

Sierra Park Services News and Updates

Phone 209-533-7909

Volume 2.3

September 2014

Board of Directors 2014-2015

President	Michael Lechner
Vice President	Heidi Ordwein
Secretary	Wanda Lenhardt
Treasurer	Bill Ordwein
Director at Large	Mark Logan

Inside this Issue

September Meeting Minutes	Page 3
Financial Report	Page 5
Roadwork Map	Page 7

www.sierraparkservices.com

PO Box 293, MiWuk Village, CA 95346

President's Message

Please help --

Your Board of Directors spent a fair amount of time during this meeting trying to figure out how to solve several problems. Not terribly big ones - OK, one is - but very much nagging ones. If you have any suggestions we're all ears and eager to hear from you right away.

Here goes - last month I talked **TRASH**. The issue still persists with dumping of stuff that the dumpster shouldn't see. Anyone have an idea how to help curb this? Plain and simple, it costs us all more money than we allotted in our best, Spartan budget for the year to cover this. One BIG hope is with the gate now back in operation the additional and/or illegal dumping from outside will be curtailed. **VANDALISM** - there's an ugly word for you. Damage done to Park property has to be repaired - again adding to unanticipated costs - yep, that we all have to pay for. I refuse to just accept this as a fact of life and throw in an extra 10% into the maintenance budget next year. Is there a better way to deal with this?? **FIRE** - I can't imagine how they did it, but somebody or bodies managed to deposit still-smoldering logs into the ashbin - not the first time this has occurred. The bin is intended for fire ashes and briquettes that are **dead out**. Smoldering coals or logs are a huge fire danger - don't you dare let Smokey catch you. What's a Board of Directors to do???

Read on to page 2 for the best answers we can come up with - until we hear from **you**.

-- Michael Lechner

All-new

Holiday Party

December 6th.



Details in next
month's
newsletter.



Schedule Update

Mark your calendar

October 4th, 10:30 am Sierra Park Services Co. Board Meeting
December 6th, time TBD Holiday Party!

Trash Bin Problems

It's been noted on several occasions that having the gate is a huge money saver - not just in stopping others in nearby communities from accessing the dumpster, but in reducing firewood and property theft, extra wear and tear on common areas, and vandalism. We are looking at the installation of a security camera at the trash bin, similar to the one we've had at the gate for years.

In the event we are able to identify illegal dumping by anyone, reimbursement of the costs they cause us to incur will be sought from them.

Vandalism

A tough problem because those intent on it try to make sure no one is around to see them. However and sad to say, we have pictures of kids (continually - even after being asked not to) riding skateboards and bikes on the basketball court. Or even dragging a picnic table down and onto the court. These activities may seem harmless, but they damage the plastic paint of the game-court striping - again, adding costs to our annual maintenance bill. Yes, kids will be kids, but even though posted signage prohibits these behaviors the problems continue, and some kids have been belligerent toward adults asking them to stop.

If behavior is observed for which repair costs will be incurred, the parents of kids who cause that damage will be billed. Please report anyone you see behaving badly to your Board (pictures will help). We will follow up.

Fire Hazards

WOW - COULD ANYTHING BE MORE SCARY OR THREATENING TO OUR SIERRA PARK JEWEL?

The Board will be posting a sign at the gate to re-remind those coming in of the EXTREME FIRE DANGER conditions we face. There are similar signs coming up the road to the Park, but another surely can't hurt. Additionally, if you see the ashbin smoking (bad for its and our health) call 209-533-7909 right away and make sure the appropriate person responds as quickly as possible. If any one sees a hazardous situation or condition, e.g., smoldering ashes dumped anywhere, call 911 immediately and report it to authorities. For the foreseeable future, no open burning of any kind is allowed in the forest or around any homes in the forest - thank goodness for that. Small warning fires in fire pits are allowed, but make sure you have a screen cover on them when they are burning. And make sure that fire is *out* before heading for bed!

ROADS UPDATE: I announced in the September Board Meeting that the roadwork was scheduled to begin the last week of September or the first week of October. That has changed as it will now begin the week of September 22nd. Our contractor is going to perform our work early due to the King Fire. Most of the roads on the west side will be closed for one day to fill cracks and apply a fresh coat of sealcoat. We apologize to any residents that this inconveniences. The roads that will be closed are: Rebekah, Deborah, Esther, Miriam, Sarah Circle and Ruth between Esther and Rebekah. See the map at the end of the newsletter. We will be posting signs at the gate once the exact dates are determined. Please see the Roads section of the minutes for further details. Mark Logan



Sierra Park Services Company Board of Directors Meeting Minutes for June 7, 2014

The meeting was called to order at 10:31 by Michael Lechner.

Board Members Present: Mark Logan, Michael Lechner, Heidi Ordwein, Bill Ordwein, and Wanda Lenhardt.

Shareholders Present: Del Wallis

Approval of Minutes: Heidi Ordwein made a motion to approve the minutes of the August 9, 2014 Board of Directors' meeting. Bill Ordwein seconded the motion, which was then unanimously passed.

Communications:

Email:

- One email was received reporting a change of ownership in a property.
- One email of appreciation for providing access to a neighbor in order to resolve a safety issue.
- One email regarding a parcel merger.
- One email regarding a property merger and a request for hooking up their landline to the gate.
- One email from a property owner regarding a lot merger and prorated billing.

Telephone Calls:

- One call received regarding a lot merger and the subsequent payment to complete the merger.
- One phone call regarding merged lots and where to bring paperwork and how to proceed in completing the merger.
- One call wanting assistance in how to pay an annual bill which was then paid with a credit card.
- Two calls were received from potential property owners requesting information about the Park.
- One contact from a property owner wanting to have a tree removed behind his property as it is dead and on park property.

Attendees: Susie Lechner

Directors' Reports:

Secretary - Wanda Lenhardt - The newsletter was distributed. There have not been any additional stocks sold.

Treasurer - Bill Ordwein - The monthly expenses were approximately \$5,968 and the current bank account balance was approximately \$160,511. There are currently 67 property owners who have not paid their full payment. Some major expenses will be coming in the near future. The needle dump will be emptied; debris will be ground and taken to the cogeneration plant. The road surfacing project will occur and tools will need to be replaced.

Roads - Mark Logan - There are two activities coming up in September and October that will involve road maintenance on the "girls" side of the park. You may have already seen small patches of road being opened up to replace old water valves and install new hydrants. After this is completed, most of the roads on the west side of the park will be closed for one day to fill cracks and apply a fresh coat of sealcoat. We apologize to any residents that this inconveniences, but the closure is necessary to provide a safe work environment and prevent costly rework. The roads that will be closed are: Rebekah, Deborah, Esther, Miriam, Sarah Circle and Ruth Lane between Esther and Rebekah. See the map at the end of the newsletter.

We are targeting the first week of October for the road closure, and will follow-up with a notification to the affected residents when we are able to firm up the exact date. Please do not park any vehicles on or near the road from the evening before the road closure until the morning after it is completed. Any vehicles blocking the work may be towed at the owner's expense. Alternative parking locations include the parking lot at the lake and, for the days affected, along Jordan Way West.

Caretaker Report - Heidi Ordwein - We have a temporary caretaker who is working on tasks within the Park. Eight resumes have been received for the caretaker's position. The interview process will begin soon. Heidi is ensuring all minimum requirements and licenses required for the job are present or obtainable within a reasonable amount of time.

Gate - Bill Ordwein - The gate will be operational on the 15th. If there are any questions or concerns regarding gate access please contact the SPSC general number at 533-7909. This number is answered by our answering service who then forward messages to the appropriate board members.

Equipment - The OFSRA sold their grader. We are working on creating an inventory of what equipment we have left. A report will be made to the Sheriff's office with a list of equipment/tools that are missing. We are going to have the caretaker mark equipment. All tools will be labeled, and as new tools are purchased they will be labeled as well.

Buildings/Common Areas - Bill Ordwein reported that a shipping container to store valuable items will be placed in the Corp yard. The door on the garage has been repaired and is easier to move. Hasps for locks have been added to the garage and the sand shed. The sand shed needs to be repaired but it needs to be emptied first. The eaves on the Recreation Hall need to be painted.

The decomposing wood in the campground will be taken to the pine needle dump. Arrangements have been made to have the pine needles taken to Chinese Camp where they will be used to generate electricity. This provides a significant cost savings versus having them hauled away and dumped. The pine needles will be taken toward the end of the month.

Arrangements have been made to have the railroad ties removed.

Health and Safety: The Board noted that people are driving too fast and there is concern that someone will get hurt. If speeding continues the Sheriff will be contacted. The ash barrel had to be drowned twice in the last month, as burning logs were dumped into it. The barrel is made for ashes and burned briquettes to be deposited, not to receive live coals and actively burning logs. Mark Logan feels we need to increase fire safety, possibly by posting signs regarding the extreme fire danger we are facing. Ways of establishing permanent signage at the lake have been identified and will be installed.

Recreation - Michael Lechner

- 2014 Holiday Party - Susie Lechner suggested a format that encourages more interaction between all participants. She proposed that instead of having a big turkey dinner we have a holiday Pot Luck, with guests bringing either an appetizer or dessert. The Board will provide ham, turkey breast and rolls for party-sized sandwiches. Games and other activities that create opportunities for getting to know each other will be offered. As usual, Santa will visit for the kids.
- Susie also suggested a performance by a magician be scheduled to occur between Christmas and New Years in the Park. Cost will be explored.

Old Business:

- Volunteer Insurance Coverage: The minutes were checked from the June 2014 SPSC Board of Director's Meeting to ensure the motion made at that meeting regarding Volunteer Insurance Coverage was adequate. Wanda Lenhardt will provide it to our insurance agent.
- Bridge Project Status: The engineers met with County and the Department of Fish and Wildlife and have made progress on the bridge project.
- Update on survey of residents: Mark Logan has made progress in developing a questionnaire to ascertain the opinions of property owners regarding issues pertaining to the Park. Discussion followed as to whether to send this to the shareholders or all property owners. It will be sent to shareholders as they determine the budget. If you are interested in becoming a shareholder you should send an email to sierraparkservices@gmail.net or send a letter to our P.O. Box requesting the necessary forms.
- Rules and Regulations: Progress has been made toward finalizing the SPSC Rules and Regulations.
- New Property Owner's Quick Start Guide: Progress has been made in developing the New Property Owner's Quick Start Guide. An updated draft was distributed. This draft will be reviewed.

New Business:

- Keys - All padlocks have been replaced. Bill has developed a master list of people who have keys. The list also tracks what keys go to what locks. All keys are identified by numbers. Three master keys have been made and will not be duplicated.
- Security Cameras - Money was donated for security. Wireless security cameras may be purchased and installed at various areas such as the garbage dumpster to monitor illegal or unauthorized dumping. Cameras would only be used to provide security and stop abuses within the Park.
- The lake will not be drained this year as it was determined to be better for the Park to retain existing water, due to the drought.
- Wanda Lenhardt requested permission, as a property owner, to clear the meadow across from her cabin of small trees, low vegetation, and pine needles in accordance with CalFire Standards. The Board granted her permission and asked if this was a project volunteers could participate in. She will clean this section and a larger project can be considered at a later date.

The meeting temporarily adjourned to Executive Session at 1:23 to discuss issues relating to legal, personnel, and financial matters. Susie Lechner was invited to stay for the Executive Session.

The meeting was reopened at 2:42. Cal Trans is being contacted to discuss how Wheeler road will be kept open in the winter when it snows. The SPSC will also request no parking signs be installed on Wheeler Road. The meeting adjourned at 2:43 pm.

SIERRA PARK SERVICES, INC
BUDGET REPORT
FOR THE PERIOD ENDED
August 31, 2014

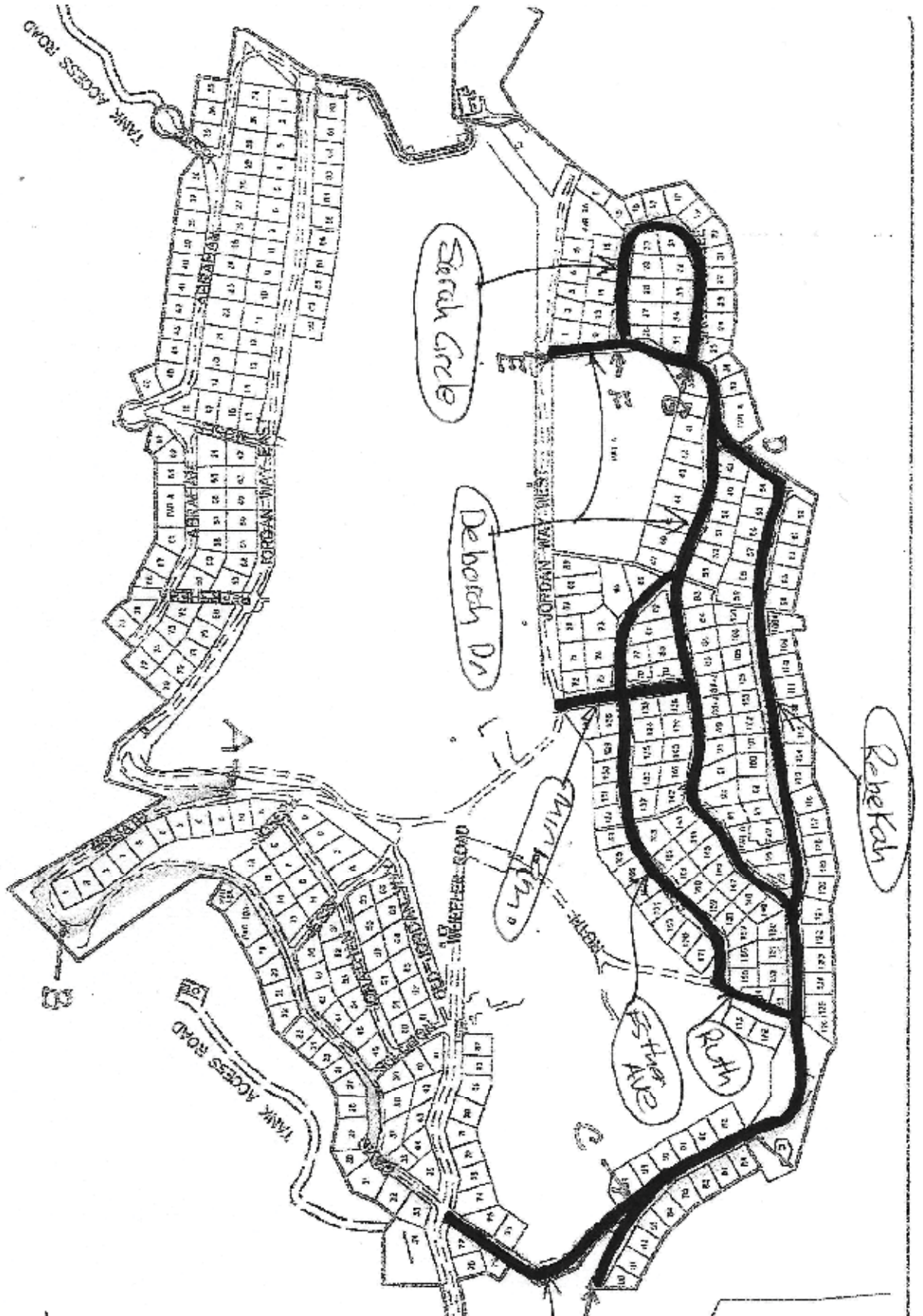
	THREE MONTHS ENDED 08/31/14	2014-2015 BUDGET	VARIANCE	% OF BUDGET EXPENDED*
REVENUE				
MAINTENANCE INCOME	\$ 135,450	\$ 193,120	\$ (57,670)	70.14%
BRIDGE RESERVES	12,361	17,750	(5,389)	69.64%
EASEMENT LEASES	-	46,100	(46,100)	0.00%
FISH DERBY DONATIONS	659	2,000	(1,341)	32.95%
TRANSFER FEES	400	-	400	
INTEREST INCOME	-	200	(200)	0.00%
MISCELLANEOUS INCOME	300	7,703	(7,403)	3.89%
TOTAL REVENUE	<u>149,170</u>	<u>266,873</u>	<u>(110,300)</u>	55.90%
MAINTAIN AND REPAIR ROADS				
ACCOUNTING	4,770	15,322	(10,552)	31.13%
CONTINGENCY	-	3,000	(3,000)	0.00%
CREDIT CARD CHARGES	573	1,600	(1,227)	31.83%
EMPLOYEE PAYROLL	-	25,958	(25,958)	0.00%
HEALTH & SAFETY	935	4,740	(3,805)	19.72%
INSURANCE	(335)	28,000	(28,335)	-1.20%
LEGAL CONSULTING	-	13,000	(13,000)	0.00%
MEMBER COMMUNICATIONS	709	2,924	(2,215)	24.23%
PROFESSIONAL CONSULTING	-	1,000	(1,000)	0.00%
PROPERTY TAXES	-	3,400	(3,400)	0.00%
TAXES AND LICENSE	-	100	(100)	0.00%
MAINTAIN AND REPAIR ROADS SUBTOTAL	<u>6,651</u>	<u>99,244</u>	<u>(92,593)</u>	6.70%
MAINTAIN ROADS AND SNOW				
MAINTENANCE	2,593	55,000	(52,407)	4.72%
ROAD EQUIPMENT RESERVES	-	10,000	(10,000)	0.00%
ROADS FUEL	-	8,000	(8,000)	0.00%
ROADS SUPPLIES	52	2,000	(1,948)	2.59%
MAINTAIN ROADS AND SNOW SUBTOTAL	<u>2,645</u>	<u>75,000</u>	<u>(72,355)</u>	3.53%
CLEAN UP WORK				
CLEAN BAR CULVERTS	-	8,500	(8,500)	0.00%
CLEAN DITCHES	-	8,200	(8,200)	0.00%
CLEAN DRIVE CULVERTS	-	5,000	(5,000)	0.00%
CLEAN UP WORK SUBTOTAL	<u>-</u>	<u>21,700</u>	<u>(21,700)</u>	0.00%
MAINTAIN GATE				
GATE EXPENSE	103	-	103	
TELEPHONE	171	-	171	
MAINTAIN GATE SUBTOTAL	<u>274</u>	<u>-</u>	<u>274</u>	
REFUSE COLLECTION AND DISPOSAL				
EMPLOYEE PAYROLL	-	3,000	(3,000)	0.00%
GARBAGE	5,284	14,522	(9,238)	36.36%
REFUSE COLLECTION AND DISPOSAL SUBTOTAL	<u>5,284</u>	<u>17,522</u>	<u>(12,238)</u>	30.16%

SIERRA PARK SERVICES, INC
BUDGET REPORT
FOR THE PERIOD ENDED
August 31, 2014

	THREE MONTHS ENDED 08/31/14	2014-2015 BUDGET	VARIANCE	% OF BUDGET EXPENDED*
PINE NEEDLE MANAGEMENT				
EMPLOYEE PAYROLL	-	1,045	(1,045)	0.00%
NEEDLE EXPENSE	-	20,000	(20,000)	0.00%
PINE NEEDLE MANAGEMENT SUBTOTAL	<u>-</u>	<u>21,045</u>	<u>(21,045)</u>	0.00%
MAINTAIN COMMON AREAS				
EMPLOYEE PAYROLL	-	523	(523)	0.00%
FISHING DERBY	2,544	-	2,544	
GENERAL MAINTENANCE	1,954	12,121	(10,177)	
LODGE SUPPLIES	-	14	(14)	0.00%
MAINTAIN LAKE	-	4,084	(4,084)	0.00%
MAINTAIN STRUCTURE	598	1,181	(583)	50.64%
MAINTAIN COMMON AREAS SUBTOTAL	<u>5,096</u>	<u>17,933</u>	<u>(12,837)</u>	28.42%
GENERAL ADMINISTRATION				
BANK CHARGES	15	300	(285)	5.00%
EMPLOYEE PAYROLL	-	713	(713)	0.00%
EQUIPMENT RENTAL	255	1,026	(771)	24.85%
INSURANCE	103	-	103	
OFFICE EXPENSE	40	1,428	(1,388)	2.80%
OUTSIDE SERVICES	107	-	107	
RECREATION	681	1,723	(1,042)	59.80%
TELEPHONE	379	-	379	
UTILITIES	1,757	9,239	(7,482)	19.02%
GENERAL ADMINISTRATION SUBTOTAL	<u>3,337</u>	<u>14,429</u>	<u>(11,092)</u>	23.13%
TOTAL EXPENSES BEFORE DEPRECIATION	23,268	266,873	(243,605)	8.73%
DEPRECIATION	<u>1,599</u>	<u>-</u>	<u>1,599</u>	
TOTAL EXPENSES	<u>24,867</u>	<u>266,873</u>	<u>(241,986)</u>	
NET INCOME FROM OPERATIONS	<u>\$ 124,283</u>	<u>\$ -</u>	<u>\$ 124,283</u>	

CHECKING ACCOUNT \$160,511

Sierra Park 2014 Road Maintenance Area October 2014



“The completion of the Roadwork has been delayed due to the rain. Signs will be posted regarding ongoing roadwork and any necessary road closures. We apologize for any inconvenience this may cause. Thank you for your cooperation.”