

Sierra Park Services News and Updates

Phone 209-586-3098

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May 2014

Board of Directors 2013-2014

President	Michael Lechner
Vice President	Heidi Ordwein
Secretary	Wanda Lenhardt
Treasurer	Bill Ordwein
Equipment	Yvonne Peter
Directors at Large	Ray Coyle Friedhelm Peter

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www.sierraparkservices.com

PO Box 293, MiWuk Village, CA 95346

President's Message

Spring has sprung in the Park

The dogwoods are in full bloom, kids are swimming in the pond, pine needles are being cleared, and it's time for sitting out on the deck to enjoy our beautiful evenings. And as we approach the first anniversary of the Services Company, we are busy transitioning to summer plans.

The special event of the year is coming up soon: the traditional Fishing Derby for kids 15 and under. This year we have ordered 300 good-sized trout, which will arrive hungry and ready to bite. This annual event, followed by hot dogs and all the fixin's, dates way back in Park history and is fun for all. The "start fishing" horn sounds at 7 am, and fishing ends at 11 am. Even if you aren't fishing, come check out the action. Or plan to drop by for the picnic and visit with your neighbors!

Because we want this day to be a special one for the kids, **volunteers are needed** to help sign in the fishermen, measure and record fish caught, and serve up the picnic lunch. Please consider pitching in to make the day a big success.

Hope to see you there!

-- *Michael Lechner*

Next SPSC Board Meeting will be June 7th at 10:30 am.



Fishing Derby June 14th

Register Friday evening from 6 to 7 pm or Saturday from 6:30 am.

Hot dog picnic to follow at 11:30, free for kids and \$3 for adults.

Good luck!



Sierra Park Services Company Board of Directors Meeting Minutes for May 10, 2014

The meeting was called to order at 10:40 by president Michael Lechner. Board members present: Michael Lechner, Ray Coyle, Bill Ordwein, and Wanda Lenhardt. Board members not present: Heidi Ordwein, Yvonne Peter and Friedhelm Peter.

SHAREHOLDERS PRESENT: None

OTHERS PRESENT: None

PLEDGE OF ALLEGIANCE

INVOCATION: Ray Coyle

CORRESPONDENCE:

Email:

- One email was received regarding a name change and another email was received regarding an address change.
- One email wanting to know what we will be doing about those who do not pay. Efforts to pursue those who have not paid will occur after current litigation with the Recreation Association has been completed.
- An email was received regarding gate access. A property owner wanted their landline connected to the gate to allow for remote access of the gate for their guests. It was explained to the property owner that the gate was no longer there but would be relocated. That information can be put into the system once the gate is operational again. The information has been passed onto Bill Ordwein for future use.

Calls:

- One call was received regarding the proxy form and how to vote using the proxy

MINUTES OF BOARD MEETING: Ray Coyle made a motion to approve the minutes from the April 9, 2014 Sierra Park Services Board of Directors Meeting. Bill Ordwein seconded that motion which was then unanimously approved.

DIRECTOR REPORTS:

Secretary - Wanda Lenhardt - There have been approximately 183 shares of stock sold throughout the year and there are 179 which are current. The notices and proxies for the Annual Meeting have been sent to all shareholders.

Treasurer - Bill Ordwein - As of April 30th the approximate bank balance was \$59,104. The revenue for the month was \$1,127 and the monthly bills were approximately \$11,885. There are approximately 37 property owners who have not paid their bills in full. We are coming to the end of the fiscal year. A tractor is needed and there may be enough money to purchase a new tractor. Ray Coyle made a motion to proceed with purchasing a new tractor not to exceed the budget. The board voted unanimously to approve the motion.

CARETAKER'S REPORT - Heidi Ordwein - Report given by Bill Ordwein - The caretaker continues to work on projects determined to be a priority.

GATE - Bill Ordwein - The gate has been removed. It is being relocated by the Recreation Association on property that is owned by them. We will administer the gate once it is in place and working again.

ROADS - Heidi Ordwein, given by Bill Ordwein - Road work has been scheduled for the week following Memorial Day weekend. They will work on filling cracks the first week. This will not impact traffic flow. The second week the topping of roads will take place. Homeowners will be notified of which streets impacted and when. This work to be done on west side of Park, with some additional work on David. A map of the work area will also be posted at the Annual Meeting.

New, permanent "Children At Play" signs will be put up on roads leading to playground and lake area to caution drivers. If more are needed in the future we will get them.

EQUIPMENT - We are in need of a new tractor. The old one is significantly worn out. The new tractor may be able to work as a backup snowplow if needed.

BUILDINGS/COMMON AREAS - The new porta-potties are in place and they are handicapped accessible.

HEALTH AND SAFETY - Mrs. Pope had a dead tree on an adjacent property. We gave Mrs. Pope contact information for the adjacent property owner so she could pursue the matter with her neighbor.

RECREATION - The Fish Derby will be held on June 14, 2014. Volunteers are needed to help with measuring fish, signing children up and helping with the hot dog lunch afterward.

OLD BUSINESS:

Details regarding the Annual Meeting were discussed and included sign in procedures, voting procedures, and the ballots.

Details regarding the Fish Derby and the delivery of fish were discussed.

The bridge on the back side of the lake has long needed to be repaired or replaced. Signs have been posted asking for people to stay off the bridge. The signs have been ignored and there has been concern regarding the potential for someone to become injured on the bridge. The Recreation Association has voted to have the bridge removed. If the bridge is removed before appropriate permits are obtained we will not be able to replace it. We do not have money in the budget to replace that bridge. We will discuss it further at the Annual Meeting.

NEW BUSINESS:

The next meeting will be held on June 7, 2014 as the Fish Derby will be on the 14th.

The Board Adjourned to Executive Session at 12:07 to discuss legal, personnel, and financial matters.

Executive Session ended at 12:30. There was nothing to report from executive session.

The meeting was adjourned at 12:32.

SIERRA PARK SERVICES INC.
BUDGET REPORT
PERIOD ENDED APRIL 30, 2014

	ELEVEN MONTHS ENDED 04/30/14	2013-2014 BUDGET	VARIANCE	% OF BUDGET EXPENDED
<u>PINE NEEDLE MANAGEMENT</u>				
EMPLOYEE BENEFITS		181	(181)	0.00%
EMPLOYEE PAYROLL		1,065	(1,065)	0.00%
EMPLOYER PAYROLL TAXES		107	(107)	0.00%
NEEDLE EXPENSE	24,560	19,000	5,560	129.26%
<u>MAINTAIN COMMON AREAS</u>				
EMPLOYEE BENEFITS		91	(91)	0.00%
EMPLOYEE PAYROLL		533	(533)	0.00%
EMPLOYER PAYROLL TAXES		53	(53)	0.00%
FISHING DERBY		2,000	(2,000)	0.00%
GENERAL MAINTENANCE	10,894	-	10,894	
LODGE SUPPLIES	12	103	(91)	11.65%
MAINTAIN LAKE	3,814	5,000	(1,186)	76.28%
MAINTAIN STRUCTURE	984	3,000	(2,016)	32.80%
<u>GENERAL ADMINISTRATION</u>				
BANK CHARGES	70	300	(230)	23.33%
EMPLOYEE BENEFITS		124	(124)	0.00%
EMPLOYEE PAYROLL	25,274	727	24,547	3476.48%
EMPLOYER PAYROLL TAXES		73	(73)	0.00%
EQUIPMENT RENTAL	855	-	855	
FUEL		464	(464)	0.00%
INSURANCE		-	-	
OFFICE EXPENSE	1,208	1,545	(337)	78.19%
RECREATION	1,435	2,000	(565)	71.75%
UTILITIES	6,019	721	7,298	1112.21%
TOTAL EXPENSES BEFORE DEPRECIATION	173,000	<u>\$ 249,155</u>	<u>\$ (76,155)</u>	
DEPRECIATION	27,940			
TOTAL EXPENSES	<u>200,940</u>			
NET INCOME FROM OPERATIONS	<u>\$ 29,314</u>			

CHECKING ACCOUNT 559,104

SIERRA PARK SERVICES INC.
BUDGET REPORT
PERIOD ENDED APRIL 30, 2014

	ELEVEN MONTHS ENDED 04/30/14	2013-2014 BUDGET	VARIANCE	% OF BUDGET EXPENDED*
<u>REVENUE</u>				
MAINTENANCE INCOME	\$ 178,832	\$ 196,920	\$ (18,088)	90.81%
EASEMENT LEASES	46,100	46,100	-	100.00%
GATE INCOME	1,570	4,000	(2,430)	39.25%
MISCELLANEOUS INCOME	758		758	
FISH DERBY DONATIONS	2,431	2,000	431	121.55%
TRANSFER FEES	700		700	
REFUNDS	(137)		(137)	
INTEREST INCOME	-	200	(200)	0.00%
TOTAL REVENUE	230,254	249,220	(18,966)	
<u>MAINTAIN AND REPAIR ROADS</u>				
ACCOUNTING	13,305	2,369	10,936	561.63%
CONTINGENCY		3,193	(3,193)	0.00%
CREDIT CARD CHARGES	1,597	1,500	97	108.47%
EMPLOYEE BENEFITS		4,397	(4,397)	0.00%
EMPLOYEE PAYROLL		25,865	(25,865)	0.00%
EMPLOYER PAYROLL TAXES		2,587	(2,587)	0.00%
FRANCHISE TAX EXPENSE		824	(824)	0.00%
HEALTH & SAFETY	4,294	4,120	174	104.22%
INSURANCE	25,219	21,067	4,152	119.71%
LEGAL CONSULTING	7,572	15,000	(7,428)	50.48%
MEMBER COMMUNICATIONS	2,622	1,236	1,386	212.14%
MISCELLANEOUS		5,000	(5,000)	0.00%
PROFESSIONAL CONSULTING		12,875	(12,875)	0.00%
PROPERTY TAXES	1,932	3,399	(1,467)	56.84%
TAXES AND LICENSE	150	412	(262)	36.41%
<u>MAINTAIN ROADS AND SNOW</u>				
MAINTENANCE	14,459	15,000	(541)	96.39%
REMOVAL	427	36,050	(35,623)	1.18%
ROAD EQUIPMENT RESERVES		5,000	(5,000)	0.00%
ROAD RESERVES		5,000	(5,000)	0.00%
ROADS FUEL	5,827	7,416	(1,589)	78.57%
ROADS SUPPLIES	1,340	773	567	173.35%
<u>CLEAN UP WORK</u>				
CLEAN BAR CULVERTS		8,400	(8,400)	0.00%
CLEAN DITCHES		8,235	(8,235)	0.00%
CLEAN DRIVE CULVERTS				
<u>MAINTAIN GATE</u>				
GATE EXPENSE	3,296	3,989	(693)	82.63%
TELEPHONE	713	1,236	(523)	57.69%
<u>REFUSE COLLECTION AND DISPOSAL</u>				
EMPLOYEE BENEFITS		362	(362)	0.00%
EMPLOYEE PAYROLL		2,130	(2,130)	0.00%
EMPLOYER PAYROLL TAXES		213	(213)	0.00%
GARBAGE	13,122	14,420	(1,298)	91.00%

Sierra Park Water Co.
PO Box 424
Miwuk Village, CA 95346