

ANN RANKIN
arankin@annrankin.com

TERRY WILKENS
twilkens@annrankin.com

HANH PHAM
hpham@annrankin.com

OF COUNSEL

JEFFREY R. CLUETT
jcluett@annrankin.com

DOMINIC H. PORRINO
dporrino@annrankin.com

LAW OFFICES OF ANN RANKIN

3911 HARRISON STREET, OAKLAND, CA 94611

WEBSITE: www.annrankin.com

E-MAIL: info@annrankin.com

TEL: (510) 653-8886
FAX: (510) 653-8889

TOLL FREE
TEL: (800) 354-4529

October 17, 2011

Timothy Trujillo, Esq.
Dambacher, Trujillo & Wright
32 N. Washington Street
Sonora, CA 95370

Re: **Odd Fellows Sierra Homeowners Association and Odd Fellows
Sierra Recreation Association**

Dear Mr. Trujillo:

The Board of Directors of Odd Fellows Sierra Homeowners' Association ("OFSHA") is willing to provide your client, Odd Fellows Sierra Recreation Association ("OFSRA") with payment for pine needle removal and garbage collection. OFSHA has verbally requested information on the amount due and has received no response. Please find out how much OFSRA believes is owed by OFSHA for these service, and how the charges were calculated, and please send me all invoices and other back-up information to facilitate getting this obligation paid. Thank you for your courtesies.

Very truly yours,

LAW OFFICES OF ANN RANKIN

Ann Rankin

cc: Client
AR:gb