

Sierra Park Services News and Updates

Phone 209-533-7909

Volume 2.4

October/November 2014

Board of Directors 2014-2015

President	Michael Lechner
Vice President	Heidi Ordwein
Secretary	Wanda Lenhardt
Treasurer	Bill Ordwein
Director at Large	Mark Logan

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President's Message

If it smells like rain, is wet like rain, and leaves spots on your car --- it must be rain. The Park and surrounding area reaped huge benefits from the downpours passing through the area in October and November. While we're hardly out of the woods yet (pardon the pun) - and who would want to be, anyway- fire danger has been greatly reduced. Even though fall is in the air and we all hope more rain and snow are on their way, we must never become complacent in any fires we have in and around our homes. A final note on this - when was the last time you had your chimney swept?

THE GATE IS BACK IN SERVICE.

If you haven't made it up to the Park lately, do be advised that after too long a time the gate is back. We are monitoring the trash and needle dump to see how much less trash we see coming in from our surrounding 'neighbors.' In the week since this month's board meeting Bill Ordwein and friend on the Park Freidhelm Peter have been overseeing the massive job of getting the pine needle dump cleared out. This involved getting rid of extra vegetation generated by CalFire warnings as well as stuff dumped there by outsiders who learned the gate wasn't a barrier. This situation cost us all a lot more money than it should have but we're back on the right track now.

NO NOVEMBER BOARD MEETING

Owing to board member's travel plans the November 1st Services Company Board meeting had to be cancelled. We do encourage all who are able to attend the December 6th board meeting, 10:30 am in the lodge. With the Holiday Party that evening perhaps many who haven't visited can pop in. We'd love to see and hear from you.

-- Michael Lechner

All-new

Holiday Party

December 6th.



5:00 pm in the

lodge -

details on next

page.



Schedule Update

Mark your calendar

December 6 th	10:30 am Sierra Park Services Co. Board Meeting
December 6 th	5:00 pm at the lodge - Holiday Party!
January 3rd,	10:30 am Sierra Park Services Co. Board Meeting

The Sierra Park 2014 Holiday Party

This year's holiday party will feature a new, more casual format -- an appetizer and dessert potluck! Bring your favorite to share with the crowd. Everyone is welcome!

To round out the menu, the board will provide roast turkey and spiral-sliced ham for build-it-yourself snack-sized sandwiches. There will be coffee, tea, water and juice on hand, and you are welcome to bring along your own drinks of choice.

There will be activities for all ages that mingle new and long-term owners, as well as plenty of time to catch up with old friends. And of course, Santa will visit with presents for the kids!

There will be a **silent auction**. Proceeds will be used for the Fishing Derby. Wine baskets and a handmade quilt are just some of the items being auctioned.

Appetizers and mingling will start at 5 pm in the Lodge. Hope to see you there!



Sierra Park Services Company Board of Directors Meeting Minutes for October 4, 2014

Meeting Called to Order at: 10:43 Michael Lechner

Board Members Present: Heidi Ordwein, Bill Ordwein, and Wanda Lenhardt were present. Michael Lechner and Mark Logan participated via a telephone connection.

Approval of the Minutes: Heidi Ordwein made a motion to approve the minutes from the September 6, 2014 Board and Directors Meeting. Mark Logan seconded the motion which was then unanimously passed.

Shareholders Present: None

Other Attendees: None

Communications:

MAIL: A Title document was received regarding a property that had just sold.

Letters were sent to local merchants notifying them of who our new caretaker is and establishing who can charge on account.

EMAIL: 1 email inquiring about the status of the new caretaker.

- 1 email from a caretaker candidate
- 1 email regarding a lot merger
- 3 emails regarding lot mergers
- 1 request for septic service recommendation
- 2 emails requesting gate openers -
- 2 emails with email address updates

Directors' Reports:

Secretary: Wanda Lenhardt There have been no requests to purchase stock in the past month. An insert was placed in the Newsletter requesting property owners to getting their newsletters through email instead of USPS mail. Reducing the list of people who get the letters will save the corporation the cost of printing and postage.

Treasurer: Bill Ordwein The monthly expenses were approximately \$17,892 and the current bank account balance was approximately \$159,591 Bill Ordwein Made the motion to pay the bills. Wanda Lenhardt seconded the motion that was then unanimously passed.

Roads: Mark Logan The roadwork is completed. Everything on the west side is done except for Jordan Way West. Thanks to Bill and Heidi for their help. The roadwork had to be moved up due to the King Fire. The weather also impacted us as it rained. One property owner drove on the newly surfaced road and is claiming his recreational trailer and truck was impacted.

Caretaker Report: Heidi Ordwein The new caretaker, John Marshall has passed his physical and drug test. Employee orientation will follow. His official start date was 10-1-14. The caretaker has moved the old wood into pineneedle dump. He has cleared space behind the building. He will attend the next meeting.

Gate: Bill Ordwein Gate is operational. We continue to get requests for openers. We are looking into camera options for the gate.

Equipment: Heidi Ordwein Stencils are being made to label equipment so it can readily be identified as park property. An engraver has been obtained for labeling smaller pieces for the same purpose. The Ordwein's donated three ladders. Other's in the park are donating equipment as well, all of which will be marked. The caretaker will not be allowed to bring in his own tools. Snow chains have been marked and are hanging on the walls. The tires on the backhoe have been changed. An air compressor was purchased to fill the tires.

Buildings/Common Areas: Heidi Ordwein The Ennis family has been cleaning the basketball area. The Lenhardt family has been clearing a section next to the meadow. Bill Ordwein has been working to change locks. He has devised a new master lock system. Keys are being passed out as appropriate. Kids have been playing in the sand shed and should not be. Efforts have been made to make it more secure. A box spring was thrown into the dumpster. Broken glass has been thrown all around the dumpster. The needle dump has been ground and the majority was hauled off to the Cogeneration Plant. The pine needles pile had large pieces of metal thrown in it which broke the grinding equipment. There was concrete in the pile as well. The Cogeneration Plant stopped accepting our grindings because they were too full of dirt. An agreement was worked out with Diestel Turkey Ranch to accept the rest. This saved us the waste fees we would have incurred at the dump. We had to transport the remainder of the grindings to Diestel. Only pine needles and branches should be dumped at the dumpsite. We had vandalism on playground and at the basketball court. The poles on basketball court were defaced with vulgar drawings. The water fountain was broken and is now disabled. It will not be fixed right away.

Health and Safety: Heidi Ordwein We have had four dead trees removed in the park. Wood cannot be taken out of the park without appropriate permits and licenses. The wood in the campground is for Park resident use only. To take wood out of the Park requires a permit from the Department of Forestry and a licensed contractor to cut and remove the trees/wood. Concerns regarding fire safety continue. Mark Logan volunteered to make current information about fire conditions known within the Park by posting a fire rating sign at the gate. Winter is coming and chimneys need to be swept to reduce the chance of a chimney fire during winter months. Mark Logan volunteered to be the Fire Safety representative on the board to promote fire safety awareness and safety within the Park.

Recreation: Michael Lechner We will be hosting a Holiday Party December 6, 2014 at the Recreation Hall. We are also looking into arranging a Magician event between Christmas and New Years.

New Business: The November meeting will be canceled due to scheduling conflicts. The Next meeting will be on December 6, 2014.

Old Business: Volunteering within the Park can count for community service hours for young people who are in school. If anyone is interested they should contact the Board prior to the volunteer service. .

Bridge Project Status - We have made an application to Fish and Wildlife to give us a preliminary assessment regarding the bridge. The Survey Update was tabled for the next meeting.

The review of the Rules and Regulations, the New Property Owners Quick Start Guide and the New Property Owners Welcome Package were all tabled for the next meeting.

Update for meadow clean out - The brush around the edges of the meadow is very dense in places. There is a great deal of dead brush hidden under the saplings. A section has been partially cleared on Jordan Way East. Ongoing clearing needs to be completed next spring but will need to be done through volunteer efforts.

The Board would like a Sheriff officer to come and meet with property owners in the future. It was decided to arrange this meeting at a general event when we have a lot of property owners present.

The meeting temporarily adjourned to Executive Session at 12:12 p.m. to discuss issues relating to legal, personnel, and financial matters.

Executive session adjourned at 12:51 p.m..
The regular meeting was reopened at 12:52 p.m..
There was nothing to report from executive session.
The meeting adjourned at 12:53.

SIERRA PARK SERVICES, INC.
 BUDGET REPORT
 FOR THE PERIOD ENDED
 September 30, 2014

	<u>FOUR MONTHS ENDED 09/30/14</u>	<u>2014-2015 BUDGET</u>	<u>VARIANCE</u>	<u>% OF BUDGET EXPENDED*</u>
REVENUE				
MAINTENANCE INCOME	\$ 163,211	\$ 193,120	\$ (29,909)	84.51%
BRIDGE RESERVES	14,913	17,750	(2,837)	84.02%
EASEMENT LEASES	-	46,100	(46,100)	0.00%
FISH DERBY DONATIONS	659	2,000	(1,341)	32.95%
TRANSFER FEES	700	-	700	
INTEREST INCOME	-	200	(200)	0.00%
MISCELLANEOUS INCOME	845	7,703	(6,858)	10.97%
TOTAL REVENUE	<u>180,328</u>	<u>266,873</u>	<u>(79,687)</u>	<u>67.57%</u>
MAINTAIN AND REPAIR ROADS				
ACCOUNTING	6,309	15,322	(9,013)	41.17%
CONTINGENCY	-	3,000	(3,000)	0.00%
CREDIT CARD CHARGES	796	1,800	(1,004)	44.22%
EMPLOYEE PAYROLL	-	25,958	(25,958)	0.00%
HEALTH & SAFETY	1,952	4,740	(2,788)	41.18%
INSURANCE	(335)	28,000	(28,335)	-1.20%
LEGAL CONSULTING	82	13,000	(12,918)	0.63%
MEMBER COMMUNICATIONS	947	2,924	(1,977)	32.37%
PROFESSIONAL CONSULTING	-	1,000	(1,000)	0.00%
PROPERTY TAXES	-	3,400	(3,400)	0.00%
TAXES AND LICENSE	-	100	(100)	0.00%
MAINTAIN AND REPAIR ROADS SUBTOTAL	<u>9,750</u>	<u>99,244</u>	<u>(89,494)</u>	<u>9.82%</u>
MAINTAIN ROADS AND SNOW				
MAINTENANCE	2,853	55,000	(52,147)	5.19%
ROAD EQUIPMENT RESERVES	-	10,000	(10,000)	0.00%
ROADS FUEL	-	8,000	(8,000)	0.00%
ROADS SUPPLIES	52	2,000	(1,948)	2.59%
MAINTAIN ROADS AND SNOW SUBTOTAL	<u>2,905</u>	<u>75,000</u>	<u>(72,095)</u>	<u>3.87%</u>
CLEAN UP WORK				
CLEAN BAR CULVERTS	-	8,500	(8,500)	0.00%
CLEAN DITCHES	-	8,200	(8,200)	0.00%
CLEAN DRIVE CULVERTS	-	5,000	(5,000)	0.00%
CLEAN UP WORK SUBTOTAL	<u>-</u>	<u>21,700</u>	<u>(21,700)</u>	<u>0.00%</u>
MAINTAIN GATE				
GATE EXPENSE	103	-	103	
TELEPHONE	171	-	171	
MAINTAIN GATE SUBTOTAL	<u>274</u>	<u>-</u>	<u>274</u>	
REFUSE COLLECTION AND DISPOSAL				
EMPLOYEE PAYROLL	-	3,000	(3,000)	0.00%
GARBAGE	6,868	14,522	(7,654)	47.30%
REFUSE COLLECTION AND DISPOSAL SUBTOTAL	<u>6,868</u>	<u>17,522</u>	<u>(10,654)</u>	<u>39.20%</u>

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 FOR THE PERIOD ENDED
 September 30, 2014

	<u>FOUR MONTHS ENDED 09/30/14</u>	<u>2014-2015 BUDGET</u>	<u>VARIANCE</u>	<u>% OF BUDGET EXPENDED*</u>
PINE NEEDLE MANAGEMENT				
EMPLOYEE PAYROLL	-	1,045	(1,045)	0.00%
NEEDLE EXPENSE	-	20,000	(20,000)	0.00%
PINE NEEDLE MANAGEMENT SUBTOTAL	<u>-</u>	<u>21,045</u>	<u>(21,045)</u>	0.00%
MAINTAIN COMMON AREAS				
EMPLOYEE PAYROLL	-	523	(523)	0.00%
FISHING DERBY	2,544	-	2,544	
GENERAL MAINTENANCE	2,093	12,131	(10,038)	
LODGE SUPPLIES	-	14	(14)	0.00%
MAINTAIN LAKE	-	4,084	(4,084)	0.00%
MAINTAIN STRUCTURE	598	1,181	(583)	50.64%
MAINTAIN COMMON AREAS SUBTOTAL	<u>5,235</u>	<u>17,933</u>	<u>(12,698)</u>	29.19%
GENERAL ADMINISTRATION				
CAPITAL IMPROVEMENTS-BRIDGE	2,085	-	2,085	
BANK CHARGES	15	300	(285)	5.00%
EMPLOYEE PAYROLL	7,761	713	7,048	1088.50%
EQUIPMENT RENTAL	255	1,026	(771)	24.85%
FRANCHISE TAX EXPENSE	800	-	800	
INSURANCE	103	-	103	
OFFICE EXPENSE	83	1,428	(1,345)	5.81%
PERMITS AND FEES	614	-	614	
OUTSIDE SERVICES	195	-	195	
RECREATION	681	1,723	(1,042)	39.50%
TELEPHONE	515	-	515	
UTILITIES	2,307	9,239	(6,932)	24.98%
GENERAL ADMINISTRATION SUBTOTAL	<u>15,414</u>	<u>14,429</u>	<u>985</u>	106.83%
TOTAL EXPENSES BEFORE DEPRECIATION	<u>40,447</u>	<u>266,873</u>	<u>(226,426)</u>	15.16%
DEPRECIATION	<u>2,132</u>	<u>-</u>	<u>2,132</u>	
TOTAL EXPENSES	<u>42,579</u>	<u>266,873</u>	<u>(224,294)</u>	
NET INCOME FROM OPERATIONS	<u>\$ 137,749</u>	<u>\$ -</u>	<u>\$ 144,607</u>	

CHECKING ACCOUNT \$159,591
 BRIDGE ACCOUNT 14,917

Sierra Park Services Corp.
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