

Sierra Park Water News and Updates

Phone 209-533-7998

Volume 1.7

February 2014

Board of Directors 2013-2014

President	Kirk Knudsen
Vice President	Michael Lechner
Secretary	Wanda Lenhardt
Treasurer	Bill Ordwein
Human Resources	Heidi Ordwein
Directors at Large	Yvonne Peter Ray Coyle

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www.sierraparkwater.com

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President's Message

Time is marching on and our drought continues.

The refreshing storm we had earlier this month was welcome, but didn't put a dent in the overall shortage. The February 17th Sonora *Union Democrat* reports that neighboring Tuolumne Utilities District's water resources are very low -- they may run out of water by mid-July. As a result they are strictly limiting outdoor use and requiring that their customers reduce water usage by 25%! Our park's water source comes from an aquifer and is therefore very different from that of TUD. We are so very lucky to have our own water resources and the control of our own water system! We are not asking our customers to reduce their water usage by 25%, but we are asking everyone to be conservative in their use of water and mindful of the drought our state is in. We appreciate everyone's efforts to conserve.

Please note that we have a new phone number and we have contracted with an answering service so your phone calls can be processed expeditiously. In the past there has been confusion in using the number that we share with the Sierra Park Services Corporation and the Sierra Park Recreation Association. The delivery of water is a very valuable service and we want to be more readily accessible to you, especially in the event of a problem. Our new phone number is 209-533-7998. This number is only for the Water Company's use. If you have questions for the Recreation Association or the SPSC please use their phone number.

-- Kirk Knudsen

Next SPWC Board Meeting is rescheduled to 8:30 am on March 15th to coincide with Bingo Night.

April's meeting will be at 8:30 am on April 12th.



Water Services Contact Information

For any questions or information about water, please call us at 209-533-7998, reach us via email through the link on our website or by mail at PO Box 424 MiWuk Village, CA 95346

More about the Annual Meeting

It will be here before you know it, and your board is working diligently to prepare. There are some important aspects you need to be aware of.

First, I want everyone to know you are welcome to attend the annual meeting, which will be held on May 25th at the Recreation Hall. However, **only shareholders will be allowed to vote** at the meeting. We need to know who our shareholders are prior to the annual meeting, and because of that there will be a cutoff date for stock purchases. Your stock request form must be **postmarked by March 28th** for you to be able to vote.

You should have received your stock prior to receiving this newsletter. If you have purchased a share of stock but not received it, please contact us so we can find out why. We will be sending official notice to everyone regarding the date and time of the annual meeting. Shareholders will be reminded of who the voting member is for their property.

Only the identified shareholder can vote at the meeting unless they give their proxy, in writing, to someone else to vote on their behalf. That "someone else" must be a co-owner or someone who has legal authority for the property, or another shareholder in the SPWC. A form for assigning your proxy will be sent to you well before the meeting.

Your vote is critical to the future of the Park! Please make every effort either to attend or to vote by proxy.

Together we can make it work!

The SPWC Board is requesting nominations for Board Members for the 2014/2015 fiscal year. Under California State Law board members can only be elected for one year at a time. If you are interested in serving on the board, please let one of the board members know right away. If you know someone who would have a lot to offer as a board member please encourage them to run - we need good people!



How will the drought affect our community?

If you have visited Pinecrest Lake recently you'll have a real sense of how very dry this winter has been. This photo was taken last weekend at Pinecrest Puddle, where it's now a half-mile walk from the bottom of the boat ramp to the nearest water to float on. With limited snowmelt expected, it's hard to imagine a return to normal this summer.

Our own pond, which was used as a resource to fight last summer's Rim Fire, may also run short of water -- we are filling it early this year to capture all the runoff available for this summer's fun.



Sierra Park Water Company Board of Directors Meeting Minutes for February 8, 2014

The meeting was called to order at 8:35 by President Knudsen.

BOARD MEMBERS PRESENT: Kirk Knudsen, Yvonne Peter, Michael Lechner, Wanda Lenhardt. Bill Ordwein and Heidi Ordwein participated via conference call. Ray Coyle was absent.

SHAREHOLDERS PRESENT: None

Others Present: None

MINUTES OF BOARD MEETING: Michael Lechner made a motion to approve the January 11, 2014 Board of Director meeting's minutes. Wanda Lenhardt seconded the motion which was then unanimously approved.

CORRESPONDENCE:

Email:

- Two email requests to change email addresses
- One new homeowner requested newsletters by email
- One email about a lot merger which will be complete when the \$500 fee is paid for merging the lots
- One email was receiving stating the customer did not have a water value and thanking the Board for their service.
- Two address updates were received.
- Once customer emailed regarding the Boil Water Notice, inquiring regarding the cause of the notice and expressing concern.
- One customer requested the phone number to the accountant's office.
- One email was received following up on an erosion problem.

Telephone Calls:

- One customer called thanking the board for notifying them of a water leak on their property and requesting further information.
- A new property owner called to obtain information regarding the Sierra Park.

Mail: One notice of a transfer of property was received.

WATER EMPLOYEE REPORT: Heidi Ordwein - The caretaker continues to be out on disability. The water has been tested and all tests have been within normal ranges. All of the hydrants have been flushed.

DIRECTOR REPORTS:

President - Kirk Knudsen - There was a water break on Beersheba and two hydrants had to be repaired. All repairs have been completed. The water was tested and the results were normal. A water customer reported having cloudy water and this resulted in a "Boil Water Notice." Signs were posted, notices were delivered door to door, an email was sent to everyone who is on our email list and the Boil Water Notice was also placed on our website. The system was chlorinated and testing continued in accordance with state requirements. Once the water tested normal and chlorine levels decreased the boil water notice was removed. Further repairs have been made to the tank gauge and valve at the end of East Jordan, and the standpipe has been repositioned. Thank you to Yvonne and all others from the community that worked together through this crisis.

Rebuttal for the CPUC was turned in on 1/31/14. A report was made regarding a damaged well on the Recreation Association property. The Recreation Association Board of Directors is dealing with that situation.

Vice President - Michael Lechner - Nothing to Report

Treasurer - Bill Ordwein - The current account balance in the SPWC bank account was approximately \$93,425.00. The bills for the month of January totaled approximately \$7925.00. Michael Lechner made a motion to pay the January bills and Yvonne Peter seconded the motion which was then unanimously approved. Caretaker labor costs for the year will be prorated between SP Water and SP Services companies next month, reflecting the money received from the SPSC for their share.

Secretary - Wanda Lenhardt - There have been approximately 173 shares of stock sold for the SPWC. The final batch of stocks are being printed. They will be distributed within the next month. It is important for everyone to know that if they have purchased stock, they are currently shareholders, even though they have not received their stock certificates.

Human Resources - Heidi Ordwein - The caretaker continues to be out on disability.

Director of Capital Improvement - Bill Ordwein - Efforts have been made to explore an answering service for the SPWC which would answer the phone 24 hours a day 7 days a week. Messages would then be relayed to designated people to assist in responding to those messages. It is believed that this will provide a higher level of service to the SPWC customers. Wanda Lenhardt made the motion to proceed with securing the phone service. Michael Lechner seconded the motion which was then unanimously approved. Bill will arrange for this process as soon as it is feasible to do so.

OLD BUSINESS:

- Next newsletter is slated for the week of February 24, 2014.
- CDPH CCR (Consumer Confidence Report) is due July 1, 2014. Arrangements will be made to send a survey form to every SPWC customer with a request for them to complete that form and submit it to the CDPH.
- Preparations for the annual meeting were discussed. Notice of the Annual meeting must be sent out in advance. Property owners who are not shareholders will be welcome to attend the meeting but will not be allowed to vote during the meeting. The last day to purchase stock and become a shareholder before the annual meeting will be March 28th, 2014. All requests to purchase stocks must be postmarked prior to that date in order to become a shareholder and have voting privileges at the annual meeting. This is necessary to prepare legal notices to the meeting and to prepare for the actual sign-in procedures of the meeting. Anyone who would like to either run for the board or nominate someone else to run for the board should notify the current Board of Directors in the near future.
- Next meeting would normally have been held on March 8, 2014. It was decided to move that meeting to March 15, 2014. The April meeting will occur on the second Saturday of the month, April 12, 2014.

Closure - The meeting was closed at 10:15 in order to move to Executive Session to discuss personnel matters.

Executive session ended at 11:06 and the meeting was adjourned at 11:07.

Some details about the Boil Water Notice procedure

We had a break in the water system that has since been repaired. A customer reported the water at their cabin was cloudy. There are many things that can cause this to occur, but because it happened within the same time period as the water break we issued the "Boil Water Notice" as a precaution.

We followed all of the appropriate procedures in repairing the problem and then testing the water to ensure it was safe for consumption by our customers. All tests came back fine. The system was chlorinated and then flushed. There was never any bacteria found in the water, but we would always want to err on the side of caution for everyone's safety.

We thank everyone for their patience throughout the process.

SIERRA PARK WATER COMPANY, INC.
 BUDGET REPORT
 PERIOD ENDED JANUARY 31, 2014

<u>REVENUE</u>	<u>EIGHT MONTHS ENDED 01/31/14</u>	<u>2013-2014 BUDGET</u>	<u>VARIANCE</u>	<u>% OF BUDGET EXPENDED*</u>
WATER INCOME	\$ 308,296	\$ 343,800	\$ (35,504)	89.67%
TRANSFER FEES	\$ 300		300	
MISCELLANEOUS INCOME	2,040		2,040	
TOTAL REVENUE	310,636		(33,164)	
 <u>ADMINISTRATION AND FEES</u>				
ACCOUNTING	9,902	16,173	\$ (6,271)	61.23%
BANK CHARGES	12		12	
CONSULTING	8,028	12,875	(4,847)	62.35%
CREDIT CARD CHARGES	1,633	1,500	133	108.87%
EMPLOYEE BENEFITS	7,270	7,643	(373)	95.12%
EMPLOYEE PAYROLL	41,747	44,960	(3,213)	92.85%
EMPLOYEE PAYROLL TAXES	3,962	4,496	(534)	88.12%
INSURANCE	21,929	21,270	659	103.10%
LEGAL CONSULTING/PROFESSIONAL SERVICES	34,642	30,900	3,742	112.11%
MEMBER COMMUNICATION	521	3,499	(2,978)	14.89%
OFFICE SUPPLIES	1,053		1,053	
OUTSIDE SERVICES	15,282		15,282	
TAXES AND LICENSE	1,919	3,708	(1,789)	51.75%
MISCELLANEOUS		5,000	(5,000)	0.00%
WATER ADMIN CONSULTING		36,000	(36,000)	0.00%
 <u>OPERATION AND MAINTENANCE</u>				
EASEMENT LEASE FOR GROUND	500	39,600	(39,100)	1.26%
EASEMENT LEASE FOR WATER	49,433	39,140	10,293	126.30%
MAINTAIN WATER SYSTEM	8,881	6,500	2,381	136.63%
MAINTAIN WATER SYSTEM - CAPITAL RESERVES	4,882	20,000	(20,000)	0.00%
TOWERS AND ACCESS		5,000	(5,000)	0.00%
WATER EQUIPMENT MAINTENANCE		12,155	(12,155)	0.00%
WATER FUEL		1,391	(1,391)	0.00%
WATER SUPPLIES		910	(910)	0.00%
WATER TANK CHECK VALVE		9,000	(9,000)	0.00%
WATER TESTING	2,140	8,240	(6,100)	25.97%
WATER UTILITIES	6,045	13,699	(7,654)	44.13%
 <u>REPAIR AND REPLACE</u>				
TANK REPAIRS				
WATER LINE REPLACEMENT				
WELL REHABILITATION				
TOTAL EXPENSES BEFORE DEPRECIATION	219,781	\$ 343,659	\$ (123,878)	
DEPRECIATION	368			
TOTAL EXPENSES	220,149			
NET INCOME FROM OPERATIONS	\$ 90,487			

CHECKING ACCOUNT \$93,425

Sierra Park Water Co.
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