

Sierra Park Services

News and Updates

Phone 209-586-3098

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December 2013

Board of Directors 2013-2014

President	Michael Lechner
Vice President	Heidi Ordwein
Secretary	Wanda Lenhardt
Treasurer	Bill Ordwein
Equipment	Yvonne Peter
Director at Large	Ray Coyle

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President's Message

What's up with this weather?

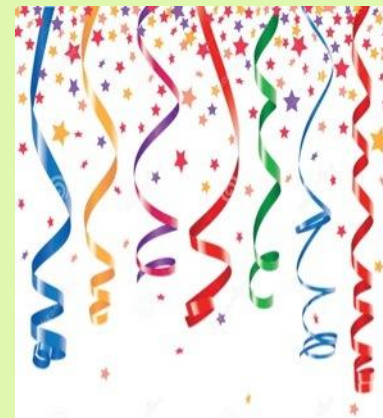
As I write it's in the sixties, but the weekend of Sierra Park's 2013 Holiday Party ushered in winter with heavy snow and record cold. Braving ice-slicked roads and beating the highway closure, about 50 hardy souls gathered to enjoy a feast complete with impromptu Christmas carols from the kids. In spite of, or perhaps because of, the weather, Santa was able to make his usual lodge roof-top landing to meet with all the children and hand out gifts. And thanks to the decorating efforts of the Rebekahs, the lodge looked festive, warm and cozy.

While the weather forced a lighter turnout than we had planned for, the surplus food was very well received the next day at the food bank. Special thanks to Yvonne Peter for sliding all the way down the hill to make the delivery!

Your board of directors and I wish you and your families, near and far, a joyous Holiday Season and a healthy, prosperous New Year.

-- *Michael Lechner*

Next SPSC Board Meeting is at 10:30 am on January 11th.



**HAPPY
NEW
YEAR!**



Sierra Park Services Company Board of Directors Meeting Minutes for December 14, 2013

Meeting Called to Order: 10:22 A.M. by Michael Lechner

Invocation given by Heidi Ordwein

Board Members Present: Heidi Ordwein , Bill Ordwein , Michael Lechner, Yvonne Peter, and Wanda Lenhardt, Ray Coyle was not present.

Shareholders Present: None

Others Present: None

Approval of November 9, 2013 Board Meeting Minutes: Yvonne Peter made a motion to approve the minutes from the November 9, 2013 Board of Directors Meeting. Heidi Ordwein seconded the motion which was then unanimously approved.

Correspondence:

Email - Numerous emails were received in this month:

- One property owner had concerns about accessing property in the snow
- One email regarding gate access.
- One inquiring about how to have contractors obtain gate access. It is the responsibility of each property owner to ensure access to the park for their contractors. An extra cardkey can be purchased which can then be provided to the contractor. It is not the responsibility of the Park to provide access.
- One email inquiring about purchasing stock.
- One stating dissatisfaction with only 85% of property owners having paid bills. The email contained suggestions regarding how to remedy this. The Board is committed to pursuing unpaid accounts.
- One email notifying the SPSC of a lot merger.
- One email with updated contact information.
- One stating PG&E trimming left wood that could be used for firewood. Property owners are encouraged to notify neighbors and other property owners regarding possible firewood.
- One email requesting to be removed from the United States Postal Service mailing list.
- One email which requested internet access in the SPSC.
- One email received asking to provide verification for a change in ownership.

Director Reports:

Secretary - Wanda Lenhardt: The Sierra Park Services Corporation has not sold any additional shares of stock this month. There is no other information to report.

Treasurer - Bill Ordwein: The bank account balance was approximately \$116,207 as of November 30, 2013. The bills were reviewed by the Board Members. Bill Ordwein made a motion to pay the bills, which came to approximately \$13,009. That motion was seconded by Yvonne Peter and passed with a unanimous vote. There continue to be 42 outstanding unpaid bills. The proceeds from donations at the Holiday Party contributed \$360 for the Fish Derby. We continue tracking to the budget.

Roads - Heidi Ordwein: Snow clearing has been done due to the Dec. 6-7. Plowing had to cease for a day due to this incident. A property owner wants access to their property other than their driveway.

Caretaker Report - Heidi Ordwein: Continuing to meet with Mark Higgins regarding his "To Do" list. During the winter months, most of the work is on keeping the roads clear. Mark also has to begin working on cleaning up the buildings. He also needs to check all equipment and do maintenance.

Gate - Bill Ordwein: The gate has remained open in a "fixed" position due to the road conditions that were created by the snowstorm.

Equipment - Yvonne Peter: There was an accident with the snowplow and a stranded car on Rebekah. Company insurance company has been notified about all persons/vehicles involved. New snow chains were purchased for the plow. The registration was obtained for the Toyota truck. A hydraulic jack was purchased.

Buildings/Common Areas - Yvonne Peter: An additive was put in the Porta Potties to prevent freezing. The tules have been removed from the lake.

Health & Safety - Yvonne Peter: A set of water keys to our water system have been placed in the fire station and an extra set have been fabricated. A new set of water valve keys have been delivered to the Mi Wuk Fire House. Water maps are at the firehouse and with Mi Wuk fire station. Signs have been placed on the fire station. Stakes are being placed to mark valves and hydrants. This project is partially complete.

Trees - Tree and limb removal is being done in accordance with the PG&E project. This is ongoing. HEIDI Do we want to put this under the tree section?

Recreation - Michael Lechner: The holiday party was a success. The snowstorm impacted the number of people who were able to attend. Everyone had a great time and the extra food was donated to the local food pantry.

Old Business:

PG&E Tree Cutting Status: Ray Coyle was not present. An update will be made in the January meeting.

New Business:

None

Open meeting closed and Executive Session began at 11:27 to discuss legal, personnel, and financial matters.

Executive Session completed and the meeting was reopened at 12:30. No decisions were made in executive session.

The meeting was adjourned at 12:31 p.m.

SIERRA PARK SERVICES INC.
BUDGET REPORT
PERIOD ENDED NOVEMBER 30, 2013

	SIX MONTHS ENDED <u>11/30/13</u>	2013-2014 <u>BUDGET</u>	<u>VARIANCE</u>	<u>% OF BUDGET EXPENDED*</u>
<u>REVENUE</u>				
MAINTENANCE INCOME	\$ 174,222	\$ 196,920	\$ (22,698)	88.47%
EASEMENT LEASES	46,100	46,100	-	100.00%
GATE INCOME	1,170	4,000	(2,830)	29.25%
MISCELLANEOUS INCOME	233		233	
FISH DERBY DONATIONS	1,865	2,000	(135)	93.25%
TRANSFER FEES	500		500	
INTEREST INCOME	-	200	(200)	0.00%
TOTAL REVENUE	224,090	249,220	(25,130)	
<u>MAINTAIN AND REPAIR ROADS</u>				
ACCOUNTING	9,546	2,369	7,177	402.95%
CONTINGENCY		3,193	(3,193)	0.00%
CREDIT CARD CHARGES	1,184	1,500	(316)	78.93%
EMPLOYEE BENEFITS		4,397	(4,397)	0.00%
EMPLOYEE PAYROLL		25,865	(25,865)	0.00%
EMPLOYER PAYROLL TAXES		2,587	(2,587)	0.00%
FRANCHISE TAX EXPENSE		824	(824)	0.00%
HEALTH & SAFETY	1,419	4,120	(2,701)	34.44%
INSURANCE	25,219	21,067	4,152	119.71%
INTEREST EXPENSE	57		57	
LEGAL CONSULTING	7,572	15,000	(7,428)	50.48%
MEMBER COMMUNICATIONS	496	1,236	(740)	40.13%
MISCELLANEOUS		5,000	(5,000)	0.00%
PROFESSIONAL CONSULTING		12,875	(12,875)	0.00%
PROPERTY TAXES	1,932	3,399	(1,467)	56.84%
TAXES AND LICENSE		412	(412)	0.00%
<u>MAINTAIN ROADS AND SNOW</u>				
MAINTENANCE	6,957	15,000	(8,043)	46.38%
REMOVAL		36,050	(36,050)	0.00%
ROAD EQUIPMENT RESERVES		5,000	(5,000)	0.00%
ROAD RESERVES		5,000	(5,000)	0.00%
ROADS FUEL	2,940	7,416	(4,476)	39.64%
ROADS SUPPLIES	1,340	773	567	173.35%
<u>CLEAN UP WORK</u>				
CLEAN BAR CULVERTS		8,400	(8,400)	0.00%
CLEAN DITCHES		8,235	(8,235)	0.00%
CLEAN DRIVE CULVERTS				
<u>MAINTAIN GATE</u>				
GATE EXPENSE	894	3,989	(3,095)	22.41%
TELEPHONE	357	1,236	(879)	28.88%
<u>REFUSE COLLECTION AND DISPOSAL</u>				
EMPLOYEE BENEFITS		362	(362)	0.00%
EMPLOYEE PAYROLL		2,130	(2,130)	0.00%
EMPLOYER PAYROLL TAXES		213	(213)	0.00%
GARBAGE	6,623	14,420	(7,797)	45.93%