



# SIERRA RECREATION ASSOCIATION

P.O. Box 116  
Long Barn, CA 95335

**NEWSLETTER**

**APRIL 2010**

**Website:** www.sierrapark.org

**E-mail:** sierrapark@sierrapark.org

**Telephone:** 209-586-3098

**2009-2010**

**Directors**

President	Jesse Worsham
Vice President	Vacant
Secretary	Fred Coleman
Treasurer	Shaun Velayas
Buildings	Mike Ford
Equipment	Alan Orth
Gate	Jesse Worsham
Recreation	TBD
Roads	Steve Wallace
Safety	Paul Emery
Timber	Board Committee
Water	Charles Varvayanis
Member	Friedhelm Peter

**NOTES FROM THE BOARD**

**ANNUAL MEETING**

**THE ANNUAL MEETING WILL BE HELD ON SUNDAY, MAY 30, 2010**

**The meeting will convene at 9:00A.M. Registration will open at 8:00 A.M.**

Included with this newsletter are the proposed 2010-2011 budget, the official notice of the Annual Meeting and the proxy statement for you to fill out and mail back to the Park or to give to an authorized person who will be attending the meeting.

There are three (3) positions to be filled and all who are interested are encouraged to run and be a participant in the management of your park.

**PINE NEEDLE REMOVAL**

The dump area in the Park for pine needle disposal will be open until June 15th. Please don't wait until the last minute to clean up your lot. The weather predicitions are looking better and it seems Spring is finally here!

**FISHING DERBY**

**DON'T FORGET: THE ANNUAL FISHING DERBY WILL BE ON SATURDAY, JUNE 19TH**

Plans for the Fishing Derby are coming along and Chairman Mike Ford still needs lots of volunteers for the various jobs at the Derby. Please contact Mike via the Park e-mail or at the Park mailing address. Also, donations are needed for prizes for the kids including funds for gift certificates from "Toys R Us". Please send your donations to Mike at the Park address.

**HUCKLEBERRY DOG PARK**

The Dog Park is pretty much completed and is already being enjoyed by many canines and their human friends. Thanks to donations from Paul Emery, David and Janet Dunlop, Wayne and Gloria Harvey, Friedhelm and Yvonne Peter and John and Mary Wallace a total of \$860.00 has been raised so far. However, the cost to date is \$2,500.00 and additional funds will be needed for a Pet Waste Bag Dispenser for users of the Dog Park. Additional donations will be greatly appreciated.

**BENCH PROJECT**

Rebekah Dogwood Lodge has received several donations for plaques for the benches and requests for plaques are still being accepted. Please contact Yvonne Peter 209-586-5950 or send a letter to Rebekah Dogwood Lodge, P.O. Box 205, Long Barn, CA 95335 to request a plaque. The cost for a plaque is \$100.00. All monies raised from this effort will go into Rebekah Dogwood Lodge's account for ongoing improvements in the park.

**SPECIAL HOMEOWNERS' MEETING**

There will be a special meeting on **Saturday, May 1st at 9:30 a.m.** in the Lodge Hall. This is very important information regarding the emergency evacuation plan for our park. A separate letter has been sent to all homeowners.

**REBEKAH'S CORNER**

Dogwood Rebekah Lodge #200 meets the 3rd Tuesday of each month in the Lodge Boardroom. Anyone interested is welcome to attend. **We will be having our Annual Bake Sale at the Annual Meeting on Sunday, May 30th**

**COMING EVENTS**

**SPECIAL HOMEOWNERS' MEETING**

**Saturday, May 1st**

Evacuation Plan Education

**ANNUAL MEETING**

**SUNDAY, May 30th**

**9:00A.M.**

**FISHING DERBY- Saturday June 19th**

# **INTERIM MINUTES - ODD FELLOWS SIERRA RECREATION ASSOCIATION BOARD OF DIRECTORS REGULAR MONTHLY MEETING APRIL 17, 2010**

Meeting opened at 8:35 AM by President Worsham.

Invocation was given by Alan Orth.

## **ROLL CALL:**

Jesse Worsham	President	Present
Fred Coleman	Secretary	Present
Shaun Velayas	Treasurer	Present
Charles Varvayanis	Gate & Water	Present
Alan Orth	Equipment	Present
Paul Emery	Health & Safety	Present
Mike Ford	Buildings	Present
Steve Wallace	Roads	Present
Friedhelm Peter	Member	Present

## **MEMBERS BEFORE THE BOARD:**

Larry Vaughn, Gloria Harvey, Linda Clark, Yvonne Peter, Pat Monahan, and Karin Schultz.

Yvonne Peter: Reported that there is dry rot in the sign by the flag pole and that it might cost two hundred (\$200) dollars to fix it. We also need a new flag. Ford is going to check on acquiring a flag.

Linda Clark: She asked why in the past Steve Wallace used gas out of the tank instead of going through the reimbursement process. Steve reported that he kept a log and used 120 gallons. It was to replace the gas he used in doing jobs in the Park and going out of the Park for material and check on things for the Park. The Board is going to consider paying mileage in the future for this sort of thing. She also asked when the pine needle dump would be closed. June 15 was the date given for the closure.

Gloria Harvey: She voiced a concern that we are paying seventy-five (\$75.00) dollars an hour for the work being done on our equipment. She suggested that someone local might charge less for the same work. Keith Wallace has been coming from Turlock work on Park equipment. Friedhelm Peter thinks he has someone local that will charge less for this work on the equipment. Charles has someone from Cal Trans that can do this work. Orth said that these equipment mechanics could call him and he would interview them concerning their qualifications. He said that they must be insured, provide a warranty for any work done and be available when we need them. Gloria also voiced some concern about our various accounts not being invested in a timely manner. It seems that our banker at Wells Fargo gave this information to a Park resident, Mike Rainwater, and Mike passed the information on to Gloria. Shaun Velayas reported that this money does need to be reinvested but that it was held out when we were discussing the possibility of purchasing Camp Cedarbrook. He agreed that it now needs to be taken care of.

Pat Monahan: She read two letters. One was from Kazas on Rebekah concerning neighbors across the road illegally crossing his property to access Park property. He said that permission has not been granted to anyone to cross his property. The other letter was from Rocky Cook apologizing for

taking wood from the Park without permission from the Board. He also expressed a concern about wood cutting being banned in the Park.

### **MINUTES OF THE MARCH 20, 2010 MEETING:**

Motion by Varvayanis and second by Orth to approve the minutes as presented. Carried and so ordered.

### **CORRESPONDENCE:**

Letter from Jeff Ranta offering to help with the Fish Derby.

### **WATER – VARVAYANIS:**

There were two water breaks. One was found by Gordy in front of the cabin at Camp Cedarbrook. Charles gave a history of the break and Gary Scarborough's involvement in the repair and the assistance of Steve Wallace and Larry Vaughn. The second break was on Deborah and a valve had to be replaced. Steve Wallace took care of the repair. There is a form that has to be filled out for the State. Only one person should register with the State to fill out the required reports. A graph was presented showing that we used less water this last year. Gordy reported the the usage last month was 763,300 gallons. Gordy feels good about the test he took for his water license and the results will be mailed on April 30.

### **ROADS – WALLACE:**

George Reed was contacted and Calvin will come in to check on any work that needs to be done. This will be presented at the annual meeting. Orth checked on sealing our roads. One person he talked to said that the fog seal is a waste of money since it washes off and there is a much better and cheaper type of sealant. This will be checked on. Emery brought up the concern that a propane driver complained that he had to put chains on now that we have the skids back on the snow plow. It was presented as a safety issue.

### **BUILDINGS – FORD:**

The rental agreement has not been returned yet. A list of the general conditions of the caretaker's cabin and the premises was presented. Peter gave a list of items that still needed to be done in the cabin. These items are going to be addressed. Varvayanis wants a break down of the expenses for the cabin at the next meeting. Coleman asked why, if we can pay the \$35,000 to repair the cabin out of the general fund, we cannot reduce the assessment?

### **TIMBER BOD:**

Bryan from Ace Tree Service took a downed cedar tree that was on Park property. Bryan estimated the value around \$800. Bryan will do clean-up around the Park in trade for the tree. Will, our forester, was not interested in the tree.

### **RECREATION:**

President Worsham reported that the Lodge Hall will be rented for a ninetieth birthday party. The Fish Derby is coming up on June 19. Ford was concerned that the lake might not be ready because of the work that needs to be done. Gordy thinks it will be ready. Ford also wants to remind everyone that we need donations so we can purchase prizes. The raft is on hold until the annual meeting.

### **HEALTH AND SAFETY – EMERY:**

Wallace and Ford inspected the walking bridge near Jordan East and it is stable enough to use. We should check it again in a year. The bridge near Jordan West needs to be moved to another location.

### **EQUIPMENT – ORTH:**

Lots of work needs to be done on the snow removal equipment. The new plow, hoses, and controls need to be installed as soon as possible so the blade itself can be taken off and the truck used for summer jobs. There is no way to mow since both the mower and tractor have major problems. A new tractor and mower would cost close to \$20,000. Gordy suggested a Bob Cat and the various

attachments. This part of equipment was moved to new business. Karin Schultz asked about the sale of the old fire truck – water truck for \$1.00 to Mike Caropreso. He then sold it for \$4600. She said that the Park could have used this money and in the future the Board needs to be more careful when Park equipment is sold. Varvayanis asked for an accounting of all expenses related to the grader. Velayas is going to check on this. Wallace met with Caldwell Insurance Services and found out that we need someone with at least a class B license to operate the snow plow. There is also a problem with the insurance on some of our equipment and possibly the buildings.

### **FINANCE:**

Bills for the month totaled \$5933.88. Motion by Ford second by Varvayanis to pay the bills. Carried and so ordered. Wallace had a question about the two checks for \$200 issued for water training. Gordy said one check was sent in and the other was never given to him. Velayas to make sure that the second check was voided. Two checks were issued for a windshield. The windshield was purchased from Mid-State Rentals and Arrow glass did the installation. However, Arrow also added the windshield to their bill. The problem is that both businesses are no longer in business.

### **OLD BUSINESS:**

1. Material for the Dog Park:  
There was a discussion about the dog park being installed in violation of a Board motion at the March meeting to hold off until the Board had a chance to review the material used in its construction. Emery claimed that he did not know about the motion. Coleman pointed out that he and Wallace informed Emery of this motion on the Sunday following the Saturday meeting. A discussion was held concerning what should be done. Velayas suggested banning Emery's dog from the park for a couple of months. Since the double entry gates were left out of the plan, Emery said that he would install these as well as signs with the rules for using the park. Clark Kellog walked in during the discussion and expressed his appreciation for the dog park
2. GARDEN SHED:  
Yvonne Peter said that the Rebekahs wanted to table the shed until the next meeting. At that time, they will let the Board know what material and color is going to be used and if the structure is permanent or not. The material used in the fence will also be presented for Board approval.
3. Gate Camera:  
There will be a total of four cameras. The final camera will be installed on April 18. Gloria Harvey suggested that the camera needed to be checked on a regular basis to make sure it is functioning properly. The caretaker was assigned this job.
4. Evacuation Plan:  
Gloria Harvey had five signs showing the evacuation routes. They need to be installed in the Park. She recently spent time with fire officials concerning the routes and grant money which is available from the Federal and State governments. The grant money would come through the Fire Safe Council. It would be used to clear a strip on each side of the designated evacuation routes. The width of the area cleared will be determined by the terrain. Permission would have to be granted by private property owners along these routes before any clearing can take place. Jordan Way East needs lots of ladder fuel removed. Gloria presented the Board with a bill for \$203.20 for the signs. On May 1 at 9:30 AM Barry Rudolph from Cal Fire will discuss the evacuation plan and fire safe measures. There is a problem with the combination locks since too many people can go out the gates whenever they want to. Some of our residents have already opened these locks to access roads that are currently closed. We need to find a compromise to the method presently being used. Varvayanis voiced a concern with a difference between the copy mailed and that e-mailed. It seems that the one mailed indicated that the Board had approved the plan but the one e-mailed did not.
5. Budget 2010-2011:

Gloria Harvey said that there needs to be two boards and two sets of books like we did in the past. A mistake was made a few years ago when we went to one set of books. We need a nine member homeowners board along with the Recreation Association Board. A discussion was held concerning the budget proposal. Velayas was directed by President Worsham to work on some financial issues. Motion by Wallace second by Peter to approve the numbers shown on revision four as presented by Varvayanis as the budget proposal for the 2010-2011 year. Carried and so ordered.

#### **NEW BUSINESS:**

1. Minutes at the Annual Meeting:  
Someone with secretarial experience is needed to take the minutes. A person with experience could be paid for this. We also need to record the meeting. Coleman is going to search for someone to take and type the minutes.
2. Mailing:  
Discussed what is needed for the Annual Meeting.
3. Sign:  
The sign by the flagpole needs to be replaced or taken down. Repair would be about \$200.
4. Water Repair:  
A procedure for this will be developed at the next meeting.
5. Water Person:  
Varvayanis appointed as the board member in charge of water.
6. Tractor and Mower:  
We need both a tractor and a mower. A mower is needed right away. A new mower from New Holland costs about \$2000. A tractor will be discussed at the Annual Meeting.
7. Insurance:  
Wallace and Coleman to work with Caldwell Insurance Services on reviewing insurance review.
8. Robert's Rules of Order:  
Coleman reported that there is a lady in the local fire auxiliary with a great deal of knowledge about Robert's Rules. If we need advice concerning this matter, we could ask her for help.
9. Mike Caropreso's Work Log:  
This was discussed and Wallace volunteered to look through it to determine if there was anything we could use.

The Board adjourned to executive session to discuss a personnel matter at 1:33 PM.

The meeting was called back to order at 2:35 PM.

It was announced that Gordy was terminated as the Park caretaker.

A discussion was held concerning the applications sent in over the last month and the process has begun to fill the caretaker position.

Meeting adjourned at 2:42 PM.

Respectfully submitted,

Fred Coleman  
Secretary

**ODD FELLOWS SIERRA RECREATION ASSOCIATION, INC.**  
**Account QuickReport**  
 As of April 22, 2010

Type	Date	Num	Name	Split	Amount	Balance
						<b>13,615.82</b>
Paycheck	03/29/2010	1358	Cloak, Robert B.	paycheck	-986.86	12,628.96
Check	03/29/2010	1361	Tuolumne Tax Collector	785 - Taxes - Property	-1,240.07	11,388.89
Paycheck	04/02/2010	1359	Godbey, Thomas	paycheck	-722.21	10,666.68
Liability Check	04/02/2010	1360	Franchise Tax Board	340 · Garnishment payable	-284.97	10,381.71
Liability Check	04/05/2010	1362	EDD	payroll taxes	-98.81	10,282.90
Liability Check	04/05/2010	1363	Oak Valley Bank	payroll taxes	-757.90	9,525.00
Paycheck	04/16/2010	1364	Godbey, Thomas	paycheck	-878.37	8,646.63
Liability Check	04/19/2010	1365	Franchise Tax Board	340 · Garnishment payable	-337.02	8,309.61
Paycheck	04/19/2010	1366	Godbey, Thomas	paycheck	-495.22	7,814.39
Liability Check	04/19/2010	1367	Franchise Tax Board	340 · Garnishment payable	-165.07	7,649.32
Check	04/19/2010	1368	Sonora Regional Medical Center	728 · Employee Benefits	-697.40	6,951.92
Paycheck	04/19/2010	1369	Godbey, Thomas	paycheck	-390.73	6,561.19
Liability Check	04/19/2010	1370	Franchise Tax Board	340 · Garnishment payable	-130.24	6,430.95
Check	04/22/2010	1371	AquaLab	794 · Water Testing & Fees	-240.00	6,190.95
Check	04/22/2010	1372	AT&T	telephone	-86.72	6,104.23
Check	04/22/2010	1373	Carlson, Haff & Associates	756 · Accounting Services	-506.16	5,598.07
Check	04/22/2010	1374	El Dorado Septic Service, Inc.	740 · Health & Safety	-45.00	5,553.07
Check	04/22/2010	1375	Gloria Harvey	740 · Health & Safety	-203.20	5,349.87
Check	04/22/2010	1376	Hulls Meadow Water Consulting	794 · Water Testing & Fees	-106.45	5,243.42
Check	04/22/2010	1377	J. S. West	792 · Utilities	-333.54	4,909.88
Check	04/22/2010	1378	Modesto Welding Products	773 · Maintain Equipment	-30.49	4,879.39
Check	04/22/2010	1379	Peter, Friedhelm	770 · Recreation	-48.12	4,831.27
Check	04/22/2010	1380	PG&E	792 · Utilities	-721.38	4,109.89
Check	04/22/2010	1381	Sierra Instant Printing	758 · Member Communications	-152.25	3,957.64
Check	04/22/2010	1382	Twain Harte Lumber & Hardware	780 · General Park Maintenance	-28.98	3,928.66
Check	04/22/2010	1383	Tweedy Tire Service, Inc.	773 · Maintain Equipment	-392.12	3,536.54
Check	04/22/2010	1384	Union Democrat	702 · Advertising	-139.40	3,397.14
Check	04/22/2010	1385	Valley Entry Systems	737 · Gate Expense	-730.69	2,666.45
Check	04/22/2010	1386	Charles P. Varvayanis	Caretaker ad, gate exp.	-105.19	2,561.26
Check	04/22/2010	1387	Wallace Electric, Inc.	737 · Gate Expense	-1,388.42	1,172.84
Check	04/22/2010	1388	Waste Management of Cal Sierra Corp.	736 · Garbage	-604.96	567.88
Check	04/22/2010	1389	Zaks	773 · Maintain Equipment	-8.83	559.05
Check	04/22/2010	1079	Odd Fellows Sierra Recreation Assn.	133 · Oak Valley Community Bank M.M.	10,000.00	10,559.05
					<u>-3,056.77</u>	<u>10,559.05</u>
					<u><b>-3,056.77</b></u>	<u><b>10,559.05</b></u>

**Odd Fellows Sierra Recreation Association  
Odd Fellows Sierra Homeowners' Association**

P.O. Box 116, Long Barn, CA 95335, Phone and FAX (209) 586-3098, E-Mail: [sierrapark@sierrapark.org](mailto:sierrapark@sierrapark.org)

Dear Park Member,

This is the **OFFICIAL NOTICE** regarding the **Annual meeting** to be held at the place, date and time stated below:

Place: Odd Fellows Sierra Park Recreation Hall.

Date: Sunday May 30, 2010

Time: 9:00 a.m. (Sign in to begin at 8:00).

The agenda will be as follows:

1. Call the meeting to order at 9:00 a.m.
2. Pledge of allegiance to the flag.
3. Invocation.
4. Conduct Homeowner's meeting and Recreation meeting concurrently.
5. Reading of minutes of last annual meeting.
6. Communications.
7. Committee reports.
8. Old Business.
9. New Business.
  - a. Maintenance budget and assessment for 2009-2010.
  - b. Election of Board of Directors: Three 3-year terms.
  - c. Other new business.

**Every property owner can vote on the budget and assessment. Only Odd Fellows and Rebekahs can vote for Board members and other OFSRA business. To vote on OFSRA business, you must bring your current paid Lodge dues receipt. You cannot vote on OFSRA business without it.** Enclosed with this letter is the proposed budget for the 2010-2011 fiscal year with the 2006-2010 figures for comparison. If you are unable to attend, please send a proxy with a friend or mail it to the Board of Directors at the address above along with a copy of your current paid lodge dues receipt.

Sincerely, Boards of Directors  
Odd Fellows Sierra Recreation and Homeowners' Associations

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**2010 ANNUAL MEETING PROXY STATEMENT**

2009 Annual Meeting Minutes (OFSRA/OFSHA):

Approve the reading of the minutes       Disapprove the reading of the minutes

Vote to elect three Directors, three three-year terms (OFSRA):

<input type="checkbox"/> Candidate <u>Fred Coleman</u>	<input type="checkbox"/> Candidate <u>Gloria Harvey</u>
<input type="checkbox"/> Candidate <u>Linda Clark</u>	<input type="checkbox"/> Candidate <u>Mike Ford</u>
<input type="checkbox"/> Candidate <u>Steve Wallace</u>	<input type="checkbox"/> Candidate _____
<input type="checkbox"/> Candidate _____	<input type="checkbox"/> Candidate _____

Proposed 2010-2011 annual budget and assessment (OFSRA/OFSHA):

Approve       Disapprove

All other matters that may come before the annual meeting for a vote (OFSRA/OFSHA):

Yes       No

If no instructions are marked above, the person authorized below will vote as he or she sees fit:  
I authorize \_\_\_\_\_ to vote as directed.

**Please include a copy of your current  
paid lodge dues receipt (ID Card)**

\_\_\_\_\_  
Member's signature

**Odd Fellows Sierra Recreation Association**  
**2010-2011 Budget Proposal and Reserves with 4 Year Look Back**

**Budgets**

(Past and Proposed)

	2006-2007 Budget	2007-2008 Budget	2008-2009 Budget	2009-2010 Budget	Proposed 2010-2011 Budget	Difference 2009-2010 2010-2011
<b>Operating Budget:</b>						
Accounting	\$12,500	\$13,000	\$14,000	\$16,000	\$16,000	\$0
Advertising						\$0
Auto Mileage Exp.	\$1,150	\$500	\$500	\$500	\$0	(\$500)
Bank Charges	\$50	\$50	\$50	\$50	\$50	\$0
Dues and Subscriptions	\$300	\$300	\$325	\$325	\$339	\$14
Employee Benefits	\$4,500	\$4,700	\$5,000	\$5,000	\$4,000	(\$1,000)
Fish Derby Expense	\$1,200	\$1,200	\$1,200	\$1,200	\$1,200	\$0
Fish Donation Expenses						\$0
Franchise Tax Expense (CA)				\$800	\$800	\$0
Fuel	\$5,000	\$5,000	\$6,000	\$6,000	\$6,000	\$0
Garbage	\$13,000	\$15,000	\$16,000	\$16,000	\$12,000	(\$4,000)
Gate Expense	\$500	\$500	\$2,000	\$3,283	\$3,283	\$0
Health and Safety	\$3,000	\$3,000	\$2,000	\$2,000	\$1,500	(\$500)
Income Tax (Federal)						\$0
Insurance General	\$35,300	\$45,000	\$45,000	\$38,000	\$25,000	(\$13,000)
Maintenance/Buildings	\$2,000	\$9,280	\$15,000	\$15,000	\$15,000	\$0
Maintenance/Equipment	\$3,000	\$3,000	\$10,000	\$12,000	\$12,000	\$0
Maintenance/Roads	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	\$0
Maintenance/Water	\$3,200	\$3,200	\$3,200	\$4,400	\$10,000	\$5,600
Maintenance/Roads Capital Exp.	\$2,820	\$66,520	\$66,520	\$66,520	\$66,520	\$0
Maintenance/Water Capital Exp.						\$0
Maintenance/Equipment Cap. Exp.						\$0
Maintenance/General Park	\$2,000	\$3,000	\$3,000	\$3,000	\$3,000	\$0
Member communications	\$3,300	\$3,300	\$3,300	\$3,300	\$3,600	\$300
Needle Expense	\$7,000	\$10,920	\$14,000	\$17,500	\$15,000	(\$2,500)
Office Supplies	\$400	\$400	\$500	\$500	\$500	\$0
Payroll/Labor	\$52,000	\$54,000	\$56,000	\$54,000	\$54,000	\$0
Permits and Fees	\$250	\$250	\$250	\$250	\$250	\$0
Professional Services	\$5,500	\$2,500	\$6,000	\$9,000	\$9,000	\$0
Outside Services	\$5,200	\$5,200	\$5,000	\$5,000	\$2,500	(\$2,500)
Recreation	\$900	\$900	\$900	\$900	\$5,000	\$4,100
Supplies/Recreation Hall	\$150	\$150	\$150	\$250	\$0	(\$250)
Supplies/Shop	\$300	\$300	\$300	\$300	\$300	\$0
Taxes/Payroll	\$4,200	\$4,400	\$5,000	\$5,000	\$5,000	\$0
Taxes/Property	\$2,500	\$2,500	\$2,500	\$3,000	\$3,000	\$0
Taxes and Licenses	\$600	\$600	\$1,750	\$2,000	\$1,500	(\$500)
Telephone	\$600	\$720	\$720	\$720	\$720	\$0
Timber Expense					\$1,000	\$1,000
Unrealized Loss on Investment						\$0
Utilities	\$13,000	\$13,500	\$13,500	\$13,500	\$12,000	(\$1,500)
Water Testing	\$3,800	\$3,800	\$3,800	\$3,800	\$3,800	\$0
<b>Total Operating Budget</b>	<b>\$190,720</b>	<b>\$278,190</b>	<b>\$304,965</b>	<b>\$310,598</b>	<b>\$295,362</b>	<b>(\$15,236)</b>

Note: Numbers in parentheses denote negative values (Less in 2009-2010)



## Odd Fellows Sierra Recreation Association 2010-2011 Budget Proposal and Reserves with 4 Year Look Back

### Actuals

(Actual Expenses)

	2006-2007	2007-2008	2008-2009	2009-2010	Proposed 2010-2011	Difference 2009-2010 2010-2011
	Actual	Actual	Actual	Projection	Budget	Projection
<b>Operating Expenses:</b>						
Accounting	\$10,020	\$12,857	\$16,277	\$16,000	\$16,000	\$0
Advertising	\$22	\$50	\$185	\$500	\$0	(\$500)
Auto Mileage Exp.	\$456			\$0	\$0	\$0
Bank Charges	\$68	\$83	\$52	\$0	\$50	\$50
Dues and Subscriptions	\$300	\$315	\$339	\$339	\$339	\$0
Employee Benefits	\$4,175	\$3,699	\$3,791	\$200	\$4,000	\$3,800
Fish Derby Expense	\$1,087	\$2,693	\$2,218	\$2,039	\$1,200	(\$839)
Fish Donation Expenses	\$694				\$0	\$0
Franchise Tax Expense (CA)	\$297	\$800	\$8,748	\$800	\$800	\$0
Fuel	\$3,604	\$5,674	\$5,034	\$5,977	\$6,000	\$23
Garbage	\$11,819	\$13,037	\$11,730	\$10,600	\$12,000	\$1,400
Gate Expense	\$2,034	\$10,692	\$4,106	\$4,500	\$3,283	(\$1,217)
Health and Safety	\$1,435	\$1,489	\$1,459	\$1,800	\$1,500	(\$300)
Income Tax (Federal)			\$20,492		\$0	\$0
Insurance General	\$36,741	\$34,814	\$4,607	\$21,500	\$25,000	\$3,500
Maintenance/Buildings	\$1,264	\$8,264	\$7,481	\$5,256	\$15,000	\$9,744
Maintenance/Equipment	\$2,902	\$13,003	\$45,220	\$12,000	\$12,000	\$0
Maintenance/Roads	\$6,968	\$8,329	\$63,490	\$9,815	\$1,500	(\$8,315)
Maintenance/Water	\$1,627	\$5,247	\$3,733	\$4,000	\$10,000	\$6,000
Maintenance/Roads Capital Exp.		\$66,303		\$66,520	\$66,520	\$0
Maintenance/Water Capital Exp.					\$0	\$0
Maintenance/Equipment Cap. Exp.					\$0	\$0
Maintenance/General Park	\$2,903	\$2,174	\$22,535	\$7,000	\$3,000	(\$4,000)
Member communications	\$3,383	\$3,287	\$1,371	\$3,300	\$3,600	\$300
Needle Expense	\$7,542	\$14,633	\$18,434	\$13,500	\$15,000	\$1,500
Office Supplies	\$494	\$537	\$413	\$61	\$500	\$439
Payroll/Labor	\$49,713	\$32,476	\$47,395	\$54,000	\$54,000	\$0
Permits and Fees		\$50			\$250	\$250
Professional Services	\$2,453	\$692	\$7,511		\$9,000	\$9,000
Outside Services	\$5,238	\$8,661	\$3,643	\$667	\$2,500	\$1,833
Recreation	\$654	\$320	\$913	\$900	\$5,000	\$4,100
Supplies/Recreation Hall					\$0	\$0
Supplies/Shop	\$225	\$339	\$67		\$300	\$300
Taxes/Payroll	\$4,396	\$2,959	\$4,056	\$2,500	\$5,000	\$2,500
Taxes/Property	\$2,346	\$2,374	\$2,416	\$2,650	\$3,000	\$350
Taxes and Licenses	\$438	\$1,820	\$1,408	\$1,400	\$1,500	\$100
Telephone	\$621	\$712	\$692	\$670	\$720	\$50
Timber Expense			\$2,550		\$1,000	\$1,000
Unrealized Loss on Investment			\$82		\$0	\$0
Utilities	\$12,511	\$9,375	\$9,516	\$12,000	\$12,000	\$0
Water Testing	\$1,930	\$2,880	\$3,263	\$3,800	\$3,800	\$0
<b>Total Operating Expenses</b>	<b>\$180,360</b>	<b>\$270,638</b>	<b>\$325,227</b>	<b>\$264,294</b>	<b>\$295,362</b>	<b>\$31,068</b>

Note: Numbers in parentheses denote negative values (Less in 2009-2010)

## Odd Fellows Sierra Recreation Association 2010-2011 Budget Proposal and Reserves with 4 Year Look Back

<b>Variance</b> (Budget - Actual Expenses)	<b>2006-2007</b> Variance	<b>2007-2008</b> Variance	<b>2008-2009</b> Variance	<b>2009-2010</b> Variance Projection
<b>Operating Variance:</b>				
Accounting	\$2,480	\$143	(\$2,277)	\$0
Advertising	(\$22)	(\$50)	(\$185)	(\$500)
Auto Mileage Exp.	\$694	\$500	\$500	\$500
Bank Charges	(\$18)	(\$33)	(\$2)	\$50
Dues and Subscriptions	\$0	(\$15)	(\$14)	(\$14)
Employee Benefits	\$325	\$1,001	\$1,209	\$4,800
Fish Derby Expense	\$113	(\$1,493)	(\$1,018)	(\$839)
Fish Donation Expenses	(\$694)	\$0	\$0	\$0
Franchise Tax Expense (CA)	(\$297)	(\$800)	(\$8,748)	\$0
Fuel	\$1,396	(\$674)	\$966	\$23
Garbage	\$1,181	\$1,963	\$4,270	\$5,400
Gate Expense	(\$1,534)	(\$10,192)	(\$2,106)	(\$1,217)
Health and Safety	\$1,565	\$1,511	\$541	\$200
Income Tax (Federal)	\$0	\$0	(\$20,492)	\$0
Insurance General	(\$1,441)	\$10,186	\$40,393	\$16,500
Maintenance/Buildings	\$736	\$1,016	\$7,519	\$9,744
Maintenance/Equipment	\$98	(\$10,003)	(\$35,220)	\$0
Maintenance/Roads	(\$5,468)	(\$6,829)	(\$61,990)	(\$8,315)
Maintenance/Water	\$1,573	(\$2,047)	(\$533)	\$400
Maintenance/Roads Capital Exp.	\$2,820	\$217	\$66,520	\$0
Maintenance/Water Capital Exp.	\$0	\$0	\$0	\$0
Maintenance/Equipment Cap. Exp.	\$0	\$0	\$0	\$0
Maintenance/General Park	(\$903)	\$826	(\$19,535)	(\$4,000)
Member communications	(\$83)	\$13	\$1,929	\$0
Needle Expense	(\$542)	(\$3,713)	(\$4,434)	\$4,000
Office Supplies	(\$94)	(\$137)	\$87	\$439
Payroll/Labor	\$2,287	\$21,524	\$8,605	\$0
Permits and Fees	\$250	\$200	\$250	\$250
Professional Services	\$3,047	\$1,808	(\$1,511)	\$9,000
Outside Services	(\$38)	(\$3,461)	\$1,357	\$4,333
Recreation	\$246	\$580	(\$13)	\$0
Supplies/Recreation Hall	\$150	\$150	\$150	\$250
Supplies/Shop	\$75	(\$39)	\$233	\$300
Taxes/Payroll	(\$196)	\$1,441	\$944	\$2,500
Taxes/Property	\$154	\$126	\$84	\$350
Taxes and Licenses	\$162	(\$1,220)	\$342	\$600
Telephone	(\$21)	\$8	\$28	\$50
Timber Expense	\$0	\$0	(\$2,550)	\$0
Unrealized Loss on Investment	\$0	\$0	(\$82)	\$0
Utilities	\$489	\$4,125	\$3,984	\$1,500
Water Testing	\$1,870	\$920	\$537	\$0
<b>Total Operating Variance</b>	<b>\$10,360</b>	<b>\$7,552</b>	<b>(\$20,262)</b>	<b>\$46,304</b>

**Note: Numbers in parentheses denote negative values (Over Budget)**

**Odd Fellows Sierra Recreation Association**  
**2010-2011 Budget Proposal and Reserves with 4 Year Look Back**

<b>Revenue &amp; Cash</b>	2006-2007	2007-2008	2008-2009	2009-2010	2010-2011	2009-2010
	Budget	Budget	Budget	Budget	Budget Proposed	2010-2011 Difference
<b>Revenue Budget to Cover Operating Expenses:</b>						
Basic Assessment (Required)	\$180,620	\$267,290	\$288,265	\$300,498	\$285,462	(\$15,036)
Basic Assessment (Assessed)	\$183,820	\$267,540	\$291,200	\$297,752	\$285,740	(\$12,012)
Rental Income (Caretaker's Cabin)	\$6,900	\$6,900	\$6,900	\$6,900	\$6,900	\$0
Fish Derby Income	\$1,200	\$1,200	\$1,200	\$1,200	\$1,200	\$0
Gate Income	\$2,000	\$2,000	\$2,000	\$1,400	\$1,200	(\$200)
Transfer Fee		\$800	\$1,600	\$600	\$600	\$0
Transfer from Equipment Reserve			\$5,000			\$0
<b>Total Operating Revenue</b>	<b>\$193,920</b>	<b>\$278,440</b>	<b>\$307,900</b>	<b>\$307,852</b>	<b>\$295,640</b>	<b>(\$12,212)</b>
<b>Assessments Total:</b>						
Basic Assessment (Assessed)	\$183,820	\$267,540	\$291,200	\$297,752	\$285,740	(\$12,012)
Water Reserve Assessment	\$16,380	\$16,380	\$16,380	\$16,380	\$16,380	\$0
Needle Reserve Assessment	\$10,920	\$0	\$0	\$0	\$0	\$0
Playground Assessment	\$7,280	\$7,280	\$7,280	\$881	\$0	(\$881)
<b>Total Assessment</b>	<b>\$218,400</b>	<b>\$291,200</b>	<b>\$314,860</b>	<b>\$315,013</b>	<b>\$302,120</b>	<b>(\$12,893)</b>
<b>Assessments Per Lot:</b>						
Number of Lots	364	364	364	364	364	0
Basic Assessment (Required)	\$496	\$734	\$792	\$826	\$784	(\$41)
Basic Assessment (Assessed)	\$505	\$735	\$800	\$818	\$785	(\$33)
Water Reserve Assessment	\$45	\$45	\$45	\$45	\$45	\$0
Needle Reserve Assessment	\$30					\$0
Playground Assessment	\$20	\$20	\$20	\$2	\$0	(\$2)
<b>Total Assessment</b>	<b>\$600</b>	<b>\$800</b>	<b>\$865</b>	<b>\$865</b>	<b>\$830</b>	<b>(\$35)</b>
<b>Reserve Funds (End of Year):</b>						
Timber Reserve	\$466,007	\$478,986	\$464,302	Projection \$525,713	Projection \$586,227	Projection \$60,514
Water Reserve	\$76,938	\$77,479	\$98,411	\$98,813	\$117,169	\$18,356
Equipment Reserve	\$18,656	\$19,536	\$19,892	\$19,844	\$20,241	\$397
Road Reserve	\$21,828	\$22,858	\$23,271	\$23,255	\$23,720	\$465
Needle Reserve	\$10,920	\$0	\$0	\$0	\$0	\$0
<b>Total Reserves</b>	<b>\$594,349</b>	<b>\$598,859</b>	<b>\$605,876</b>	<b>\$667,625</b>	<b>\$747,358</b>	<b>\$79,733</b>
[Gate Reserve]						
<b>Cash in Bank:</b>						
General Account	\$5,858	\$5,341	\$1,160	Projection \$6,774		
Money Market	\$60,040	\$100,213	\$76,976	\$68,096		
Contingency Fund	\$886	\$886	\$886	\$886		
<b>Total Cash in Bank (CDs &amp; Etc.)</b>	<b>\$66,784</b>	<b>\$106,440</b>	<b>\$79,022</b>	<b>\$75,756</b>		