



RECREATION ASSOCIATION NEWSLETTER

P.O. BOX 116
LONG BARN, CA 95335

Phone: 209-586-3098

MAY 2012

WWW.Recreation Association-PARKMGT.ORG

email: Recreation Association: ofsra-parkmgt@sierrapark.org

BOARD OF DIRECTORS – 2011-2012:

| | | | | | |
|-------------------|----------------------|-------------------|------------------------|---------------------------|---------------------|
| <i>President:</i> | <i>Shaun Velayas</i> | <i>Buildings:</i> | <i>Dick Barrett</i> | <i>Health and Safety:</i> | <i>Larry Adams</i> |
| <i>Secretary:</i> | <i>Linda Clark</i> | <i>Roads:</i> | <i>Larry Adams</i> | <i>Gate:</i> | <i>Bill Ordwein</i> |
| <i>Treasurer:</i> | <i>Del Wallis</i> | <i>Equipment:</i> | <i>Friedhelm Peter</i> | <i>Water:</i> | <i>Ron Hawke</i> |

NOTES FROM THE BOARD

PRESIDENT'S MESSAGE

Summer is on its way and it is looking like we're going to have a lot of fun. Mike Ford and Linda Clark are working hard to make sure that the Fishing Derby will be a fantastic event like always.

The needle dump is open, so please use it and use it early. Last winter's mild weather will make fire danger an issue earlier this year than in the past.

As time passes the future of the Park is looking very bright. With the help of homeowner Michael Lechner, who has agreed to volunteer his time, the formation of a Community Services District (CSD) is being researched. This brilliant idea stemmed from the Town Hall meetings. Expect to hear more about a CSD in the coming months. It is always amazing how much we can accomplish when we work together.

I would like to extend my thanks, as always, to all those residents who donate their time and ideas to bettering the Park and making it such a wonderful place to live and vacation.

~Shaun Velayas

WATER REPORT

REMEMBER ~ Property owners are encouraged to keep their phone numbers and address up to date by sending changes to the OFSRA BOD at PO Box 116, Long Barn, CA 95335.

There were no Park water line breaks since the April 14th meeting. Water pumped for the month of April was 138,100 gallons.

~Ron Hawke

ENTRY GATE

The administration of the entry gate to the Park is now under the supervision of the OFSRA Board Director Bill Ordwein with the assistance of caretaker Mark Higgins. If you have any questions or issues with the gate, please contact: Mark at 586-5602 or Bill at 586-1618.

At the May OFSRA Board of Directors meeting it was decided that all of the old "contact" entry cards will be DEACTIVATED ON SEPTEMBER 1, 2012.

The system that supports these cards cannot be repaired if it breaks.

These old "contact" cards can be replaced by the newer "proximity" cards at \$10.00 for each "proximity" card. Please mail your check payable to OFSRA for the new "proximity" card (s).

Remote gate (clicker) openers are also available for \$50.00 each.

Send your request and check to Bill Ordwein c/o OFSRA, P.O. BOX 116, Long Barn, CA 95335

ENTRY GATE - continued

It is imperative that any property owner who rents their property notify their renters or property manager of these changes as soon as possible. Please see the facsimile of the old “contact” entry card below.



The background behind “DOOR” is royal blue and behind “KING” is black

NOTE: IT IS NOT NECESSARY TO HAVE CC&R’S (COVENANTS, CONDITIONS AND RESTRICTIONS) ON YOUR PROPERTY TO OBTAIN A GATE ENTRY DEVICE.

OTHER NOTES FROM THE BOARD

At the Recreation Board meeting on May 12th future road work in the Park was discussed and there will be some road work being done after Labor Day week-end. Homeowners are encouraged to schedule work on their own property to coincide with the times when the road crews will be working in the Park. Ample notice will be given to homeowners so they may schedule their work as well.

It was decided at the May 12th Board meeting that fishing in the pond will be opened up to adults beginning with the 4th of July weekend.

ANNUAL KIDS FISHING DERBY



***THE ANNUAL FISHING DERBY IS COMING UP!
THE SATURDAY BEFORE FATHER’S DAY - JUNE 16TH***

Mark your calendars and plan to attend. There will be volunteer sign-up sheets at the Annual Meeting on May 27th. Volunteers are needed for: Measuring the fish as they are caught; Registering the kids on Friday June 15th from 5:00 to 7:00pm and on Saturday morning beginning at 7:00 a.m.; Cooking and setting up for lunch; Setting up the fishing and raffle prizes; Selling raffle tickets. We also need donations for prizes for both the kids and for the adult opportunity drawing. Please contact Linda Clark 209-586-0257 if you can help with prizes or if you can volunteer your time during the Derby.



**REBEKAH'S CORNER**

The Dogwood Rebekah Lodge #200 meets the 3rd Tuesday of each month at 10:00 AM in the Lodge Boardroom

Don't forget that the annual Bake Sale will be held at the Annual OFSRA Meeting on May 27th. The Rebekahs look forward to seeing everyone there. This year we will also have sandwiches available for a \$5.00 donation.

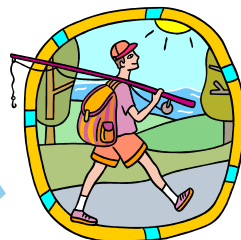
Dogwood Rebekah Lodge has decided to help with the annual kids Fishing Derby – anyone interested in volunteering their time or in helping with prizes, please contact Noble Grand Yvonne Peter at 586-5950 or Linda Clark at 586-0257. Your help is really needed and will be greatly appreciated.

SAFETY NOTE: The Mi-Wuk/Sugar Pine Fire Protection District is still offering certified CPR classes at the fire station located on Highway 108 in Sugar Pine. Stop by the fire station to sign up for a class or call the station at 586-5256. Classes are \$25.00 per person and will be scheduled when there are enough participants for a class. This class is certified by the American Heart Association and you will receive a certification card when you have successfully completed the class.

DOG PARK

A couple of *important reminders* for those who use the Dog Park ~ The Dog Park is for use by everyone and we should all be mindful of the fact that if your dog defecates while in the park it is **your responsibility** to not only pick it up but to also remove it from the dog park. Either take it with you or place it in the dumpster. There are usually plastic bags available, however it is suggested you be prepared and bring your own, just in case.

THE PARK IS LOOKING VERY BEAUTIFUL AND SUMMER FUN IS JUST AROUND THE CORNER !



ANNUAL MEETING ~ MAY 27TH - SIGN IN BEGINS AT 8:00~MEETING BEGINS AT 9:00

ODD FELLOWS SIERRA RECREATION ASSOCIATION BOARD OF DIRECTORS
REGULAR MONTHLY MEETING
May 12, 2012

INTERIM MINUTES

The meeting was called to order at 8:30 AM by President Velayas. Board members present: Adams, Clark, Hawke, Peter, Ordwein, Velayas and Wallis. Director Barrett excused

INVOCATION: Given by Director Hawke

HOMEOWNERS AND OTHERS PRESENT: Pat Monahan, Mike Van Gundy, Charles Varvayanis and caretaker Mark Higgins. Pat Monahan expressed her appreciation to the Board for their continued good work.

CORRESPONDENCE: Secretary Clark reported the receipt of auto insurance policy from Caldwell Insurance Services, Inc for the 2005 Toyota pick-up, the 1992 International snow plow and the 1968 International dump truck.

E-mails received from: Mark Pelz, Chief Refuge Planning, Pacific Southwest Region, U.S. Fish and Wildlife Service regarding the proposed California Foothills Legacy Area; Alex Peers, a researcher at Stanford University working on a project to assess the history of open space and parks in California; Barbara Stauffer reiterating her request to unsubscribe to the HOA newsletter with a copy of the response from Charles Varvayanis requesting she hold the HOA harmless if she unsubscribes to the HOA newsletter; Larry Giacomino questioning having no CC&R on his property and how services used by Park property owners will be financed; copy of email sent to the HOA from Michael Lechner regarding the complaint filed with the CPUC and requesting funds currently retained by the OFSHA (less only the amounts obligated to close the books at year end) be transferred to the OFSRA.

Notice of Trustee sale on May 23, 2012 of property located at 25283 Esther Avenue, Long Barn, CA 95335.

Letter from John K. Wallace requesting his OFSRA membership be changed from Class "B" to Class "A"

Letter from Doug and Susan Kelly in regard to the merging of two of their three lots.

MINUTES OF BOARD MEETINGS of April 14, 2012: Director Wallis moved that the minutes be accepted as presented, Director Peter seconded, motion carried.

President Velayas mentioned that as in the past, no recordings of the meeting are allowed.

DIRECTOR REPORTS:

WATER-HAWKE: Director Hawke reported there were no water line breaks in the Park since the April 14th meeting. Owners are encouraged to keep their phone numbers and addresses up to date by sending changes to the OFSRA BOD at PO Box 116, Long Barn, CA 95335. Water pumped for the month of April was 138,100 gallons. This is very low. Well water levels are being monitored.

BUILDINGS-BARRETT: In Director Barrett's absence, President Velayas said there was nothing new to report.

ROADS-ADAMS: Director Adams noted that the proposed road work to be done needs to be scheduled. After discussion, it was determined that we need to wait until after the Annual Meeting to find out if funds for the work will be available. At that time the scheduling of the work and which contractor will be hired will be determined

EQUIPMENT-PETER: Director Peter reported that the back hoe had a hydraulic problem that needed fixing for a cost of \$1,286. The wrong part was sent, so there is an issue with the billing at this time. Mark serviced the Toyota pickup (oil change/lube). The 1968 International Dump Truck is having some major issues. Director Peter suggested that the vehicle be sold for scrap and that the snow plow truck be used in the meantime.

TIMBER - WALLIS: Director Wallis reported that he received a proposal from Sierra Resources Management regarding the timbering of Camp Cedarbrook and behind Sara Circle. Bottom line is it would be a push, no income. He suggests that we delay doing any harvesting until we receive more information and decide whether or not harvesting would be advantageous at this time. This will be brought up at the Annual Meeting. The thinning will be done in accordance with the grant funds received.

GATE-ORDWEIN: Director Ordwein presented handouts describing some of the issues and his recommendations in regard to the future operation of the entry gate. At present there are five methods of entry at the gate: 1. Remote clickers, 2. The old "contact" entry cards, 3. The new "proximity" entry cards, 4. A four digit numeric code that can be entered on the key pad at the gate and 5. The three digit entry code assigned to each homeowner that can be entered at the gate which will ring the homeowner's telephone. After discussion of the various issues that need to be resolved, **Director Wallis** moved that notice be served to everyone that the old cards will be deactivated on September 1, 2012 and new cards can be purchased for a cost of \$10.00 each. Request that those holding the old cards mail the old cards with their check made payable to OFSRA for purchase of the new cards to Bill Ordwein c/o OFSRA, PO Box 116, Long Barn, CA 95335. **Director Hawke seconded. Motion carried. Director Wallis** moved that anyone having six or more entry devices, please contact Bill Ordwein at OFSRA, PO Box 116, Long Barn, CA 95335 to explain which kind of entry devices they have and the reason why they have more than six. If response is not received, any devices over the six will be arbitrarily deactivated. **Director Hawke seconded. Motion carried.** Director Ordwein will work on proposed cleanup of records.

HEALTH AND SAFETY-ADAMS: Director Adams reported that all of the fire extinguishers need to be inspected. Caretaker Higgins will schedule that and prepare a schedule of locations of all fire extinguishers. Discussion was held regarding the condition of the lake and the beach area. It was decided to wait until the assessment decision at the annual meeting is determined before sand is ordered for the beach area.

FINANCE-WALLIS: Director Wallis presented bills in the amount of \$10,621.35. **Director Hawke** moved that the bills presented be paid. **Director Peter seconded. Motion carried.** Director Wallis reported that there should be sufficient funds to pay expenses through the end of May. He presented the budget through April 30, 2012.

OLD BUSINESS:

Director Wallis reported the lot line adjustment for the Cedarbrook property was approved by a unanimous vote of the Tuolumne County Board of Supervisors.

NEW BUSINESS:

President Velayas reported that he received a request from Mike Ford that one of his usual fish derby donors would like to pay for adding an additional 50 pounds of fish for the fishing derby and would like to see fishing for adults begin earlier than the usual opening on Labor Day week-end. After discussion **Director Wallis** moved that we accept the offer for 50 more pounds of fish and add that to our order after receipt of the money from the donor. **Director Hawke seconded. Motion carried.** **Director Wallis** moved that fishing in the pond be opened to adults beginning with the 4th of July week-end. **Director Ordwein seconded. Motion carried.**

Director Wallis made a motion that a request from Charles Varvayanis for use of the picnic grounds and recreation hall on June 30, 2012 for a party not to exceed 100 people that will include friends, business associates and Park property owners be approved providing he submits the following:

1. \$100.00 rental payment
2. \$250.00 clean-up fee deposit
3. \$1,000,000.00 insurance coverage for the event listing the Park as an additional insured.
4. Signed confirmation from an officer of the Homeowner's Association that he is current with all assessments for the four properties he owns in the Park.
5. Submission of above due by June 15, 2012.

Director Hawke seconded. Motion carried.

Director Hawke made a motion that for all future rental applications from Park property owners the following provisions apply and become the standard policy: 1. A rental fee for rent of the recreation hall and the picnic grounds of \$100.00 be submitted with the rental agreement; 2. A clean up fee deposit of \$250.00 be submitted with the rental agreement; 3. Proof of \$1,000,000.00 liability insurance coverage for the event listing the Park as an additional insured be submitted with the rental agreement; 4. A signed verification from the proper assessment collection authority that the applicant is current with all assessments owed on all properties owned by the applicant be submitted with the rental agreement. **Director Ordwein seconded. Motion carried.**

President Velayas recognized Charles Varvayanis who asked that his request be withdrawn in favor of a request for rental on the same date by Jesse Worsham. **Director Wallis** moved that the request for rental of the recreation hall and picnic grounds on June 30, 2012 by Jesse Worsham be approved with the same requirements as requested from Charles Varvayanis. **Director Hawke seconded. Motion carried.**

Director Wallis recommended that the following resolution be accepted:

Effective June 1, 2012:

Property owners with two or more adjoining lots who merge their lots into one lot with one county parcel number may request one assessment to cover the merged lot(s), providing the following terms are met:

1. All current and prior assessments have been paid.
2. Recorded documents showing the lots have been merged and there is one single parcel number applied to the remaining merged lot(s).
3. Written identification of a single water valve the owner chooses to keep.
4. A one-time charge of \$500.00 must be paid in advance for each lot being removed from the system/subdivision.
5. Effective date for determining current assessment charges or refunds will be the 1st of the following month after the above conditions have been met.

Director Hawke seconded. President Velayas called for the vote: Ayes: 6 Abstentions: 1 (Director Adams). Resolution accepted.

Director Wallis reported on the status of the application to LAFCO in regard to the formation of a Community Services District (CSD). A letter of intent to form a CSD has been submitted to Bev Shane, Tuolumne County Community Services Coordinator. LAFCO is comprised of two County Supervisors, two Sonora City Council members and an at-large member. Petitions to form a CSD will be circulated to all Park property owners. **President Velayas** spoke to the fact that he received a communication from property owner Michael Lechner volunteering to chair a Property Owners' Ad Hoc Committee to evaluate the establishment of a Sierra Park Community Services District. **Secretary Clark** moved that Mr. Lecher's offer to chair an Ad Hoc Committee to evaluate the establishment of a Sierra Park Community Services District be accepted. **Director Wallis seconded. Motion carried.**

Director Wallis reported that he just received a hand delivered notice of a claim filed in Small Claims Court on May 10, 2012 by Charles Varvayanis against the Odd Fellows Sierra Recreation Association for fraudulent bills and assessments on two properties that do not exist: "OFSRA fraudulently billed and collected assessments and late fees on two parcels that did not exist." Mr. Varvayanis is claiming that the OFSRA owes him \$8,460.00. This will be further discussed in Executive Session.

Adjourned the meeting at 11:00 am for a ten minute break before opening an Executive Session.

Adjourned to Executive Session at 11:12 a.m.

Adjourned Executive Session at 12:27 p.m.

Resumed the regular meeting at 12:27 p.m.

President Velayas announced there were no actions taken during the Executive Session.

There being no further business, President Velayas adjourned the meeting at 12:28 PM

Linda Clark, Secretary

ODD FELLOWS SIERRA RECREATION
ASSOCIATION, INC
BUDGET REPORT
PERIOD ENDED APRIL 30, 2012

| <u>REVENUE</u> | <u>ELEVEN MONTHS ENDED 04/30/12</u> | <u>REVISED 2011-2012 BUDGET</u> | <u>VARIANCE</u> | <u>% OF BUDGET EXPENDED*</u> |
|---|---|---|------------------|--------------------------------------|
| MAINTENANCE INCOME | \$ 69,350 | \$ 302,120 | \$ (232,770) | 22.95% |
| PROPERTY RENTAL(CARETAKER'S CABIN) | 6,369 | 6,900 | (531) | 92.30% |
| RECREATION INCOME | 123 | - | 123 | |
| FISH DONATIONS | 2,045 | - | - | |
| REFUNDS | (250) | - | - | |
| INTEREST INCOME | 331 | - | 331 | |
| TIMBER INTEREST | 2,236 | - | 2,236 | |
| UNREALIZED GAIN/(LOSS) ON INVESTMENTS | (2,151) | - | (2,151) | |
| TAX REFUNDS AND MISCELLANEOUS | 15,468 | 10,138 | 5,330 | 152.57% |
| TOTAL REVENUE | 93,521 | 319,158 | (227,432) | |
| <u>OPERATING EXPENSES</u> | | | | |
| ACCOUNTING SERVICE | 13,878 | 17,000 | (3,122) | 81.64% |
| AUTO EXPENSE | 18 | 200 | (182) | 9.00% |
| EQUIPMENT RENTAL | 138 | - | 138 | |
| EMPLOYEE BENEFITS/HEALTH INS REIM | 15,009 | 12,000 | 3,009 | 125.08% |
| FISH DERBY | 2,175 | 1,000 | 1,175 | 217.50% |
| FUEL | 3,962 | 9,000 | (5,038) | 44.02% |
| GARBAGE | 11,758 | 14,000 | (2,242) | 83.99% |
| GATE EXPENSE | 2,093 | 3,873 | (1,780) | 54.04% |
| HEALTH & SAFETY | 5,303 | 2,000 | 3,303 | 265.15% |
| INSURANCE - GENERAL | 16,398 | 32,000 | (15,602) | 51.24% |
| MAINTAIN BUILDING | 1,990 | 9,325 | (7,335) | 21.34% |
| MAINTAIN BUILDING CEDARBROOK | 2,853 | - | - | |
| MAINTAIN EQUIPMENT | 14,398 | 15,000 | (602) | 95.99% |
| MAINTAIN ROADS | 5,357 | 15,000 | (9,643) | 35.71% |
| MAINTAIN WATER | 7,415 | 7,000 | 415 | 105.93% |
| MAINTENANCE LAKE | 18 | - | - | |
| MAINTENANCE GENERAL | 14,143 | 23,000 | (8,857) | 61.49% |
| MAINTAIN ROADS - CAPITAL EXPENSE | 26,500 | - | 26,500 | |
| MEMBER COMMUNICATION | 2,192 | 4,500 | (2,308) | 48.71% |
| PAYROLL - LABOR | 57,078 | 63,000 | (5,922) | 90.60% |
| PROFESSIONAL SERVICE | 41,767 | 30,000 | 11,767 | 139.22% |
| RECREATION SUPPLIES | 45 | 100 | (55) | 45.00% |
| RECREATION | - | 1,000 | (1,000) | 0.00% |
| SETTLEMENT EXPENSES | 500 | - | 500 | |
| SUPPLIES SHOP | 1,502 | 300 | 1,202 | 500.67% |
| TAXES - PAYROLL | 5,488 | 6,300 | (812) | 87.11% |
| TAXES - PROPERTY | 3,209 | 6,800 | (3,591) | 47.19% |
| TAXES - PROPERTY CEDARBROOK | * 3,714 | - | 3,714 | |
| TAXES AND LICENSE | 1,000 | 1,500 | (500) | 66.67% |
| TELEPHONE | 975 | 1,200 | (225) | 81.25% |
| UTILITIES | 13,109 | 14,000 | (891) | 93.64% |
| UTILITIES - CEDARBROOK | * 121 | - | 121 | |
| WATER TESTING | 4,708 | 6,050 | (1,342) | 77.82% |
| BANK CHARGES | 20 | 50 | (30) | 40.00% |
| OFFICE EXPENSE | 416 | 300 | 116 | 138.67% |
| OUTSIDE SERVICE | 4 | 2,500 | (2,496) | 0.16% |
| PERMITS AND FEES | 301 | - | 301 | |
| PERMITS AND FEES CEDARBROOK | 1,471 | - | - | |
| DUES AND SUBSCRIPTIONS | - | 360 | (360) | 0.00% |
| NEEDLE EXPENSE | 7,310 | 20,000 | (12,690) | 36.55% |
| FRANCHISE TAX | - | 800 | (800) | 0.00% |
| TOTAL EXPENSES BEFORE DEPRECIATION | 288,336 | 319,158 | (35,164) | |

ODD FELLOWS SIERRA RECREATION
ASSOCIATION, INC
BUDGET REPORT
PERIOD ENDED APRIL 30, 2012

| | <u>ELEVEN MONTHS ENDED 04/30/12</u> | <u>REVISED 2011-2012 BUDGET</u> | <u>VARIANCE</u> | <u>% OF BUDGET EXPENDED*</u> |
|---|---|---|---------------------|--------------------------------------|
| DEPRECIATION | <u>31,823</u> | | <u>31,823</u> | |
| TOTAL EXPENSES | <u>320,159</u> | <u>319,158</u> | <u>(3,341)</u> | |
| NET MAINTENANCE INCOME FOR RESERVE FUNDS | <u>(226,638)</u> | <u>-</u> | <u>\$ (226,638)</u> | |
| NET AFTER NOTES | <u>\$ (226,638)</u> | <u>\$ -</u> | | |

*% OF YEAR EXPIRED =92%

*Attributed to Cedarbrook expenses.
(Monies to offset Cedarbrook expenses will be transferred
from the Timber/Land purchase accounts.)

Not to be duplicated or distributed without written approval from
the Board of Directors

| BANK ACCOUNT BALANCES | |
|-----------------------|---------|
| GENERAL ACCT | \$9,917 |
| MONEY MARKET | 32,821 |
| TIMBER RESERVE | 166,492 |
| ROAD RESERVE | 960 |
| EQUIPMENT RESERVE | 1,021 |
| WATER RESERVE | 1,086 |
| MONEY MARKET - LAND | 9,763 |