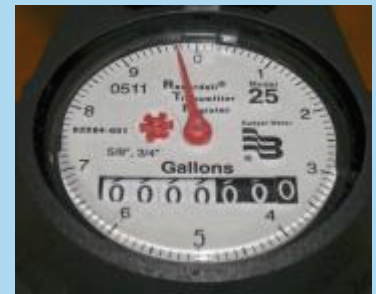
President's Message

Winter is definitely over and Spring is here!

As we look forward, I wanted to take this opportunity to let everyone know about some of the capital improvements that need to be considered. The Board added Bill Ordwein as the Director of Capital Improvements to assist us in looking into the long term needs of our water system. Bill has done a great job researching options for us. In the last year, we have had multiple breaks in the water lines and had to replace or repair valves. These repairs cost us a great deal financially, not to mention the loss of time, energy, and the inconvenience for everyone. As frustrating as that is, repairs cost less than previous year. When we look at the amount of money that has been spent on the repairs over the past years, it seems clear that we need to consider being proactive versus reactive. Our money should be spent on replacing parts of the system in a way that will require less maintenance in the future instead of patching the antiquated system we have. Replacing the entire system all at once would be too costly. So we are looking into making a plan that is proactive and financially feasible. California state law mandates that everyone have water meters by 2025 - that just a little more than 10 years away. It makes sense to incorporate the replacement of our water pipes with the installation of the water meters. We also have to have a plan to improve our fire suppression capability. We currently have fire standpipes, but we need to increase the size of the pipe and add some fire hydrants. Our water tanks will need to be cleaned and resurfaced as well. We have contracted Don Nessler to assist us in creating a strategic plan that will meet all of these needs and mandates.

-- Kirk Knudsen

May's meeting will be at 8:30 am on May 10th.



Water Services Contact Information

For any questions or information about water, please call us at 209-533-7998, reach us via email through the link on our website or by mail at PO Box 424

MiWuk Village, CA 95346

More about the Annual Meeting

Everyone is welcome to attend the annual meeting, which will be held on May 25th at the Recreation Hall. However, **only shareholders will be allowed to vote** at the meeting. If you purchased stock by the cutoff date **March 28th** you are able to vote.

If you have purchased a share of stock but not received it, please contact us so we can find out why. We will be sending official notice to everyone regarding the date and time of the annual meeting. Shareholders will be reminded of who the voting member is for their property.

Only the identified shareholder can vote at the meeting unless they give their proxy, in writing, to someone else to vote on their behalf. That “someone else” must be a co-owner or someone who has legal authority for the property, or another shareholder in the SPWC. A form for assigning your proxy will be sent to you well before the meeting.

Your vote is critical to the future of the Park! Please make every effort either to attend or to vote by proxy.

Together we can make it work!

The SPWC Board is requesting nominations for Board Members for the 2014/2015 fiscal year. Under California State Law board members can only be elected for one year at a time. If you are interested in serving on the board, please let one of the board members know right away. If you know someone who would have a lot to offer as a board member please encourage them to run - we need good people!



SIERRA PARK WATER COMPANY, INC.

Regular Monthly Meeting

April 12, 2014

The meeting was called to order at 8:33 by President Knudsen.

BOARD MEMBERS PRESENT: Kirk Knudsen, Bill Ordwein, Heidi Ordwein, Ray Coyle, and Wanda Lenhardt. Yvonne Peter and Michael Lechner were absent.

SHAREHOLDERS PRESENT: None

Others Present: None

MINUTES OF BOARD MEETING: A motion was made by Ray Coyle to approve the March 15, 2014 Sierra Park Water Company Board of Directors meetings minutes. Heidi Ordwein seconded the motion which was then unanimously carried.

CORRESPONDENCE:

Email: There were two emails regarding updated email information or with a request to be added to the email list. There were three emails relating to stock purchases. There was one email with questions and concerns about why we have had to leave the organizational structure used by the park in the past. We had to because the CPUC stipulated that we are not able to run the Water Company which also provides other services. One email was received with concerns regarding a bill.

WATER EMPLOYEE REPORT: Heidi Ordwein - The caretaker continues to work on projects determined to be a priority. Kirk Knudsen has received the Water Report.

DIRECTOR REPORTS:

President - Kirk Knudsen - We continue to operate with the Temporary Water Operating Permit. The California Department of Public Health Report will be due July 1st. The report will be made available to all property owners to review. A conflict of interest letter has been sent to Jim D.

Vice President - Michael Lechner - Absent

Treasurer - Bill Ordwein - Some property owners have been sending checks made out to Carlson and Haff instead of to the Sierra Park Water Company. The office of Carlson and Haff will no longer accept checks made out to them and will return them to the sender. It is costly for them to cash the checks and then redirect the money to the Sierra Park Water Company accounts. The current account balance is approximately \$96,202. The monthly bills are approximately \$13,844. Ray Coyle made the motion to pay the bills. Wanda seconded the motion which was then unanimously carried. The accounts now reflect the Sierra Park Services payment for labor services the Water Company's employee has provided. There are 41 lots which have either only partially paid or have not paid their bills at all.

Secretary - Wanda Lenhardt - There are approximately 73 shares of stock sold. All stocks have been mailed to shareholders. Postcards were sent to all property owners explaining that stocks must be purchased by the 28th of March in order to be eligible to vote in the Annual Meeting on May 25th. Newsletters were also sent out.

Human Resources - Heidi Ordwein - Nothing to report.

Director of Capital Improvement - Bill Ordwein - An agreement with Don Nessler as our water consultant has been drafted. Mr. Nessler has the appropriate certifications and expertise to assist us as needed. He will monitor record keeping, and provide additional services as needed. We are very lucky to have Mr. Nessler's assistance. Heidi Ordwein made the motion to approve the proposal to contract with Don Nessler as the Water Consultant for the Sierra Park Water Company. The drafted agreement summarizes his tasks which includes assisting with planning for overall capital improvements. Ray Coyle seconded the agreement which was unanimously approved. The need for Reserves was discussed again. Provisions need to be made to create reserve accounts.

OLD BUSINESS :

Next newsletter is slated for the week of 5/2/14.

Proxies were discussed and a sample proxy was reviewed. Proxies will have the name of the person who owns the stock and is therefore the identified voter. They will also have the stock number on them.

Portions of the proposed budget for 2014/2015 was discussed.

The Annual Water Report will begin being prepared.

NEW BUSINESS:

Water Valves have needed to be replaced resulting in areas of the Park having their water shut off during the times the work is being done. Notice was posted through signs and resident affected were provided with written notice. The repairs were not planned but had to be done quickly to prevent damage to the adjacent properties.

Next meeting will be held 5/10/14

Closure - Move to Executive Session to discuss Personnel Matters and legal matters at 9:45.

Executive Session ended at 9:48.

There were no decisions to report.

The meeting ended at 9:49.

SIERRA PARK WATER COMPANY, INC.
BUDGET REPORT
PERIOD ENDED MARCH 31, 2014

	TEN MONTHS ENDED <u>03/31/14</u>	2013-2014 <u>BUDGET</u>	VARIANCE	% OF BUDGET <u>EXPENDED*</u>
<u>REVENUE</u>				
WATER INCOME	\$ 310,593	\$ 343,800	\$ (33,207)	90.34%
TRANSFER FEES	500		500	
REFUNDS	(223)			
MISCELLANEOUS INCOME	<u>2,890</u>		2,890	
TOTAL REVENUE	313,760		(29,817)	
<u>ADMINISTRATION AND FEES</u>				
ACCOUNTING	12,025	16,173	\$ (4,148)	74.35%
BANK CHARGES	12		12	
CONSULTING	8,028	12,875	(4,847)	62.35%
CREDIT CARD CHARGES	1,791	1,500	291	119.40%
EMPLOYEE BENEFITS	9,250	7,643	1,607	121.03%
EMPLOYEE PAYROLL	44,567	44,960	(393)	99.13%
PAYROLL REIMB FROM SPS	(25,274)		(25,274)	
EMPLOYEE PAYROLL TAXES	4,293	4,496	(203)	95.48%
INSURANCE	22,930	21,270	1,660	107.80%
LEGAL CONSULTING/PROFESSIONAL SERVICES	34,642	30,900	3,742	112.11%
MEMBER COMMUNICATION	2,084	3,499	(1,415)	59.56%
OFFICE SUPPLIES	1,085		1,085	
OUTSIDE SERVICES	17,028		17,028	
TAXES AND LICENSE	2,254	3,708	(1,454)	60.79%
MISCELLANEOUS		5,000	(5,000)	0.00%
WATER ADMIN CONSULTING		36,000	(36,000)	0.00%
<u>OPERATION AND MAINTENANCE</u>				
EASEMENT LEASE FOR GROUND	500	39,600	(39,100)	1.26%
EASEMENT LEASE FOR WATER	50,267	39,140	11,127	128.43%
MAINTAIN WATER SYSTEM	21,388	6,500	14,888	329.05%
MAINTAIN WATER SYSTEM - CAPITAL	4,882		4,882	
RESERVES		20,000	(20,000)	0.00%
TOWERS AND ACCESS		5,000	(5,000)	0.00%
WATER EQUIPMENT MAINTENANCE		12,155	(12,155)	0.00%
WATER FUEL		1,391	(1,391)	0.00%
WATER SUPPLIES		910	(910)	0.00%
WATER TANK CHECK VALVE		9,000	(9,000)	0.00%
WATER TESTING	2,610	8,240	(5,630)	31.67%
WATER UTILITIES	6,368	13,699	(7,331)	46.49%
<u>REPAIR AND REPLACE</u>				
TANK REPAIRS				
WATER LINE REPLACEMENT				
WELL REHABILITATION				
TOTAL EXPENSES BEFORE DEPRECIATION	<u>220,730</u>	<u>\$ 343,659</u>	<u>\$ (122,929)</u>	
DEPRECIATION	460			
TOTAL EXPENSES	<u>221,190</u>			
NET INCOME FROM OPERATIONS	<u>\$ 92,570</u>			

CHECKING ACCOUNT \$96,202

Sierra Park Water Co.
PO Box 424
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