

Sierra Park Services News and Updates

Phone 209-533-7909

Volume 3.4

December 2015

Board of Directors 2015-2016

President	Michael Lechner
Vice President	Heidi Ordwein
Secretary	Wanda Lenhardt
Treasurer	Mark Logan
Director at Large	Bill Ordwein

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www.sierraparkservices.com

PO Box 293, MiWuk Village, CA 95346

President's Message

Winter arrives at the Park

Many thanks to all who contributed to making this year's holiday party a huge success. The lodge was decorated to the nines providing a very festive atmosphere. The food was scrumptious and though the night was chilly, the lodge was a warm and cozy place to be with friends and loved ones celebrating the season.

A couple of other quick notes: First, if you haven't already, check out the new school bus stop shelter built by John Marshall. It's at the pond parking lot. Second, if in need of any assistance with the gate please call the Park phone number (209-533-7909) or send an email (www.sierraparkservices.com). Please do not call Board members directly.

With the old year rapidly coming to a close and a new year soon to be upon us I take the opportunity speaking for the entire board to wish you all a safe, happy holiday season and the very best for 2016.

-- Michael Lechner

No meeting in January. Next SPSC Board Meeting will be at 10:30 am on February 6th, 2016.



Happy
New Year
to all –
think snow!



Sierra Park Services Company Board of Directors Meeting Minutes for December 5, 2015

Meeting called to order at 10:25 by Michael Lechner.

Board Members Present: Michael Lechner, Heidi Ordwein, Mark Logan, Wanda Lenhardt and Bill Ordwein.

Shareholders Present: Phil Barthman, Roger Townsend, Susie Lechner.

Others Present: None

Attendees' Comments/Questions: Roger Townsend asked for clarification on the bridge assessment in his annual bill.

Approval of the Minutes: Wanda Lenhardt moved to approve the minutes of the November 7, 2015 board meeting. Heidi Ordwein seconded, and the motion passed unanimously.

Communications: Wanda Lenhardt, secretary

- In the last month we have had requests for HOA documents and demand letters.
- One question regarding fees
- One mailing address change
- One contact regarding a street light
- One request for a contractor to access the park to provide services
- One email message that could not be opened
- One request for a gate opener, several for gate access cards. We provide two cards per property at no cost; there is a charge for additional cards and for gate openers. Property owners can call the hot line number, 209-533-7909, to request additional gate openers or cards.
- A request for snow to be removed. The SPSC does not provide snow removal services on private properties.
- One request for a contractor's access
- One request for an outside phone to be connected at the gate

Directors' Reports:

- **President** - Michael Lechner - Nothing to report.
- **Vice President** - Heidi Ordwein - Nothing to report.
- **Secretary** - Wanda Lenhardt - Nothing to report.
- **Treasurer** - Mark Logan - Halfway through the year we have spent just under half our annual budget, even though most of the year's major expenses were incurred during that period. We are tracking well to the budget and managing expenses carefully in case of heavy snow removal costs later in winter. There are still 45 property owners who have no paid or underpaid their bills, leaving \$90,000 outstanding.
- **Roads** - Mark Logan - Nothing to report. Work for this year is complete.
- **Caretaker Report** - Heidi Ordwein - All is going well, and the Park is looking great. The frequent freeze/thaw cycles have made roads icy, so John will be sanding more often.
- **Gate** - Bill Ordwein - The gate is working fine.
- **Equipment** - Heidi Ordwein - all equipment has been tuned up and is running well in preparation for heavy snowfall.
- **Buildings/Common Areas** - Heidi Ordwein - The sand shed is still waiting for the roofers. The sand has been tarped to keep it dry and ready for use. One PortaPotti will stay on site this winter as a convenience to vendors (and homeowners with frozen pipes).

- **Health and Safety** - Heidi Ordwein - The new school bus stop is complete, allowing children to be picked up within Park boundaries instead of at the highway. This is a much safer situation, and parents have been very appreciative. Signs warning of thin ice will have been installed at the pond. Reports of a mountain lion under a vacant house were made but cannot be confirmed.

Ten dead trees on Park property have been identified as likely to fall and threaten property, power lines or roads. These will be felled. Costs will be minimized because the caretaker will deal with the slash.

In case of deep and ongoing snowfall, State law requires rest periods for snowplow operators. We have arranged for three backup plow operators to help if the caretaker can't keep up with deep, rapid snowfall.

- **Recreation** - Michael Lechner - Everything is in place for the holiday party, and former teacher Maryann Walker will read The Night Before Christmas to the kids before Santa arrives. Costs for this party are being covered by Board members.

New Business:

- There will be a Town Hall meeting this afternoon to bring property owners up-to-date on the potential impact of the ongoing CPUC process on the SPSC.

Old Business:

- Since the CPUC ruling expected for December 3rd has been postponed, any potential impacts on the Services Company are still unknown.

The meeting temporarily adjourned to executive session at 11:15 am to discuss issues relating to legal and financial matters.

The regular meeting reopened at 11:54 am. Report from Executive Session: The needle dump will be closed until further notice.

The meeting ended at 11:56.

SIERRA PARK SERVICES, INC.
 BUDGET REPORT
 FOR THE PERIOD ENDED
 November 30, 2015

	<u>SIX MONTHS ENDED 11/30/15</u>	<u>2015-2016 BUDGET</u>	<u>VARIANCE</u>	<u>% OF BUDGET EXPENDED*</u>
PINE NEEDLE MANAGEMENT				
LABOR	-	1,300	(1,300)	0.00%
NEEDLE EXPENSE	-	13,000	(13,000)	0.00%
PINE NEEDLE MANAGEMENT SUBTOTAL	-	14,300	(14,300)	0.00%
MAINTAIN COMMON AREAS				
OTHER LABOR	-	1,100	(1,100)	0.00%
FUEL	1,203	1,000	203	120.30%
GENERAL MAINTENANCE	4,472	11,000	(6,528)	40.65%
LODGE SUPPLIES	-	100	(100)	0.00%
MAINTAIN LAKE	-	1,100	(1,100)	0.00%
MAINTAIN STRUCTURE	-	2,500	(2,500)	0.00%
MAINTAIN COMMON AREAS SUBTOTAL	5,675	16,800	(11,125)	33.78%
GENERAL ADMINISTRATION				
BANK CHARGES	30	325	(295)	9.23%
EQUIPMENT PURCHASE/RENTAL	265	3,000	(2,735)	8.83%
FEES	-	500	(500)	0.00%
FISHING DERBY	-	2,000	(2,000)	0.00%
HEALTH AND SAFETY	1,887	5,000	(3,113)	37.74%
INSURANCE	-	10,000	(10,000)	0.00%
OFFICE EXPENSE	246	1,200	(954)	20.50%
RECREATION	1,480	1,500	(20)	98.67%
UTILITIES	3,043	1,000	2,043	304.30%
OUTSIDE SERVICES	258	-	258	#DIV/0!
RESERVES	-	2,685	(2,685)	0.00%
GENERAL ADMINISTRATION SUBTOTAL	7,209	27,210	(20,001)	26.49%
BRIDGE				
CAPITAL IMPROVEMENTS-BRIDGE	57,557	57,440	117	100.20%
TOTAL EXPENSES BEFORE DEPRECIATION	156,795	319,350	(162,555)	49.10%
DEPRECIATION	-	-	-	
TOTAL EXPENSES	156,795	319,350	(162,555)	
NET INCOME FROM OPERATIONS	<u>\$ 95,063</u>	<u>\$ -</u>	<u>\$ 95,063</u>	

CHECKING ACCOUNT	\$142,081
BRIDGE ACCOUNT	44,843
GENERAL RESERVES	10,000

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	<u>SIX MONTHS ENDED 11/30/15</u>	<u>2015-2016 BUDGET</u>	<u>VARIANCE</u>	<u>% OF BUDGET EXPENDED*</u>
REVENUE				
BRIDGE RESERVES	\$ 49,080	\$57,440	(8,360)	85.45%
EASEMENT LEASES	19,020	44,600	(25,580)	42.65%
FISH DERBY DONATIONS	185	700	(515)	26.43%
MAINTENANCE INCOME	182,008	211,810	(29,802)	85.93%
MISCELLANEOUS INCOME	1,045	0	1,045	#DIV/0!
RENTAL INCOME	520	4,800.00	(4,280)	10.83%
TOTAL REVENUE	<u>251,858</u>	<u>319,350</u>	<u>(67,492)</u>	<u>78.87%</u>
ROADS ADMINISTRATION				
ACCOUNTING	8,582	16,000	(7,418)	53.64%
CREDIT CARD CHARGES	1,405	2,000	(595)	70.25%
INSURANCE	-	20,000	(20,000)	0.00%
LEGAL CONSULTING	8,929	15,000	(6,071)	59.53%
MEMBER COMMUNICATIONS	514	3,000	(2,486)	17.13%
PROFESSIONAL CONSULTING	-	1,200	(1,200)	0.00%
PROPERTY TAXES	2,227	3,400	(1,173)	65.50%
TAXES AND LICENSE	-	100	(100)	0.00%
INCOME TAXES	27,760	5500	22,260	504.73%
ROADS ADMINISTRATION SUBTOTAL	<u>49,417</u>	<u>66,200</u>	<u>(16,783)</u>	<u>74.65%</u>
ROADS OPERATIONS AND MAINTENANCE				
LABOR	-	4,100	(4,100)	0.00%
MAINTAIN ROADS AND SNOW REMOVAL	27,096	45,000	(17,904)	60.21%
ROAD EQUIPMENT MAINTENANCE	-	10,000	(10,000)	0.00%
ROADS BUILDING MAINTENANCE	589	20,000	(19,411)	2.95%
ROADS FUEL	-	3,500	(3,500)	0.00%
ROADS SUPPLIES	389	2,000	(1,611)	19.45%
UTILITIES	-	3,000	(3,000)	0.00%
RESERVES	-	21,000	(21,000)	0.00%
MAINTAIN ROADS AND SNOW SUBTOTAL	<u>28,074</u>	<u>108,600</u>	<u>(59,526)</u>	<u>25.85%</u>
CLEAN UP WORK				
CLEAN DITCHES	-	3,300	(3,300)	0.00%
CLEAN CULVERTS	-	2,200	(2,200)	0.00%
PINE NEEDLES FROM ROAD CLEANUP	-	4000	(4,000)	0.00%
CLEAN UP WORK SUBTOTAL	<u>-</u>	<u>9,500</u>	<u>(9,500)</u>	<u>0.00%</u>
REFUSE COLLECTION AND DISPOSAL				
LABOR	-	4,300	(4,300)	0.00%
GARBAGE	8,863	15,000	(6,137)	59.09%
REFUSE COLLECTION AND DISPOSAL SUBTOTAL	<u>8,863</u>	<u>19,300</u>	<u>(10,437)</u>	<u>45.92%</u>

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