

Sierra Park Services News and Updates

Phone 209-533-7909

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March 2016

Board of Directors 2015-2016

President	Michael Lechner
Vice President	Heidi Ordwein
Secretary	Wanda Lenhardt
Treasurer	Mark Logan
Director at Large	Bill Ordwein

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President's Message

Important Announcement!

This is your official notice of the upcoming 2016 Annual Shareholders Meeting. As always, it will be held on the Sunday preceding Memorial Day - May 29, 2016. The Services meeting will start at 10:30 am. Stockholder registration will start at 7:30 am at the lodge for both the Water meeting (8:30 am) and Services. **As a shareholder, your attendance is of utmost importance to the future of the Park.** Please attend in person - always great to see our neighbors.

If you cannot be there, it is essential that you assign your proxy to another shareholder to cast your vote for you. You can choose a trusted neighbor, a friend or a board member. We cannot conduct business without representation by a quorum of our shareholders, so yes, your vote is critical! Additional information on the meeting and proxy materials will be forthcoming in early May.

Halleluiah for the rain and snow, a welcome change from the last several years. Though spring may be just around the corner, snow and icy roads are still possible. So if you are up in this neck of the woods, be sure to have your chains. Drive carefully if you do encounter a spring snow!

Thanks -- *Michael Lechner*

No meeting in April. Next SPSC Board Meeting will be at 10:30 am on May 7th, 2016.



Springtime in
the apple
orchard -- a
beautiful
season in
Sierra Park!



Sierra Park Services Company Board of Directors Meeting Minutes for March 5th, 2016

Meeting called to order at 10:54 by Michael Lechner.

Board Members Present: Michael Lechner, Heidi Ordwein, Mark Logan, Wanda Lenhardt and Bill Ordwein.

Shareholders Present: Phil Barthman, Craig Wendt, Susie Lechner.

Others Present: Mike Van Gundy

Attendees' Comments/Questions: None

Approval of the Minutes: Heidi Ordwein moved to approve the minutes of the December 5, 2015 board meeting. Wanda Lenhardt seconded, and the motion passed unanimously.

Communications: Wanda Lenhardt, secretary

- Seven property owners contacted us regarding the gate.
- One ex-property owner requested to be removed from the email list.
- One contact from a property owner who is having five dead trees removed and would like to get in touch with neighbors regarding the tree removal process. This property owner also is concerned about a dead tree on an adjacent lot that could hit the property owners' cabin if it falls. Requested the board's assistance in resolving this.
- One contact regarding an observed broken skylight.

Directors' Reports:

- **President** - Michael Lechner - Nothing to report
- **Vice President** - Heidi Ordwein - Nothing to report.
- **Secretary** - Wanda Lenhardt - The Water Company will share its updated list of property owners/addresses with the Services Company.
- **Treasurer** - Mark Logan - The Board implemented an austerity program well in advance of the CPUC ruling, so we should be financially sound through to the next billing cycle. The Company should continue to be conservative in its expenses.
- **Roads** - Bill Ordwein reported that though we are plowing earlier this year (snow accumulation of 2+ inches, rather than waiting for 4+), icy roads continue to be a problem. Chains or four-wheel drive may be required on Park roads in severe/icy weather. Most of all, slow down!
- **Caretaker Report** - Heidi Ordwein - The caretaker has been very busy supervising tree removal and slash deposit in the needle dump. He is also cleaning up the Corporation Yard.
- **Gate** - Bill Ordwein - Gate controls continue to malfunction in damp weather. Bill is working with Door King to find a solution.
- **Equipment** - Heidi Ordwein - Equipment is in good condition, and we are prepared for more snow with three sets of chains in good repair.
- **Buildings/Common Areas** - Heidi Ordwein - The sand shed roofing project is complete.
- **Health and Safety** - Heidi Ordwein - Porta-potties will be installed before the annual meeting.
- **Recreation** - Michael Lechner - Calaveras Fish Farm, our typical supplier of fish for stocking, has let us know they are not raising fish this year. They are attempting to purchase fry from other sources; if successful, we may be able to get fish later in the spring.

Old Business:

- The Company's attorneys will send a letter regarding damage to a newly-resurfaced road to the property owner.

New Business:

- The 2015-2016 lease easement payment has been returned to the Water Company.
- Final day for stock purchase prior to the 2016-17 annual meeting will be April 3rd.
- Annual Meeting of the Services Company will be held on May 29th, 2016 at 10:30 am. A Save the Date announcement will be added to the newsletter, and proxy materials will be mailed in early May.
- A property owner has requested permission to remove willows along the levee. The Board prefers that private individuals not perform maintenance duties on Park property.
- The new walk bridge came in under budget. Since the County requested an accessible path from parking lot to bridge as part of project approval, the remaining funds will be used for path materials. Work days will be scheduled in advance so volunteers can help finish this project.
- We have received a request to replace the existing small bridge over the tributary creek along West Jordan Road. This bridge is structurally unsound and off-limits to residents. The board will investigate.
- A copy of the Rules and Regulations will be provided to new owners along with their gate keys. All property owners are responsible for notifying any tenants of the Rules and Regulations.

The meeting temporarily adjourned to executive session at 12:09 pm to discuss issues relating to legal and financial matters.

The regular meeting reopened at 1:07 pm. Nothing to report from executive session.

The meeting ended at 1:08 pm. *Next meeting will be at 10:30 on May 7th, 2016.*

SIERRA PARK SERVICES, INC.
BUDGET REPORT
FOR THE PERIOD ENDED
January 31, 2016

	<u>SIX MONTHS ENDED 01/31/16</u>	<u>2015-2016 BUDGET</u>	<u>VARIANCE</u>	<u>% OF BUDGET EXPENDED*</u>
REVENUE				
BRIDGE RESERVES	\$ 49,756	\$57,440	(7,684)	86.62%
EASEMENT LEASES	19,020	44,600	(25,580)	42.65%
FISH DERBY DONATIONS	185	700	(515)	26.43%
MAINTENANCE INCOME	185,050	211,810	(26,760)	87.37%
MISCELLANEOUS INCOME	1,665	0	1,665	#DIV/0!
RENTAL INCOME	520	4,800.00	(4,280)	10.83%
TOTAL REVENUE	<u>256,196</u>	<u>319,350</u>	<u>(63,154)</u>	<u>80.22%</u>
ROADS ADMINISTRATION				
ACCOUNTING	9,439	16,000	(6,561)	58.99%
CREDIT CARD CHARGES	1,483	2,000	(517)	74.15%
INSURANCE	-	20,000	(20,000)	0.00%
LEGAL CONSULTING	8,929	15,000	(6,071)	59.53%
MEMBER COMMUNICATIONS	708	3,000	(2,292)	23.60%
PROFESSIONAL CONSULTING	-	1,200	(1,200)	0.00%
PROPERTY TAXES	2,227	3,400	(1,173)	65.50%
TAXES AND LICENSE	-	100	(100)	0.00%
INCOME TAXES	27,760	5500	22,260	504.73%
ROADS ADMINISTRATION SUBTOTAL	<u>50,546</u>	<u>66,200</u>	<u>(15,654)</u>	<u>76.35%</u>
ROADS OPERATIONS AND MAINTENANCE				
LABOR	-	4,100	(4,100)	0.00%
MAINTAIN ROADS AND SNOW REMOVAL	27,255	45,000	(17,745)	60.57%
ROAD EQUIPMENT MAINTENANCE	38	10,000	(9,962)	0.38%
ROADS BUILDING MAINTENANCE	1,661	20,000	(18,339)	8.31%
ROADS FUEL	-	3,500	(3,500)	0.00%
ROADS SUPPLIES	389	2,000	(1,611)	19.45%
UTILITIES	-	3,000	(3,000)	0.00%
RESERVES	-	21,000	(21,000)	0.00%
MAINTAIN ROADS AND SNOW SUBTOTAL	<u>29,343</u>	<u>108,600</u>	<u>(58,257)</u>	<u>27.02%</u>
CLEAN UP WORK				
CLEAN DITCHES	-	3,300	(3,300)	0.00%
CLEAN CULVERTS	-	2,200	(2,200)	0.00%
PINE NEEDLES FROM ROAD CLEANUP	-	4000	(4,000)	0.00%
CLEAN UP WORK SUBTOTAL	<u>-</u>	<u>9,500</u>	<u>(9,500)</u>	<u>0.00%</u>
REFUSE COLLECTION AND DISPOSAL				
LABOR	-	4,300	(4,300)	0.00%
GARBAGE	11,566	15,000	(3,434)	77.11%
REFUSE COLLECTION AND DISPOSAL SUBTOTAL	<u>11,566</u>	<u>19,300</u>	<u>(7,734)</u>	<u>59.93%</u>

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	<u>SIX MONTHS ENDED 01/31/16</u>	<u>2015-2016 BUDGET</u>	<u>VARIANCE</u>	<u>% OF BUDGET EXPENDED*</u>
PINE NEEDLE MANAGEMENT				
LABOR	-	1,300	(1,300)	0.00%
NEEDLE EXPENSE	-	13,000	(13,000)	0.00%
PINE NEEDLE MANAGEMENT SUBTOTAL	<u>-</u>	<u>14,300</u>	<u>(14,300)</u>	<u>0.00%</u>
MAINTAIN COMMON AREAS				
OTHER LABOR	-	1,100	(1,100)	0.00%
FUEL	1,203	1,000	203	120.30%
GENERAL MAINTENANCE	7,463	11,000	(3,537)	67.85%
LODGE SUPPLIES	-	100	(100)	0.00%
MAINTAIN LAKE	-	1,100	(1,100)	0.00%
MAINTAIN STRUCTURE	-	2,500	(2,500)	0.00%
MAINTAIN COMMON AREAS SUBTOTAL	<u>8,666</u>	<u>16,800</u>	<u>(8,134)</u>	<u>51.58%</u>
GENERAL ADMINISTRATION				
BANK CHARGES	35	325	(290)	10.77%
EQUIPMENT PURCHASE/RENTAL	265	3,000	(2,735)	8.83%
FEES	-	500	(500)	0.00%
FISHING DERBY	-	2,000	(2,000)	0.00%
HEALTH AND SAFETY	1,962	5,000	(3,038)	39.24%
INSURANCE	-	10,000	(10,000)	0.00%
OFFICE EXPENSE	314	1,200	(886)	26.17%
RECREATION	1,480	1,500	(20)	98.67%
UTILITIES	4,837	1,000	3,837	483.70%
OUTSIDE SERVICES	369	-	369	#DIV/0!
RESERVES	-	2,685	(2,685)	0.00%
GENERAL ADMINISTRATION SUBTOTAL	<u>9,262</u>	<u>27,210</u>	<u>(17,948)</u>	<u>34.04%</u>
BRIDGE				
CAPITAL IMPROVEMENTS-BRIDGE	<u>57,557</u>	<u>57,440</u>	<u>117</u>	<u>100.20%</u>
TOTAL EXPENSES BEFORE DEPRECIATION	166,940	319,350	(152,410)	52.27%
DEPRECIATION	<u>-</u>	<u>-</u>	<u>-</u>	
TOTAL EXPENSES	<u>166,940</u>	<u>319,350</u>	<u>(152,410)</u>	
NET INCOME FROM OPERATIONS	<u>\$ 89,256</u>	<u>\$ -</u>	<u>\$ 89,256</u>	

CHECKING ACCOUNT	\$171,453
BRIDGE ACCOUNT	10,838
GENERAL RESERVES	10,000

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