

Sierra Park Services

News and Updates

Phone 209-533-7909

Volume 2.8

May 2015

Board of Directors 2014-2015

President	Michael Lechner
Vice President	Heidi Ordwein
Secretary	Wanda Lenhardt
Treasurer	Bill Ordwein
Roads	Mark Logan

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President's Message

The dogwoods are blooming...

...and that means summer is around the corner. This will be another **extreme-risk fire season**, so it's time to plan for our annual needle round-up to get your property's defensible space free of combustible material. CalFire has started their inspections in this county and are currently in the Twain Harte area. There is no definite date for when they will be in the Park, but they did tell us that inspections will take place throughout the Park and especially on those properties that received citations last year. Do your cleanup ASAP to avoid citations and possible penalties!

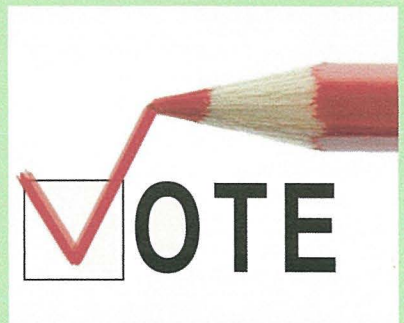
Please - the needle dump is only for needles and smaller (up to 4" diameter) branches; dirt-free is by far the best. Dispose of no other materials of any kind in the needle dump, or we get dinged when trying to sell the bio-waste that helps keep everyone's costs in check.

Campfires and fireworks are prohibited in the Park. Dumping of any fire ashes must be in the 55-gallon metal container by the garbage cage only. Any fires that start will spread quickly and may threaten our community - for your safety and your neighbors', please be vigilant about fire risk.

-- *Michael Lechner*

Next SPSC Board Meeting is at 10:30 am on June 6th.

Annual Meeting May 24th



Registration from 7:30-8:45, meeting starts at 9 am. Come and make your voice heard, or send your proxy vote.



Sierra Park Services Company

Board of Directors

Meeting Minutes for May 2, 2015

Meeting called to order at 10:45 by Michael Lechner

Board Members Present: Michael Lechner, Mark Logan, Heidi Ordwein, Bill Ordwein and Wanda Lenhardt

Others present: Charles Varvayanis, Susie Lechner. Charles approached the board regarding a billing issue.

Approval of the Minutes: Approval of April 11, 2015 minutes is pending and will be revisited at the end of the meeting.

Contacts:

- Four emails regarding the gate
- One email regarding an annual bill
- Two contacts regarding raking lots

Directors' Reports:

- **Secretary** - Wanda Lenhardt will be getting ready for the annual meeting.
- **Treasurer** - Bill Ordwein reported that the accountants were not able to prepare a report in final form because the meeting occurred early in the month. The financial statement will be provided in the May Newsletter. Bill continues to work on preparing a report for the annual meeting. He recommended we create a general reserves account. The board was in agreement with his recommendation.
- **Caretaker Report** - Heidi Ordwein - Nothing to report
- **Roads** - Mark Logan has begun to arrange for the next phase of the capital improvement plan for roads. He has sent a request for bids and is waiting for responses.
- **Gate** - Bill Ordwein stated that when gate cards fail they can be replaced at the owner's expense.
- **Equipment** - Heidi Ordwein - Nothing to report
- **Buildings/Common Areas** - Heidi Ordwein reported the docks at the lake are in need of repair.
- **Health and Safety** - Heidi Ordwein reported that the porta-potties are going to be delivered. Handicap parking is being designated near the Recreation Hall.
- **Recreation** - Michael Lechner reported that the Fishing Derby is planned for June 20th. The necessary approvals are being obtained and he is attempting to arrange for fish delivery.

New Business:

We will develop an accessibility committee to look at ways to make different areas of the park accessible to those who have difficulty with mobility.

Old Business:

- **Bridge Project Status** - Susie Lechner reported that the engineers are proceeding to develop the plans for the walk bridge. A company has been located that makes prefabricated heavy timber bridges. Cost for this type of bridge will be less than a site-built bridge.
- **Fire sign status** - Discussion centered around types of signage that would be visible to residents and guests and which would create awareness to the fire dangers that exist. Progress continues.
- **Rules and Regulations** were reviewed. Additional revisions are needed.
- **Newsletters** - the Board is looking at how to expedite them.
- **Planning for Annual Meeting** - The Board reviewed the Agenda and discussed the logistics of the sign in process.

The meeting temporarily adjourned to executive session at 1:55 pm to discuss issues relating to legal and financial matters.

The regular meeting reopened at 2:00 with nothing to report from executive session.

The minutes from the April 2015 meeting were approved after being reviewed. Bill Ordwein made the motion that was seconded by Heidi Ordwein. The meeting was adjourned at 1:03.

The next meeting will be on June 6, 2015.

SIERRA PARK SERVICES, INC.
 BUDGET REPORT
 FOR THE PERIOD ENDED
 April 30, 2015

	ELEVEN MONTHS ENDED 04/30/15	2014-2015 BUDGET	VARIANCE	% OF BUDGET EXPENDED*
REVENUE				
MAINTENANCE INCOME	\$ 174,147	\$ 193,120	\$ (18,973)	90.18%
BRIDGE RESERVES	15,810	17,750	(1,940)	89.07%
DISTRIBUTION SYSTEM LEASE	32,620	6,504	26,116	501.54%
WELL LEASE	5,420	39,596		
FISH DERBY DONATIONS	864	2,000	(1,136)	43.20%
TRANSFER FEES	1,200	-	1,200	
INTEREST INCOME	-	200	(200)	0.00%
MISCELLANEOUS INCOME	2,700	7,703	(5,003)	35.05%
TOTAL REVENUE	232,761	266,873	5,067	87.22%
MAINTAIN AND REPAIR ROADS				
ACCOUNTING	12,747	15,322	(2,575)	83.19%
CONTINGENCY	-	3,000	(3,000)	0.00%
CREDIT CARD CHARGES	1,613	1,800	(187)	89.61%
EMPLOYEE PAYROLL	-	25,958	(25,958)	0.00%
HEALTH & SAFETY	2,976	4,740	(1,764)	62.78%
INSURANCE	(335)	28,000	(28,335)	-1.20%
LEGAL CONSULTING	1,038	13,000	(11,962)	7.98%
MEMBER COMMUNICATIONS	1,360	2,924	(1,564)	46.50%
PROFESSIONAL CONSULTING	-	1,000	(1,000)	0.00%
PROPERTY TAXES	2,023	3,400	(1,377)	59.50%
TAXES AND LICENSE	25	100	(75)	25.00%
MAINTAIN AND REPAIR ROADS SUBTOTAL	21,446	99,244	(77,798)	21.61%
MAINTAIN ROADS AND SNOW				
EMPLOYEE PAYROLL	1,574	-		
MAINTENANCE	41,681	55,000	(13,319)	75.78%
ROAD EQUIPMENT RESERVES	-	10,000	(10,000)	0.00%
ROADS FUEL	2,632	8,000	(5,368)	32.90%
ROADS SUPPLIES	52	2,000	(1,948)	2.59%
MAINTAIN ROADS AND SNOW SUBTOTAL	45,939	75,000	(30,635)	61.25%
CLEAN UP WORK				
CLEAN BAR CULVERTS	213	8,500	(8,287)	2.51%
CLEAN DITCHES	3,709	8,200	(4,491)	45.23%
CLEAN CULVERTS	774	5,000	(4,226)	15.48%
CLEAN UP WORK SUBTOTAL	4,696	21,700	(17,004)	21.64%
MAINTAIN GATE				
GATE EXPENSE	(2,281)	-	(2,281)	
TELEPHONE	-	-	-	
MAINTAIN GATE SUBTOTAL	(2,281)	-	(2,281)	
REFUSE COLLECTION AND DISPOSAL				
EMPLOYEE PAYROLL	1,147	3,000	(1,853)	38.23%
GARBAGE	15,058	14,522	536	103.69%
REFUSE COLLECTION AND DISPOSAL SUBTOTAL	16,205	17,522	(1,317)	92.49%

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PINE NEEDLE MANAGEMENT				
EMPLOYEE PAYROLL	3,042	1,045	1,997	291.10%
NEEDLE EXPENSE	13,655	20,000	(6,345)	68.28%
PINE NEEDLE MANAGEMENT SUBTOTAL	<u>16,697</u>	<u>21,045</u>	<u>(4,348)</u>	79.34%
MAINTAIN COMMON AREAS				
EMPLOYEE PAYROLL	-	523	(523)	0.00%
FISHING DERBY	2,544	-	2,544	
GENERAL MAINTENANCE	7,996	12,131	(4,135)	
LODGE SUPPLIES	273	14	259	1950.00%
MAINTAIN LAKE	-	4,084	(4,084)	0.00%
MAINTAIN STRUCTURE	598	1,181	(583)	50.64%
MAINTAIN COMMON AREAS SUBTOTAL	<u>11,411</u>	<u>17,933</u>	<u>(6,522)</u>	63.63%
GENERAL ADMINISTRATION				
CAPITAL IMPROVEMENTS-BRIDGE	3,275	-	3,275	
BANK CHARGES	67	300	(233)	22.33%
EMPLOYEE PAYROLL	3,482	713	2,769	488.36%
EQUIPMENT RENTAL	255	1,026	(771)	24.85%
FRANCHISE TAX EXPENSE	1,600	-	1,600	
INSURANCE	(1,591)	-	(1,591)	
OFFICE EXPENSE	259	1,428	(1,169)	18.14%
PERMITS AND FEES	614	-	614	
OUTSIDE SERVICES	452	-	452	
RECREATION	1,326	1,723	(397)	76.93%
TELEPHONE	1,179	-	1,179	
UTILITIES	3,515	9,239	(5,724)	38.05%
GENERAL ADMINISTRATION SUBTOTAL	<u>14,433</u>	<u>14,429</u>	<u>4</u>	100.03%
TOTAL EXPENSES BEFORE DEPRECIATION	128,547	266,873	(139,900)	48.17%
DEPRECIATION	<u>5,863</u>	<u>-</u>	<u>5,863</u>	
TOTAL EXPENSES	<u>134,410</u>	<u>266,873</u>	<u>(134,037)</u>	
NET INCOME FROM OPERATIONS	<u>\$ 98,351</u>	<u>\$ -</u>	<u>\$ 139,104</u>	

CHECKING ACCOUNT	\$103,122
BRIDGE ACCOUNT	25,780
GENERAL RESERVES	10,000