

Sierra Park Services News and Updates

Phone 209-586-3098

Volume 1.5

November 2013

Board of Directors 2013-2014

President	Michael Lechner
Vice President	Heidi Ordwein
Secretary	Wanda Lenhardt
Treasurer	Bill Ordwein
Equipment	Yvonne Peter
Director at Large	Ray Coyle

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www.sierraparkservices.com

President's Message

What I'm thankful for this year....

First on the list has to be that our park was spared the ravages of the Rim Fire - see the invitation inside to thank our firefighters in person! Second, I'm very thankful that over 85% of our homeowners have met their financial obligations to support the park. Without you, we could not continue to provide the services we all depend on - thank you.

And third, that I wasn't the one cleaning the shoes of whoever trekked through the bottom of the pond after it was drained for the season! But to get serious, this really isn't a place to play, nor is the little structure above the drain a playhouse - the drain in the pond has been damaged by these activities. While kids might be kids, we're asking all to be aware that damages, no matter who causes them, come out of all of our pockets. Children riding on the entrance gate have also damaged that - an expensive fix, as the gate just wasn't built to take that kind of load. Worse yet, this "game" can be quite dangerous for fingers! Parents, please monitor your children's actions for their own safety and the sake of others.

A quick thought on snow plowing: with winter on the way, it's a good time to note that we will follow the standard set some years back. Roads will be plowed when the snow reaches a depth of 4", unless instructed otherwise by the Director in charge of roads. Any concerns about plowing should be expressed straight to the Board, not through the Caretaker.

Wishing you a happy Thanksgiving! -- *Michael Lechner*

Bring your appetite!

The annual
Holiday Party
with turkey and
trimmings,
festive music
and a visit from
Santa is coming
December 7th.
Hope to see you
there.





Sierra Park Services Company Board of Directors Meeting Minutes for November 9, 2013

Meeting Called to Order: 10:24 A.M. by Michael Lechner

Invocation given by Ray Coyle

Board Members Present: Heidi Ordwein, Bill Ordwein, Michael Lechner, Yvonne Peter, Ray Coyle, and Wanda Lenhardt.

Shareholders Present: Kirk Knudsen

Others Present: Richard Erickson, Rich Erickson, and Charles L. Erickson

Approval of October 13, 2013 Board Meeting Minutes: Ray Coyle made a motion to approve the minutes from the October 13, 2013 Board of Directors Meeting. Yvonne Peter seconded the motion which was then unanimously approved.

Correspondence:

Email - Numerous emails were received in this month:

- Six regarding changes of ownership
- Two with questions regarding stock sales
- One email requesting assistance with turning water on at a cabin. We regrettably could not assist with this as it is beyond the scope of services we can offer.
- Three emails with updated email information
- One request to be dropped from the newsletter list
- One expressing appreciation for being added to the email list
- Two relating to the gate
- One expressing concerns about the speed limit on Jordan Way West and how fast people drive. Questions were raised about why speed bumps were removed. Speed bumps were removed due to issues with the snowplow. The Board is encouraging everyone to follow the speed limit.
- One questioning the new fire tax, inquiring whether it was connected to the new corporations or the RIM fire. It was not connected to either.
- One inquiring about the merging of two lots
- One inquiring who can buy into the Services Corporation, who can attend the meetings, and who can vote. This email also questioned the affiliation with the OFSRA. Anyone in the park can purchase stock and join the Services Corporation. Shareholders must have their names on the title of a property in the park and there is one share available per property. If multiple owners exist one owner must be designated as the "owner" of the stock and as such will have voting rights. Anyone affiliated with property in the Park may attend the Board of Directors Meetings, and their input is valued. The Sierra Park Services Corporation is a separate entity from the OFSRA and operates with a separate board, separate bylaws, and maintains separate functions.

Director Reports:

Secretary - Wanda Lenhardt: The Sierra Park Services Corporation has not sold any additional shares of stock this month. The email list has been updated. Property owners who had email addresses that resulted in failure notices will now receive a copy of the newsletters through the USPS mail.

Treasurer Report - Bill Ordwein: The bank account balance was approximately \$111,164 as of October 31, 2013. The bills were reviewed by the Board Members. Yvonne Peter made a motion to pay the bills which came to approximately \$4,191. That motion was seconded by Ray Coyle and passed with a unanimous vote. There continue to be 44 outstanding unpaid bills. We continue tracking to the budget.

Roads - Heidi Ordwein:

- We have a new Sierra Park sign! Caretaker Mark Higgins removed the old lettering and painted the sign in preparation for new lettering. Friedhelm Peter and Bill Ordwein placed the new letters on the sign. Thanks to all for their efforts.
- Ditches have been cleared for winter. Snow poles have been placed.

- No Road coating this Year: Due to the Rim Fire and the unavailability of the contractor to coat the roads until after his commitment to CDF was completed, we will not have this done this year. The contractor has contacted us and he does not feel that it is prudent to do the road work now that the daily temperatures drop below 55 degrees. We will plan on completing this project next spring.
- Tree and limb removal: done in accordance with the PG&E project. This is ongoing.

Caretaker Report - Heidi Ordwein: We had our first snow. As the winter season comes Mark will plow the roads when the snow reaches 4 inches. He can choose to plow sooner if conditions warrant it. Concerns regarding plowing should be directed to board members.

Gate - Bill Ordwein: Someone was recently found at the gate attempting to use one of the old cardkeys. -The old card keys will not work. In the past there have been issues with the gate malfunctioning, which can be attributed to many causes. Recently it was reported that children have been found to ride on the gate and push against the gate, causing it to malfunction. It should be noted that the repair person is more than an hour away and repairs are costly. The gate is monitored with a camera which will be checked in the event of a malfunction. Parents are asked to monitor the activities of their children.

Equipment - Yvonne Peter: Toyota Truck - needed a new catalytic converter. The Grader's emergency brake has been fixed. Welder - options to be presented.

Buildings/Common Areas - Yvonne Peter: Tully removal plan was discussed. A fire extinguisher has been placed at the garbage dumpster area. The MiWuk Fire Department donated two fire hoses, 50' in length. A new fire nozzle was obtained. The lake has been drained and the buoys removed. There is a new sign at the gate that says "Welcome to Sierra Park."

Health & Safety - Yvonne Peter: A set of water keys has been placed in the fire station and an extra set has been fabricated. A new set of water valve keys has been delivered to the MiWuk Fire Station.

Trees - Ray Coyle: PG&E has not proceeded with their plans to remove trees at this time due to the Rim Fire. No additional information has been obtained.

Recreation - Michael Lechner: Details for the holiday party were discussed. The party will be held on December 7, 2013 at the Recreation Hall from 6 pm to 9 pm.

Old Business:

1. PG&E has been trimming trees but no trees have been cut down. Brush from the tree trimming has been placed in piles for removal.
2. The Quick Start Guide was reviewed and further discussion was reserved for executive session.
3. Nuisance Issues: Ray Coyle has been looking into the issues presented to the Board of Directors in the October meeting. He will continue to follow-up with the Environmental Health Department.

New Business:

1. Fire Presentation Fire Assessment: Everyone should have received their Fire Prevention Fee Assessment by now. This is the second year these assessments have been required. Current fees being collected are collected for last year's services.
2. Fire T-Shirts are being sold to support the MiWuk Fire Department. Proceeds will go toward purchasing new fire protective suits for the firemen.
3. All concerns regarding plowing snow need to be directed to board members and not the caretaker. The general rule will be for the roads to be plowed once there is 4 inches of snow on them.
4. Concerns have been expressed regarding the amount of ink that is used to print out the newsletter in its current format. This only affects those who receive the newsletter through email. A text only version of the newsletter will be created and sent to those who wish to receive it.
5. Fire inspections will be conducted by the Department of Forestry and Fire Protection. Inspectors will inspect all lots within the park. Inspections have not been scheduled yet and it is uncertain when they will occur. Inspector training is being scheduled at this time. The purpose of the inspections is to assist property owners in creating and maintaining defensive space around their property which will then assist in protecting property if a fire occurs. Inspections are imminent and more information will be made available as it is obtained.

Open meeting closed and Executive Session began at 11:36.

Executive Session completed and the meeting was reopened at 12:00. No decisions were made in executive session.

The meeting was adjourned at 12:02 p.m.

SIERRA PARK SERVICES INC.
BUDGET REPORT
PERIOD ENDED OCTOBER 31, 2013

	FIVE MONTHS ENDED 10/31/13	2013-2014 BUDGET	VARIANCE	% OF BUDGET EXPENDED*
<u>REVENUE</u>				
MAINTENANCE INCOME	\$ 173,668	\$ 196,920	\$ (23,252)	88.19%
EASEMENT LEASES	46,100	46,100	-	100.00%
GATE INCOME	1,170	4,000	(2,830)	29.25%
MISCELLANEOUS INCOME	233			
FISH DERBY DONATIONS	1,865	2,000	(135)	93.25%
TRANSFER FEES	300			
INTEREST INCOME	-	200	(200)	0.00%
TOTAL REVENUE	223,336	249,220	(26,417)	
<u>MAINTAIN AND REPAIR ROADS</u>				
ACCOUNTING	8,846	2,369	6,477	373.41%
CONTINGENCY		3,193	(3,193)	0.00%
CREDIT CARD CHARGES	1,098	1,500	(402)	73.20%
EMPLOYEE BENEFITS		4,397	(4,397)	0.00%
EMPLOYEE PAYROLL		25,865	(25,865)	0.00%
EMPLOYER PAYROLL TAXES		2,587	(2,587)	0.00%
FRANCHISE TAX EXPENSE		824	(824)	0.00%
HEALTH & SAFETY	1,335	4,120	(2,785)	32.40%
INSURANCE	25,219	21,067	4,152	119.71%
INTEREST EXPENSE	57		57	
LEGAL CONSULTING	7,572	15,000	(7,428)	50.48%
MEMBER COMMUNICATIONS	496	1,236	(740)	40.13%
MISCELLANEOUS		5,000	(5,000)	0.00%
PROFESSIONAL CONSULTING		12,875	(12,875)	0.00%
PROPERTY TAXES		3,399	(3,399)	0.00%
TAXES AND LICENSE		412	(412)	0.00%
<u>MAINTAIN ROADS AND SNOW</u>				
MAINTENANCE	1,000	15,000	(14,000)	6.67%
REMOVAL		36,050	(36,050)	0.00%
ROAD EQUIPMENT RESERVES		5,000	(5,000)	0.00%
ROAD RESERVES		5,000	(5,000)	0.00%
ROADS FUEL	2,940	7,416	(4,476)	39.64%
ROADS SUPPLIES	1,340	773	567	173.35%
<u>CLEAN UP WORK</u>				
CLEAN BAR CULVERTS		8,400	(8,400)	0.00%
CLEAN DITCHES		8,235	(8,235)	0.00%
CLEAN DRIVE CULVERTS		-		
<u>MAINTAIN GATE</u>				
GATE EXPENSE	894	3,989	(3,095)	22.41%
TELEPHONE	292	1,236	(944)	23.62%
<u>REFUSE COLLECTION AND DISPOSAL</u>				
EMPLOYEE BENEFITS		362	(362)	0.00%
EMPLOYEE PAYROLL		2,130	(2,130)	0.00%
EMPLOYER PAYROLL TAXES		213	(213)	0.00%
GARBAGE	6,623	14,420	(7,797)	45.93%



Upcoming Events

Mark your calendar for these get-togethers coming soon.

December 14th, 10:30 am Sierra Park Services Co. Board Meeting

December 28th, 7 pm at the Lodge - **Movie Night is back!** Join us for popcorn, juice, and a showing of *Monsters University*. Free and fun for all ages. Kids who bring a blanket can sit on the floor in front.

January 11th, 10:30 am Sierra Park Services Co. Board Meeting

2013 Sierra Park Holiday Party

In the lodge on December 7th, 6:00 to 9:00 PM. All are welcome! The SPSC will be serving:

Turkey and stuffing	Mashed potatoes and gravy
Cranberry Sauce	Rolls and Butter
Pumpkin/Apple Pies	Coffee/ Milk / Water

Please bring your favorite side dish to share, and any other beverages you'd enjoy.

HELP WANTED: The Rebekahs will be selling tickets for prizes, to benefit the Fish Derby. If you'd like to contribute a prize to be given away during the drawing, please coordinate its delivery in advance with Yvonne Peter at 209.586.5950.

And if you're willing to lend a helping hand at the party, great! We'll need volunteers to help serve or to tidy up afterward. Please contact Michael Lechner at 408.309.6015.

Rebekahs Corner

The Rebekahs are still working on the "wildcats" in the park. To date we have trapped and fixed four adult cats. We have also placed all of the kittens - thanks to the Higgins family for help with this. We still have several cats in the park to trap and fix, but our hope is that we will not be having additional kittens. If you would like to contribute to the "Kitty Fund" please mail checks to

Dogwood Rebekah Lodge
P.O. Box 119
Long Barn, CA 95335



Candy Sale at the December 7 Holiday Dinner: The Rebekahs will have a variety of See's Candy available at the Holiday Dinner. All donations for these items will be used to benefit the park, funding upcoming projects such as pruning and fertilizing the apple orchard, cleaning the benches and buying new play equipment (balls, etc.).

Since our Wine Tasting Event became a much-needed Rim Fire Community Dinner, we need to supplement our fundraising and have come up with a **See's Candy Promotion**. As we don't know how successful this will be, we are ordering a limited quantity of 1 lb. boxes of candy and some holiday specific children's boxes. If you are not able to attend the Holiday Party and need some information or want to place your order, please contact Yvonne Peter at 209-586-5950. You can then pick up your order after December 7.

We look forward to seeing everyone at the Holiday Party on December 7th!

MI WUK SUGAR PINE FIRE PROTECTION DISTRICT AUXILIARY
PRESENTS

FIREFIGHTER APPRECIATION RECEPTION

Come meet, greet and thank our local firefighters for all they do to protect our property and us.

When: Wednesday, December 4, 2013

Where: Mt. Calvary Lutheran Church, Sugar Pine

Time: 5 p.m. to 7 p.m.

Cost: Auxiliary Members, \$5.00 per person
Nonmembers, \$10.00 per person (\$5
donation)

H'ors d'ouvres, wine, iced tea & water will be served

Contact for tickets: Ellen Heald, 586-3293 or
Fire Station, 586-5256 by November 30.