

Whereas it is the desire of the Board of Directors of Sierra Park Recreation Association (BOD) to establish a policy regarding the publication of the minutes of the BOD in the monthly newsletter, be it Resolved:

1. It is the intent of the BOD to publish excerpts, summaries and/or edited portions of the minutes of the BOD meetings prior to the formal approval of the minutes
2. The minutes as written by the Secretary (or such other person as designated by the BOD) shall be submitted to the editor of the newsletter.
3. The editor shall prepare a draft of the “newsletter minutes” and submit them to the BOD members for their approval along with the original unedited minutes
4. The newsletter minutes shall be submitted simultaneously to all BOD members in such manner as they may have requested, i.e. by postal service, email or phone.
5. Whosoever submits the “newsletter minutes” for approval shall follow the following procedures.
 - a. When a majority of the BOD members responds with their vote of approval, the “newsletter minutes” shall be considered approved, subject to the following conditions.
 - b. Any exceptions, objections or requests for changes (other than minor grammatically or spelling changes) from any BOD member shall be retransmitted in the proscribed procedure for all other BOD members consideration.
 - c. The “approval” shall not be come effective until 3 days has passed from the initial submittal. Should an objection be received under (b.) above, than an additional day, for a total of 4 days, is required before an approval is effective.
 - d. During the “approval” time period, any BOD member may change their vote.
 - e. Should the request for approval fail to acquire the necessary votes for approval, the process must start over.
 - f. Should it become necessary to restart the process under (e.) above, and if 3/4ths of the BOD should vote their approval, then the “newsletter minutes” as revised shall be deemed immediately approved (irrespective of (c.) above).
 - g. The BOD, by majority vote, may suspend these procedures as it applies to “newsletter minutes” for any particular meeting.

This motion, being duly made by Clark Kellogg and seconded by Tom Clark was adopted by a majority vote of the Directors on this 17th day of February, 2007.