12 13

14 15

16 17

18 19

20 21

22

23 24

26 27

25

28 29

30

31

32 33

34 35

36

#### BYLAWS OF

## ODD FELLOWS SIERRA RECREATION ASSOCIATION, INC.

#### ARTICLE 1. OFFICES

### Principal Office

The principal office of the corporation for Section 1.01. the transaction of its business is located in the County of Tuolumne, California.

## Change of Address

Section 1.02. The county of the corporation's principal office can be changed only by amendment of the Articles of Incorporation of this corporation and not otherwise.

#### Other Offices

Section 1.03. The corporation may also have offices at such other places, within or without the State of California where it is qualified to do business, as its business may require and as the Board of Directors may from time to time designate.

#### ARTICLE 2. MEMBERS

## Classes of Membership and Rights

Section 2.01. The corporation shall have two (2) classes of members as follows: (1) Regular Members; and (2) Associate Members. Members of the corporation have the voting rights specified in Section 3.11 herein. The rights and privileges of Associate Members shall be limited to the use and enjoyment of the property and facilities owned or controlled by the corporation. No owner of a lot or lots in the subdivisions known as Odd Fellows Sierra Camp Subdivisions Nos. 1 and 2 may hold more than one membership in the corporation. All persons who hold ownership of the same lot or lots jointly may only hold one membership in the corporation.

## Oualifications

Section 2.02. (a) A member of any duly constituted Subordinate or Rebekah Lodge of the Independent Order of Odd Fellows, or any lodge which is a branch of the Independent Order of Odd Fellows, and purchases a lot in the subdivisions known as "Odd Fellows Sierra Camp Subdivisions Nos. 1 and 2" may become a Regular

- (b) Any person who purchases a lot or lots in subdivisions known as "Odd Fellows Sierra Camp Subdivisions Nos. 1 and 2" may become an Associate Member of the corporation, subject to the restrictions contained in Section 2.01 above.
- (c) No Regular Member or Associate Member of the corporation shall hold more than two lots in the subdivisions known as "Odd Fellows Sierra Camp Subdivisions Nos. 1 and 2."

Fees, Dues, and Assessments

## Application Fee

Section 2.04. (a) No fee shall be charged for making application for membership in the corporation.

#### Dues

(b) The annual dues payable to the corporation by Regular Members shall be in such amounts as may be determined from time to time by resolution of the Board of Directors. No dues shall be assessed against Associate Members.

#### Assessments

(c) Regular and Associate Memberships are subject to assessments in an equal amount as determined by an annual meeting called for that purpose and which shall be held immediately prior to the corporation's regular annual meeting. Notice of such meetings shall be given in the same manner prescribed in Section 3.04 of Article 3 herein. Assessments shall include, but not be limited to, matters involving maintenance, service and improvements for the benefit of the lots in the Odd Fellows Sierra Camp Subdivisions Nos. 1 and 2.

## Certificates of Membership

Section 2.05. The corporation shall not issue membership certificates

### Number of Members

Section 2.06. The corporation shall have no more than three hundred sixty-five (36) Regular and Associate Members in the aggregate.

////

- 2 -

4 5 6

8

10 11

12 13

14 15

16 17 18

20 21 22

19

23 24

25

26 27

29 30

28

31

32

33 34

35 36

////

Section 2.07. The corporation shall keep a membership book containing the name and address of each member. Termination of the membership of any member shall be recorded in the book, together with the date on which such membership ceased. Such book shall be kept at the corporation's principal office and shall be available for inspection by any Director or member of the corporation during regular business hours.

## Nonliability of Members

Section 2.08. No member of this corporation shall be personally liable for the debts, liabilities, or obligations of the corporation.

## Transferability of Membership

Section 2.09. Membership in the corporation is nontransferable and nonassignable.

# Termination of Membership and Reinstatement By Nonpayment of Dues

Section 2.10. (a) The membership of any member who fails to pay his dues or assessments when they become due and within one hundred twenty (120) days thereafter shall automatically terminate at the end of such one hundred twenty (120)-day period, provided he was given written notice delivered to him personally or by United States mail at his address listed upon the books of the corporation within ten (10) days before the due date that such dues were due and payable as of said due date. In the event that such written notice is not given as herein required, then such membership shall automatically terminate for nonpayment of dues only if they are not fully paid within one hundred twenty (120) days after such written notice is eventually given and delivered to the member in person or deposited in the United States mail at his last address given on the membership book of the corporation.

### Rights on Termination

(b) All rights of a member in the corporation or in its property shall cease on termination of membership as herein provided.

(c) Any member whose membership is terminated as provided in this section, may have his membership reinstated on such terms as the Board of Directors may deem appropriate.

#### ARTICLE 3. MEETINGS OF MEMBERS

#### Place

Section 3.01. Meetings of the members shall be held at the Recreation Hall, Odd Fellows Sierra Park, of Tuolumne County, California, or at such other place or places within or without the State of California as may be designated from time to time by resolution of the Board of Directors.

#### Annual Meetings

Section 3.02. The Regular Members shall meet annually on the Sunday immediately preceding the day on which Memorial Day is celebrated for the purpose of electing directors and transacting such other business as may come before the meeting.

The annual meeting of Regular Members and Associate Members for the purpose of determining assessments of the corporation shall be held immediately prior to the annual meeting of the Regular Members at the same place described herein above.

#### Special Meetings

Section 3.03. Special Meetings of Regular Members and/or Associate Members may be called by the President, or by any three (3) Directors of the corporation.

#### Notice of Meetings

Section 3.04. Written or printed notice of the time and place of every annual meeting shall be delivered personally to each member entitled to vote or sent to him by United States mail, postage prepaid, or by telegram, at least fifteen (15) days prior to such meeting. Written or printed notice of the time and place of every special meeting shall be delivered personally to each member entitled to vote or sent to him by United States mail, postage prepaid, or by telegram, at least thirty (30) days prior to such meeting. If sent by mail or telegram, the notice shall be addressed to the member at his address as shown on the books of ////

////

the corporation and shall be deemed given at the time it is deposited in the mail or delivered to the telegraph company. The notice shall be given by the Secretary or other person designated by the President or Board of Directors of the corporation.

#### Contents of Notice

Section 3.05. Notice of meetings of members shall specify the place, the day, and the hour of the meeting and, in the case of special meetings, the general nature of the business to be transacted.

#### Quorum

Section 3.06. A quorum shall consist of twenty-five (25) percent of the members eligible to vote at the meeting.

## Adjournment for Lack of Quorum

Section 3.07. In the absence of a quorum, any meeting of the members may be adjourned from time to time by the vote of a majority of the eligible voting members present, but no other business shall be transacted.

## Notice of Adjourned Meeting

Section 3.08. When a meeting is adjourned for thirty (30) days or more, notice of the adjourned meeting shall be given as in the case of the original meeting. When a meeting is adjourned for less than thirty (30) days, it is not necessary to give any notice of the time and place of the adjourned meeting or of the business to be transacted thereat other than by announcement at the meeting at which the adjournment is taken.

#### Loss of Quorum

Section 3.09. The members present at a duly called or held meeting at which a quorum is present may continue to do business until adjournment notwithstanding the withdrawal of enough members to leave less than a quorum.

#### Proxy Voting

Section 3.10. Members entitled to vote shall not be permitted to vote or act by proxy.

#### Voting

Section 3.11. (a) Regular Members of the corporation shall

be entitled to vote at all members' meetings of the corporation.

(b) Associate Members shall be only entitled to vote at the annual meeting of the Associate Members, or at any meeting called for the purpose of determining the amounts of assessments to be levied by the corporation.

#### Conduct of Meetings

Section 3.12. (a) Meetings of members shall be presided over by the President of the corporation or, in his or her absence, by the Vice President or, in the absence of both, by a person chosen by a majority of the eligible voting members present. The Secretary of the corporation shall act as Secretary of all meetings of members, provided that in his or her absence the presiding officer shall appoint another person to act as Secretary of the meeting.

(b) Meetings shall be governed by <u>Robert's Rules of Order</u>, as such rules may be revised from time to time, insofar as such rules are not inconsistent with or in conflict with these Bylaws, with the Articles of Incorporation of this corporation, or with law.

#### ARTICLE 4. DIRECTORS

#### Number

Section 4.01. The corporation shall have nine (9) Directors and collectively they shall be known as the Board of Directors. The number may be changed by amendment of this Bylaw, or by repeal of this Bylaw and adoption of a new Bylaw.

#### Powers

Section 4.02. The Directors shall exercise the powers of the corporation and conduct its affairs, except as otherwise provided by law. The Directors shall exercise control over the property of the corporation; however, any sale or lease of unsubdivided land must be approved by the majority vote of Regular Members. The Duties Duties

Section 4.03. It shall be the duty of the Directors to:
Duties Imposed by Law, Articles, or Bylaws

(a) Perform any and all duties imposed on them collectively or individually by law, by the Articles of Incorporation of this

- 6 -

 corporation, or by these Bylaws.

#### Officers and Employees

(b) Appoint and remove, employ and discharge, and, except as otherwise provided in these Bylaws, prescribe the duties and fix the compensation, if any, of all officers, agents, and employees of the corporation.

## Supervision

(c) Supervise all officers, agents, and employees of the corporation to assure that their duties are properly performed.

## Meetings

(d) Meet at such times and places as required by these Bylaws.

## Special Meetings of Members

(e) Require that special meetings of members be called whenever and as often as they deem necessary and whenever demanded by the required number of members as in these Bylaws provided.

#### Addresses

(f) Register their addresses with the Secretary of the corporation, and notices of meetings mailed or telegraphed to them at such addresses shall be valid notices thereof.

#### Oualifications

Section 4.04. Any Regular Member of the corporation who has paid his current dues and assessments is qualified to be elected a Director as provided in these Bylaws.

## Terms of Office

Section 4.05. Each Director shall hold office for a period of three (3) years. One-third of the members of the Board of Directors shall be elected at each annual meeting of the Regular Members.

#### Election

Section 4.06. Directors shall be elected at the annual meeting as defined in Section 3.02 hereof and the candidates receiving the highest number of votes up to the number of Directors to be elected are elected. Directors shall be eligible for reelection without limitation on the number of terms they may serve, provided they continue to meet the qualifications required by

Section 4.05.

Compensation

Section 4.07. Directors shall serve without compensation.

Meetings

#### Place

Section 4.08. (a) Meetings shall be held at the principal office of the corporation or at such place within or without the State of California which has been designated from time to time by resolution of the Board of Directors. In the absence of such designation, meetings shall be held at the principal office of the corporation, provided that any such meeting held elsewhere shall be valid if held on the written consent of all Directors given either before or after the meeting and filed with the Secretary of the corporation.

## Regular Meetings

(b) Regular meetings shall be held at such time and place as may be designated by resolution of the Board of Directors.

## Special Meetings

(c) Special meetings of the Board of Directors may be called by the President, or, if he is absent or is unable or refuses to act, by the Vice President or by any three Directors, and such meetings shall be held at the place, within or without the State of California, designated by the person or persons calling the meeting, and in the absence of such designation at the principal office of the corporation.

#### Notice

(d) The Secretary of the corporation, or other person designated by the President, shall deliver written or printed notice of the time and place of meetings of the Board to each Director personally or by United States mail or telegram at least seven (7) days prior to the date of the meeting. If sent by mail or telegram, the notice shall be deemed to be delivered on its deposit in the United States mail or on its delivery to the telegraph company. Such notice shall be addressed to each Director at his address as shown on the books of the corporation. If the address of a Director is not so shown and is not readily ascer-

tainable, the notice shall be addressed to him at the city or place in which the meetings of Directors are regularly held. Notice of the time and place of holding an adjourned meeting of a meeting need not be given to absent Directors if the time and place are fixed at the meeting adjourned.

Validation of Meeting Defectively Called or Noticed

(e) The transactions of any meeting of the Board, however called and noticed or wherever held, are as valid as though the meeting had been duly held after proper call and notice, provided a quorum, as hereinafter defined, is present and provided that either before or after the meeting each of the Directors not present signs a waiver of notice, a consent to holding the meeting, or an approval of the minutes thereof. All such waiver, consents, or approvals shall be filed with the corporate records or made a part of the minutes of the meeting.

## Conduct of Meetings

- (f) Except as otherwise expressly provided in these Bylaws, or by law, no business shall be considered by the Board at any meeting at which a quorum, as hereinafter defined, is not present, and the only motion which the Chair shall entertain at such meeting is a motion to adjourn. However, a majority of the Directors present at such meeting may adjourn from time to time until the time fixed for the next regular meeting of the Board.
- (g) All meetings of Directors shall be governed by Robert's Rules of Order, as such rules may be revised from time to time, insofar as such rules are not inconsistent or in conflict with these Bylaws, with the Articles of Incorporation of this corporation, or with law.
- (h) Meetings of Directors shall be presided over by the President of the corporation, or in his absence by the Vice President, or, in the absence of both, by a chairman chosen by a majority of the Directors present. The Secretary of the corporation shall act as Secretary of the Board of Directors. In case the Secretary is absent from any meeting of Directors, the presiding officer may appoint any person to act as Secretary for the meeting.

## 

## Quorum

(i) A quorum shall consist of five (5) Directors.

Majority Action as Board Action

Section 4.09. Every act or decision done or made by a majority of the Directors present at a meeting duly held at which a quorum is present is the act of the Board of Directors, unless the law, the Articles of Incorporation of this corporation, or these Bylaws require a greater number.

Action by Unanimous Written Consent Without Meeting
Section 4.10. Any action required or permitted to be taken
by the Board of Directors under any provision of law may be taken
without a meeting, if all members of the Board shall individually
or collectively consent in writing to such action. Such written
consent or consents shall be filed with the minutes of the proceedings of the Board. Such action by written consent shall have
the same force and effect as the unanimous vote of such Directors.
Any certificate or other document filed under any provision of
law which relates to action so taken shall state that the action
was taken by unanimous written consent of the Board of Directors
without a meeting and that the Articles of Incorporation and Bylaws of this corporation authorize the Directors to so act, and
such statement shall be prima facie evidence of such authority.

#### Removal of Directors

Section 4.11. The entire Board of Directors, or any individual Director, may be removed from office at any time by the vote of the holders of the majority of the voting power of the corporation. If any or all Directors are so removed, new Directors may be elected at the same meeting and they shall hold office for the remainder of the terms of the removed Directors. If new Directors are not elected at such meeting, the vacancy or vacancies created by the removal shall be filled as provided in Section 4.12 hereof.

#### Vacancies

Section 4.12. (a) Vacancies in the Board of Directors shall exist (1) on the death, resignation, or removal of any

Director; (2) whenever the number of Directors authorized is increased; and (3) on failure of the members in any election to elect the full number of Directors authorized.

### Declaration of Vacancy

(b) The Board of Directors may declare vacant the office of a Director (1) if he is declared of unsound mind by an order of Court, or finally convicted of a felony; or (2) if within sixty (60) days after notice of his election he does not accept the office either in writing or by attending a meeting of the Board of Directors; or (3) if he is absent from three (3) consecutive regular Board meetings without due cause.

## Filling Vacancies by Directors

(c) Vacancies caused by the death, resignation, or disability of a Director or Directors, or by his or their removal as provided in these Bylaws, or by an amendment of the Articles of Incorporation or of these Bylaws increasing the number of Directors authorized shall be filled by the unsuccessful candidate for Director in the last election who received the greatest number of votes, and for each subsequent vacancy which is thereafter declared, the same procedure shall be followed. If there are no unsuccessful candidates to fill a vacancy, the vacancy shall be filled by a majority of the remaining Directors, though less than a quorum, or by a sole remaining Director.

## Filling Vacancies by Members

(d) The holders of a majority of the voting power of the corporation may elect a Director at any time to fill any vacancy not filled by the Directors as provided in Paragraphs (c) of this section. Should the offices of all Directors become vacant and there is consequently no Director left to fill vacancies, the vacancies shall be filled by the holders of a majority of the voting power of the corporation at a regular or special meeting called for that purpose at which a quorum is present.

#### Resignation Effective at Future Date

(e) If the Board of Directors accepts the resignation of a Director tendered to take effect at a future time, a successor to take office when the resignation becomes effective shall be

or until his removal or resignation as in these Bylaws provided.

Reduction of Number

(g) A reduction of the authorized number of Directors does not remove any Director prior to the expiration of his term of office.

## Nonliability of Directors

Section 4.13. The Directors shall not be personally liable for the debts, liabilities, or other obligations of the corporation.

Indemnity by Corporation for

Litigation Expenses of Officer, Director, or Employee

Section 4.14. Should any person be sued, either alone or with others, because he is or was a Director, officer, or employee of the corporation, in any proceeding arising out of his alleged misfeasance or nonfeasance in the performance of his duties or out of any alleged wrongful act against the corporation or by the corporation, indemnity for his reasonable expenses, including attorney's fees incurred in the defense of the proceeding, may be assessed against the corporation, its receiver, or its trustee, by the court in the same or separate proceeding if (1) the person sued is successful in whole or in part, or the proceeding against him is settled with the approval of the court; and (2) the court finds that his conduct fairly and equitably merits such indemnity. The amount of such indemnity shall be so much of the expenses, including attorney's fees incurred in the defense of the proceeding, as the court determines and finds to be reasonable.

#### ARTICLE 5. OFFICERS

#### Number and Titles

Section 5.01. The officers of the corporation shall be a President, a Vice President, a Secretary, and a Treasurer. The corporation may also have, at the discretion of the Board of Directors, one or more additional Vice Presidents, and such other officers as may be appointed in accordance with the provisions

- 12 -

2

1

**4** 5

7 8 9

10

11 12

13 14

15 16 17

18 19 20

21 22 23

24 25

26 27

28

29 30

31

32 33

34

35

2

 of Section 5.03 of this article. One person may hold two or more offices, except those of President and Secretary.

Qualification, Election, and Term of Office

Section 5.02. Any Regular Member of the corporation who holds the office of a Director is qualified to be an officer of the corporation. Officers, other than those appointed pursuant to Section 5.03 or Section 5.05 of this article, shall be elected annually by the Board of Directors at the first regular meeting of the Board following the annual election of Directors, and each officer shall hold office until he resigns or is removed or is otherwise disqualified to serve, or until his successor shall be elected and qualified, whichever occurs first.

### Subordinate Officers

Section 5.03. The Board of Directors may appoint such other officers or agents as it may deem desirable, and such officers shall serve such terms, have such authority, and perform such duties as may be prescribed from time to time by the Board of Directors.

## Removal and Resignation

Section 5.04. Any officer may be removed, either with or without cause, by a majority of the Directors at the time in office, at any regular or special meeting of the Board, and such officer shall be removed should he cease to be qualified for the office as herein required. Any officer may resign at any time by giving written notice to the Board of Directors or to the President or Secretary of the corporation. Any such resignation shall take effect at the date of the receipt of such notice or at any later time specified therein, and, unless otherwise specified therein, the acceptance of such resignation shall not be necessary to make it effective.

#### Vacancies

Section 5.05. Any vacancy caused by the death, resignation, removal, disqualification, or otherwise, of any officer shall be filled by the Board of Directors for the unexpired portion of the term. Vacancies occurring in offices of officers appointed at ////

the discretion of the Board may or may not be filled as the Board shall determine.

#### Duties of President

Section 5.06. The President shall be the chief executive officer of the corporation and shall in general, subject to the control of the Board of Directors, supervise and control the affairs of the corporation. He shall perform all duties incident to his office and such other duties as may be required by law, by the Articles of Incorporation of this corporation, or by these Bylaws, or which may be prescribed from time to time by the Board of Directors. He shall preside at all meetings of the members and of the Board of Directors. Except as otherwise expressly provided by law, by the Articles of Incorporation, or by these Bylaws, he shall, in the name of the corporation, execute such deeds, mortgages, bonds, contracts, checks, or other instruments which may from time to time be authorized by the Board of Directors.

#### Duties of Vice President

Section 5.07. In the absence of the President, or in the event of his inability or refusal to act, the Vice President or where more than one: the Vice Presidents, in order of their rank as fixed by the Board of Directors or, if not ranked, the Vice President designated by the Board of Directors shall perform all the duties of the President, and when so acting shall have all the powers of, and be subject to all the restrictions on, the President. The Vice Presidents shall have such other powers and perform such other duties as may be prescribed by law, by the Articles of Incorporation, or by these Bylaws, or as may be prescribed by the Board of Directors.

Duties of Secretary

Section 5.08. The Secretary shall:

## Certify Bylaws

(a) Certify and keep at the principal office of the corporation the original, or copy, of these Bylaws as amended or otherwise altered to date.

//// ////

## Keep Minutes of Meetings

(b) Keep at the principal office of the corporation or at such other place as the Board of Directors may order, a book of minutes of all meetings of the Directors and members, recording therein the time and place of holding, whether regular or special, and, if special, how authorized, notice thereof given, the names of those present at the meetings of Directors, the number of members present at meetings of members, and the proceedings thereof.

#### Give Notices

(c) See that all notices are duly given in accordance with the provisions of these Bylaws or as required by law.

#### Be Custodian of Records

(d) Be custodian of the records of the corporation.

## Keep Membership Book

(e) Keep at the principal office of the corporation a membership book containing the name and address of each member, and, in any case where membership has been terminated, he shall record such fact in the book together with the date on which the membership ceased.

## Exhibit Records to Directors

(f) Exhibit at all reasonable times to any Director of the corporation, or to his agent or attorney, on request therefor, the Bylaws, the membership book, and the minutes of the proceedings of the Directors and of the members of the corporation.

### Perform Other Duties

(g) In general, perform all duties incident to the office of Secretary and such other duties as may be required by law, by the Articles of Incorporation of this corporation, or by these Bylaws, or which may be assigned to him from time to time by the Board of Directors.

## Duties of Treasurer

Section 5.09. Subject to the provisions of Article 7 of these Bylaws, the Treasurer shall:

#### Have Custody of and Deposit Funds

(a) Have charge and custody of, and be responsible for, all funds and securities of the corporation, and deposit all such

funds in the name of the corporation in such commercial banks or savings and loan associations as shall be selected by the Board.

#### Receive Funds

(b) Receive, and give receipt for, moneys due and payable to the corporation from any source whatever.

#### Disburse Funds

(c) Disburse or cause to be disbursed the funds of the corporation as may be directed by the Board of Directors, taking proper vouchers for such disbursements.

#### Maintain Accounts

(d) Keep and maintain adequate and correct accounts of the corporation's properties and business transactions, including accounts of its assets, liabilities, receipts, disbursements, gains, and losses.

#### Exhibit Records to Directors

(e) Exhibit at all reasonable times the books of account and financial records to any Director of the corporation, or to his agent or attorney, on request therefor.

#### Render Reports

(f) Render to the President and Directors, whenever he or they request it an account of any or all of his transactions as Treasurer and of the financial condition of the corporation.

#### Prepare Financial Statement

- (g) Prepare, or cause to be prepared, and certify the financial statements to be included in the annual report to members.

  Give Bond
- (h) Give a bond for the faithful discharge of his duties in such sum and with such surety or sureties as the Board of Directors shall determine.

#### Perform Other Duties

(i) In general, perform all duties incident to the office of Treasurer and such other duties as may be required by law, by the Articles of Incorporation of this corporation, or by these Bylaws, or which may be assigned to him from time to time by the Board of Directors.

## Compensation

Section 5.10. Officers of the corporation shall serve without compensation.

#### ARTICLE 6. COMMITTEES

#### Executive Committee

The Board of Directors, by a majority vote Section 6.01. of its members, may designate three (3) or more of its number to constitute a Committee and delegate to such Committee any of the powers and authority of the Board in the management of the business and affairs of the corporation, except the power to adopt, amend, or repeal the Bylaws, and provided that the designation of such Committee and the delegation thereto of authority shall not operate to relieve the Board of Directors or any individual Director, of any responsibility imposed on it or him by law, by the Articles of Incorporation of this corporation, or by these Bylaws. By a majority vote of its members, the Board may at any time modify or revoke any or all of the authority so delegated, increase or decrease but not below three (3) the number of its members, and fill vacancies therein from the members of the Board. The Committee shall establish rules and regulations for its meetings and meet at such times as it deems necessary, provided that a reasonable notice of all meetings of the Committee shall be given to its members, and no act of the Committee shall be valid unless approved by the vote or written consent of a majority of its members. The Committee shall keep regular minutes of its proceedings and report the same to the Board from time to time as the Board may require.

#### Ad Hoc Committees

Section 6.02. Ad Hoc Committees for specific purposes or activities may be designated from time to time by resolution of the Board of Directors. Chairmen of such Committees shall be appointed by their respective Chairman in such number as the Chairmen deem advisable, unless otherwise provided by the Board in its resolution designating any such Committee. Committee Chairman and members shall be Regular Members of the corporation.

////

1

2

3

4

5

6

7

8

9

10

11

12

13

14

15

16

17

18

19

20

21 22

23

24

25

26 27

28

29 30

31

32 33

34

35

36

////

## ARTICLE 7. EXECUTION OF INSTRUMENTS, DEPOSITS AND FUNDS

#### Execution of Instruments

Section 7.01. The Board of Directors, except as otherwise provided in these Bylaws, may by resolution authorize any officer or agent of the corporation to enter into any contract or execute and deliver any instrument in the name of and on behalf of the corporation, and such authority may be general or confined to specific instances. Unless so authorized, no officer, agent, or employee shall have any power or authority to bind the corporation by any contract or engagement or to pledge its credit or to render it liable pecuniarily for any purpose or in any amount.

#### Checks and Notes

Section 7.02. Except as otherwise specifically determined by resolution of the Board of Directors, as provided in Section 7.01, or as otherwise required by law, checks, drafts, promissory notes, orders for the payment of money, and other evidences of indebtedness of the corporation shall be signed by any two officers.

### Deposits

Section 7.03. All funds of the corporation shall be deposited to the credit of the corporation in such federally insured commercial banks or savings and loan associations as the Board may select.

## ARTICLE 8. CORPORATE RECORDS, REPORTS, AND SEAL

#### Minutes of Meetings

Section 8.01. The corporation shall keep at its principal office, or at such other place as the Board of Directors may order, a book of minutes of all meetings of Directors and of all meetings of members, with the time and place of holding, whether regular or special, and, if special, how authorized, the notice given, the names of those present at Directors' meetings, the number of members present at members' meetings, and the proceedings thereof.

## Books of Account

Section 8.02. The corporation shall keep and maintain adequate and correct accounts of its properties and business transactions, including accounts of its assets, liabilities, receipts, disbursements, gains, and losses.

- 18 -

#### Records Available to Assessor

Section 8.03. On request of an assessor, the corporation shall make available at its principal office in California or at a place mutually acceptable to the assessor and to the corporation a true copy of business records relevant to the amount, cost, and value of property, subject to local assessment, which it owns, claims, possesses, or controls within the county.

Inspection of Records by Directors

Section 8.04. The books of account shall at all reasonable times be open to inspection by any Director. Every Director shall 11 | have the absolute right at any reasonable time to inspect all books, 12 records, documents of every kind, and the physical properties of 13 | the corporation. Such inspection may be made in person or by agent 14 or attorney, and the right of inspection includes the right to make extracts.

## Inspection of Records by Members

The books of account, and the minutes of Section 8.05. 18 meetings of the Directors, members, and Committees shall be open to inspection on the written demand of any Regular Member at any reasonable time, for a purpose reasonably related to the interests of the member, and shall be exhibited at any time when required by the demand, in writing or made orally at a meeting, of ten (10) percent or more of the Regular Members of the corporation. inspection may be made in person or by agent or attorney, and the right of inspection includes the right to make extracts. of inspection other than at a members' meeting shall be made in writing on the President, Secretary, or Assistant Secretary of the corporation.

### Annual Report and Financial Statement

The Board of Directors shall cause to be pre-Section 8.06. pared and submitted to the Regular Members a written annual report including a financial statement.

## Corporate Seal

The Board of Directors may adopt, use, and at Section 8.07. will alter, a corporate seal. Such seal, if adopted, shall be affixed to all corporate instruments, but failure to affix it shall

- 19 -

1 2

3

4 5

7

8

15

16 17

20 21

23

24 25

26 27

28

29 30

31 32

33 34

35

O Music

not affect the validity of any such instrument.

#### ARTICLE 9. BYLAWS

## Effective Date of Bylaws

Section 9.01. These Bylaws shall become effective immediately on their adoption. Amendments to these Bylaws shall become effective immediately on their adoption unless the Board of Directors or members, in adopting them as hereinafter provided, provide that they are to become effective at a later date.

#### Amendment

Section 9.02. Subject to any provision of law applicable to the amendment of Bylaws of nonprofit corporations, these Bylaws, or any of them, may be altered, amended, or repealed and new Bylaws adopted by the vote or written assent of a majority of the Regular Members entitled to vote, or the vote of a majority of a quorum at a meeting duly called and noticed for the purpose in accordance with Section 3.04 hereof.

## Certification and Inspection

Section 9.03. The original, or a copy, of the Bylaws as amended or otherwise altered to date, certified by the Secretary of the corporation, shall be recorded and kept in a book which shall be kept in the principal office of the corporation, and such book shall be open to inspection by the members at all reasonable times during office hours.

## ARTICLE 10. PROHIBITION AGAINST SHARING CORPORATE PROFITS AND ASSETS

Section 10.01. No member, Director, officer, employee, or other person connected with this corporation, or any other private individual, shall receive at any time any of the net earnings or pecuniary profit from the operations of the corporation, provided, that this provision shall not prevent payment to any such person of reasonable compensation for services rendered to or for the corporation in effecting any of its purposes as shall be fixed by resolutions of the Board of Directors. Upon the winding up of the affairs of the corporation, whether voluntary or involuntary, the assets of the corporation, after all debts have been satisfied, shall be distributed to Regular Members of the corporation

who have been Regular Members for at least five (5) years prior 1 to the winding up, in such amounts as shall be determined by the 2 Board of Directors of the corporation. 3 ARTICLE 11. CONSTRUCTION 4 Section 11.01. As used in these Bylaws: 5 The present tense includes the past and the future 6 tenses, and the future tense includes the present. 7 The masculine gender includes the feminine and 8 neuter. 9 (c) The singular number includes the plural, and the 10 plural number includes the singular. 11 The word "shall" is mandatory and the word "may" is 12 permissive. 13 The words "Directors" and "Board" have the meaning 14 stated in Section 4.02 of these Bylaws. 15 Certificate of Secretary of Corporation 16 Authenticating Adoption of Bylaws 17 CERTIFICATE 18 I, , hereby certify: 19 20 That I am the duly elected and acting Secretary of ODD 21 FELLOWS SIERRA RECREATION ASSOCIATION, INC., a California corpor-22 ation; and 23 That the foregoing Bylaws, consisting of twenty-one (21) 24 pages, constitute the Bylaws of said corporation as duly adopted 25 by the vote of a majority of a quorum at a meeting of Regular Members duly called for the purpose according to the Articles and 26 , 1976 at 27 duly held on , California. 28 29 DATED: 30 31 ODD FELLOWS SIERRA RECREATION 32 ASSOCIATION, INC. 33 34 By: 35 Secretary-Treasurer